



# Druids Heath Golf Club Ltd

## RULES



The Rules of  
Druids Heath Golf Club Ltd.  
"The Club"

The Club is a Company Limited by Guarantee whose  
address is:

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The purpose of the club is the furtherance of non-political,  
sporting, social and recreational activities.

September 2019

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## **1. CONSTITUTION**

### **1.1 THE RULES**

Members are expected to treat fellow Members, Staff, Visitors, Guests and neighbours with respect and courtesy. Failure to do so is considered to be a breach of these Rules. Members visiting other Clubs are expected to abide by the Rules of that Club, failure to do so being considered a breach of these Rules and may render the Member liable to the Disciplinary Procedure.

### **1.2 MEMORANDUM AND ARTICLES OF ASSOCIATION**

The governance of the Club is defined in the Memorandum and Articles of Association. If there is conflict between the wording of those documents and these Rules, the wording of those documents will prevail.

Copies of the Memorandum and Articles are available from the Club Office.

### **1.3 EXECUTIVE BOARD (THE“COMMITTEE”)**

- (a) The running of the Club is the responsibility of the Committee, which shall exercise the powers conferred by these Rules and those conferred under The Articles of Association and such other powers of Management as it may from time to time acquire.
- (b) The Committee will be solely responsible for all expenses connected therewith for the engagement, dismissal and payment of staff, and for catering arrangements and all other matters which involve the disbursement of money.
- (c) All Members of the Committee are Directors of the Club.
- (d) The Committee shall meet at least once a month or as regularly as they shall from time to time determine.

### **1.4 MEMBERSHIP OF THE EXECUTIVE BOARD**

The constitution of the Committee shall be in accordance with the Articles of Association.

A Voting Member may be proposed for election to the Committee at an Annual General Meeting, providing that the nominated Member has paid their membership in full, been a Voting Member for four years and that nominating and seconding Members are Voting Members and who qualify under paragraph 4(a) of the Articles of Association.

## **1.5 BYE LAWS**

The Committee may from time to time, make, vary, and revoke Bye Laws (not inconsistent with these Rules or Articles of Association) for the regulation of the internal affairs of the Club and the conduct of Members, and until revoked all Bye Laws shall be binding on the Members.

## **2 MEMBERSHIP**

### **2.1 PROPOSAL OF CANDIDATES FOR MEMBERSHIP**

Every candidate for membership must be proposed by one Member of the Club and the proposal must be seconded by another Member and both Members shall vouch for the candidate's fitness for membership. The names and addresses of candidates together with those of their proposer and seconder shall be posted for a period of 14 days on the Club Notice Board, during which time any Member may make representations to the Secretary in writing about the application. A subcommittee comprising members of the Committee may elect a Member at any time (after his/her name has been duly posted). Such election may be annulled at the next meeting of the Committee. No reason shall be given to any candidate in the event that the application for membership is declined.

### **2.2 CATEGORIES OF MEMBERSHIP**

When an elected candidate has paid his or her full joining fee and annual subscription and also signed an undertaking to be bound by the Club Rules and any Bye Laws made or to be made in accordance therewith, he or she shall be a Member of the Club, in accordance with the following categories of Membership:

#### **2.2.1 VOTING MEMBERS**

(a) Full Membership: Men or Women of 25 or more years of age with no restriction on the rights and privilege of membership.

(b) Honorary Life Member: A Member granted the full rights and privileges of a Full Member who is not obliged to pay Subscriptions and Levies. Such Membership may only be granted by Resolution at a General Meeting of the Club.

(a) Off Peak Membership: Men or Women of 25 or more years of age having the rights and privileges of Full Membership except that they shall not be permitted to use the Golf Course before 12 noon on Saturdays and Sundays.

(b) Restricted Membership: Men or Women of 25 or more years of age having the rights and privileges of Full Membership except that they shall not be permitted to use the Golf Course on Saturdays or Sundays without charge. (This class of membership is commonly referred to as 'Five Day' membership).

