

# BUNGAY & WAVENEY VALLEY GOLF CLUB LTD

## Reopening Procedures - Active from Wednesday 13<sup>th</sup> May 2020 – Amended 19<sup>th</sup> May 2020 and 29<sup>th</sup> May 2020

The Government and England Golf have given instruction that golf courses can re-open from Wednesday 13<sup>th</sup> May subject to significant ongoing social distancing restrictions. The overall requirements dictate that:

- Play on the course will be limited to 2 balls only (*subsequently amended to 4 balls from 1<sup>st</sup> June 2020. B&WVGC will apply 4 balls from Saturday 6<sup>th</sup> June 2020*)
- There should be no congregating of people in or around the entire facility before, during and after play.
- Shop, changing, washroom facilities and the course to maintain strict 2m social distancing guidelines
- Bar and catering areas remain non-access areas

The following procedures are being implemented by Bungay & Waveney Golf Club Ltd to ensure the Government requirements are adhered too and the risk to our Members is minimised. Players do, however, play at their own risk.

### Tee Booking – BRS and via Pro Shop

- All tee times **must** be booked in advance – Nobody should just turn up to play as we need to minimise congregation of people on site.
- The tee booking times will be extended to run from 6.00am to 7.00pm each day. (*Note: other than the first day of reopening, (Wed 13<sup>th</sup> May), when the tee will open at 8.00am.*) - There should be **no** teeing off before or after these times. –
- Tee-times can be booked on-line via BRS or by telephoning the Pro shop. (Both systems will be open from 12.00pm Tuesday 12<sup>th</sup> May 2020)
- ***Members who have not paid their subscriptions will not be able to make bookings, or play on the course, until it is paid.***
- Initially, bookings will only be able to be made up to 1 week in advance
- Initially, only 1 booking per player per day and a maximum of 2 bookings per player, between 8.30am and 11.30am, Monday to Friday, will be allowed. (*Note: You are responsible for ensuring others do not 'over book' you into exceeding this requirement. Compliance will be monitored*)
- All players must be 'named' for each tee time booked
- Existing 'block booking' arrangements will be suspended at least until all Government restrictions are removed

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- Play is restricted to 2 balls only for all tee times up to 8.30am each day. 3 and 4 balls can be booked after this time. BRS will be set up to accept these arrangements
- Weekend bookings will have reserved tee times for workers only, who will need to ring the pro-shop to reserve, (*Tee times reserved for working members only are. 8.06am – 8.45am, Saturday and Sunday and 1.00pm- 1.50pm Saturdays only*) These times will be released for general booking on BRS from midnight on Thursdays if not already booked.
- Buggies can be booked via phone call to the Pro Shop (see below for conditions of use)

## Course

- Bunkers to have rakes removed and players have the choice of treating bunkers as Ground Under Repair or to play preferred lies within the bunker. Please even out the sand with your feet and/or club as you come out of a bunker
- Cups altered so the ball does not drop and remains as close to the surface as possible
- Flags remain on the main course but removed from the putting green
- Ball Washers, periscopes and bins are not to be used and will be indicated as such
- Divot repair bags and divot boxes on tees to be taken out of use and removed

## Practice Ground

- The practice ground will be **open from Friday 22<sup>nd</sup> May 2020**
- A booking system will be implemented. Times **must** be booked in advance – Nobody should just turn up to practice as we need to minimise congregation of people on site
- A maximum of 2 people on the practice ground at any one time. (The ground will be separated into 2 bay areas)
- Available times will be in half hour slots from 8.30am – 4.30pm (or hours when the Pro Shop is open) **No use of the practice ground is allowed outside these times.**
- Bookings, up to a week in advance, can be only be made by contacting the Pro Shop – The system will be open from 9am, Wednesday 20th May 2020.
- Players should arrive no earlier than 5 minutes before their booked time and leave the Club immediately after they have finished.
- Practice balls will be provided by the Pro Shop for a nominal fee. These are the only balls to be used – **players must not use their own balls**
- Players **must not** collect the balls after practicing – this will be done by the Pro Shop and all balls and baskets will be thoroughly cleaned before reuse.
- The practice net adjacent to the 1<sup>st</sup> tee will remain closed

## Putting Green

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- The putting green will be in use from Wednesday 20<sup>th</sup> May 2020
- **Only to be used by the players about to tee off** for their round.
- There remains **no casual use of the putting green**. Nobody should just turn up to practice
- The green will be separated into 2 distinct areas and only 1 person should be in each area at any one time.
- The holes on the green will be shallow with no flags, the same as the course.