### **ONLY VOTING MEMBERS MAY ATTEND AND VOTE AT GENERAL MEETINGS OF THE CLUB.**

#### **2.2.2 NON-VOTING MEMBERS**

- (a) Intermediate Membership: Men or Women aged at least 18 years of age, but less than 25 years of age.
- (b) Junior Membership: Boys or Girls of less than 18 years of age.
- (c) Country Membership: Men or Women of at least 18 or more years of age who are playing members of another golf club and whose main residence is outside a radius of 100 miles from Druids Heath Golf Club.
- (d) Social Membership: Men or Women of 18 or more years of age who shall not be entitled to use the Golf Course without charge.
- (e) Honorary Membership: Men or Women of 18 or more years of age who shall be entitled to use the Golf Course five times only in any one year without charge and who shall not be obliged to pay Entrance fees, Subscriptions or Levies.
- (f) Temporary Membership: Men or Women on a daily basis who shall be subject to the restrictions imposed by the Committee upon Temporary Members in general and restrictions which may be imposed by any Committee member upon an individual Temporary Member and in any event subject to the entering of each such Temporary Members names in appropriate registers kept by the Club for that purpose.
- (g) The partner of a Full, Off Peak, Restricted and Youth Member over the age of 18 years is automatically a Social Member unless he/she elects not to be.

#### **2.3 SECTIONS OF THE CLUB**

Members of the Club may also be members of one or more of the following Sections of the Club. Whilst such Sections may run their own Committees and Competitions, they remain part of the Club and therefore answerable to the Committee.



### **2.3.1 LADIES SECTION**

The Ladies Section have their own governing Committee elected by all Lady Members (Full, Off Peak and Restricted) and are responsible for running their own competitions and handicapping.

### **2.3.2 JUNIOR SECTION**

- (a) May not play at weekends or Bank Holidays until 12 noon unless they have a handicap of 18 or less, and are playing in an official Club competition. Juniors may not play before 12 noon on Sunday in any circumstances.
- (b) During school holidays may not commence a round of golf from either 1st or 10th tees between 4.00 and 6.30pm, Monday to Friday, unless accompanied by and playing with an adult.
- (c) May not enter adult competitions unless they have a handicap of 18 or less.
- (d) May not enter adult competitions unless accompanied by at least one Full member in the match.
- (e) Are not allowed to introduce guests.
- (f) When properly taking their place on the 1st or 10th tee during general play, Juniors have the same rights as other Members, as set out in Sections 5.1 to 5.4 of these Rules.
- (g) Junior Competitions arranged by the Committee or Junior Organiser are Official Club Competitions and Club Rules apply with regard to priority on the course.
- (h) Juniors may not partake of intoxicating drinks on the Club premises or on the course nor are they permitted to use the Gaming machines.
- (i) Junior Members are not allowed in the Snooker Room unless accompanied by a Member of 18 years of age or more.

### **2.3.3 INTERMEDIATE SECTION**

Intermediate members are subject to the same rules as full members except they do not have voting rights.

### **2.3.4 SENIOR SECTION (THE "ANCIENT DRUIDS")**

This section is open to all playing Members who have attained the age of 55 years. Membership is automatic on the payment of the relevant joining fee.

## **3. GENERAL RULES**

### **3.1 RIGHTS AND PRIVILEGES OF MEMBERS**

Every Member of the Club shall be, subject to these Rules and Bye Laws for the time being in force, entitled to use and enjoy (in common with other Members of the Club) the Club premises and the things therein provided for the use of the Club but shall not by any reason of his or her membership be under any financial liability except payment of his or her annual subscription. In the event of the Company being wound up Members liability is, in accordance with paragraph 6 of the Memorandum of Association, limited to an amount not exceeding one pound ( £1.00 ).

### **3.2 DISCIPLINARY**

Any breach of these Rules should be reported to the Secretary/General Manager, who, in turn, will bring it to the notice of the Disciplinary Committee if deemed necessary.

The full Disciplinary Measures are as set out in the Club's Memorandum and Articles of Association, copies are available to Members on request to the Secretary or General Manager.