## Office

- Karen will be in the office at limited times – she will be mixing her time between working in the office and working from home.
- When she is working at the office the bottom door will remain locked. If you need to speak to her please use the buzzer system.
- She can be contacted at other times via email: [secretary@bungaygc.co.uk](mailto:secretary@bungaygc.co.uk) (which Karen can pick up from home) or leave a message on 01986 892337 ext. 5. Messages left should be answered within a couple of days.

## Trolley Store

- The trolley store door will be left open during the open hours of the Pro-shop. It will not be accessible at any other times.
- As this creates a security risk we strongly advise that you either take your clubs and trolleys home with you for this period or enhance the security with a bicycle lock or something similar. Any items left in the store will be **at your own risk**
- If you are concerned about, and/or unable to secure your items, contact Chris in the Pro Shop and he will relocate them to a safe place elsewhere for you.

## Changing & Washrooms

- Opened by greenkeepers at 6.00am and closed by Clubhouse Manager at 8.30pm
- Only open for handwashing and toilet facilities
- 2m social distancing practice should be applied at all times
- Access doors will remain open to prevent use of keypads
- Showers will not be in use
- Refrain from using lockers as much as possible
- Come ready to play and put golf shoes on in the car park

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## Pro Shop

- A maximum of two people in the shop at any one time.
- Please follow the social distancing measures and one-way system in place.
- If buying clothing, accessories, please pay by card, contactless if possible.
- Accounts can be opened for members to top up for drinks, food etc.

## Arrival

- Members or visitors are requested **not to arrive any earlier than 10 minutes before their tee time.**
- Put your golf shoes on in the car park
- If a buggy has been booked this will be outside the Pro Shop having been wiped down. We request any member requesting a buggy using a towel to sit on and to not put anything into the storage compartments in the front of the buggy.
- Only one member per buggy will be permitted unless they are from the same household.
- Scorecards can be collected from the usual places but please take them away with you when your round is finished. Please do not post them in the scorecard box as no supplementary qualifying scores will be processed for the time being.
- Where possible you should book yourself and your playing partner in with the Pro Shop. (Following Pro Shop protocols as indicated above)
- The putting/chipping area will be **closed** for the first few days of reopening – see below for updated restrictions on use
- The players teeing off should be the only people on or around the first tee area

## During play

- Pins must remain in at all times, and please play gimmies as you see fit
- Cups will be altered so the ball does not fully drop and remains as close to the surface as possible.
- Do not touch any other equipment than your own, i.e. ball, clubs or tees.
- Please observe the 2mtr social distancing rule during the round.
- Please maintain a good pace of play, keeping up with the player(s) ahead and letting players behind through if you are falling back from the player(s) in front.
- Play should be with one ball per player only. (You can replace it if you lose it of course!)

## Completion of Play

## **BUNGAY & WAVENEY VALLEY GOLF CLUB LTD**

- Change your shoes and put all your kit in the car.
- Changing rooms will be open for handwashing and toilet facilities only, please take your clubs and shoes home.
- Please take all rubbish home with you.
- Please leave the Club within 10 minutes of finishing your round

These restrictions and procedures have been put in place to protect our Members, visitors and staff as much as is reasonably practicable. You play at your own risk.

We all need to work together and follow these strict guidelines for as long as necessary to ensure we get back to normal as soon as possible.

**Anybody not following these procedures will be asked to leave the premises and suspended according to Club rules.**