### **3.3 ADDRESSES OF MEMBERS AND NOTICES**

Members are required to provide the Club with details of their address and notify the Club immediately of any change. Any correspondence to Members required by the Memorandum and Articles of Association, or these Rules, will be deemed to have been delivered if posted by the Club to the address last notified by a Member.

Members are advised that the Club maintain records (including computerised records) for administrative purposes and accordingly the Club is registered under the Data Protection Act.

### **3.4 SUBSCRIPTIONS, JOINING FEES AND GREEN FEES**

(a) The Annual Subscription, Joining Fees, Green Fees and Bar and House subscription shall be fixed by the Committee.

(b) Annual Subscriptions are due on the 1st April in each year and must be paid on or before the 30th April of that year, unless Direct Debit arrangements have been made.

(c) On the 1st April each year the Club shall post a notice on the Club Notice Boards stating that subscriptions expiring on the 31st March are due. No application by post for subscriptions shall be necessary.

(d) After the end of April in any year no Member shall use the course nor participate in any of the Club's privileges or activities until his or her subscription for the current period has been paid (except where agreement has been made with the Club). Any Member whose subscription is in arrears at the 31st May shall cease to be a Member of the Club and his or her name shall be removed from the Register of Members. Persons who have ceased to be Members by the operation of this Rule shall on payment of arrears be eligible for re-election to membership without payment of a joining fee at the discretion of the Committee.

### **3.5 GUESTS**

Non-members may be introduced and entertained at the Club not more than twelve times in any period of twelve months, whether introduced by one or more Members, and there shall be kept at the Club premises a Visitors Book in which both the Member and guest shall sign.

The introducing Member shall be responsible for his or her guest strictly observing the Club Rules and Regulations and must not leave the Club premises before his or her guest.

No person whose membership has been terminated under the Disciplinary Rules shall at any time be introduced as a guest or be admitted to the Club under any other circumstance.

A receipt for Green Fees in respect of Temporary Playing Members must be produced when requested by a Club Official.

Members may introduce playing guests as follows:

Monday to Friday and Bank Holidays	-	3 guests.
Saturday and Sunday before 2.00pm	-	1 guest.
Saturday and Sunday after 2.00pm	-	3 guests.

Social Members may not introduce guests to play the course.

Children must be kept under control by their parent(s) or responsible adult and must not be allowed to run around either inside or outside the building.

### **3.6 GREEN FEES**

Green Fees must be paid to the Professional before commencing play. A Green Fee Ticket will be issued and must be displayed on the golf bag.

### **3.7 INSURANCE**

Members and visiting golfers will have public liability cover provided by the Club.

The Club accepts no responsibility for loss or damage to Members effects.

### **3.8 NOTICE BOARDS**

Notices may not be displayed, removed or amended without prior authority from the Secretary or General Manager, nor may they be defaced.

### **3.9 GAMING OR BETTING**

Illegal gaming or betting is not allowed on the Club premises. Any Member observed in breach of this Rule may be subject to the disciplinary procedure.

### **3.10 BILLS**

All bills must be settled before a Member leaves the premises.

### **3.11 CONSIDERATION TO LOCAL RESIDENTS**

Members are requested to give consideration to local residents when arriving at or leaving the Club, and to observe the speed limit on the driveway.

### **3.12 COMPLAINTS**

All complaints should be made in writing to the Secretary/General Manager. In no circumstances should an employee of the Club be reprimanded by a Member.

### **3.13 HEALTH AND SAFETY**

The Club actively pursues Health & Safety in the interests of its members, visitors and employees. The Club's Health & Safety Policy Statement is displayed on the notice board.

#### **The Health & Safety at Work Act 1974**

It shall be the duty of every employer (The Club) to conduct his undertaking in such a way as to ensure, so far as is reasonably practicable, that persons (Members/Visitors) not in his employment who may be affected thereby are not exposed to risks to their health or safety.

Because the "Club" is a limited company it therefore has a duty to comply with the regulations as laid down in the Health & Safety at Work Act 1974, and subsequently it also therefore has a duty of care to all persons who enter its premises.

While primary responsibility for Health and Safety lies with the Club and others who create risks, members and visitors also have legal responsibilities to take care of their own health and safety and that of others who may be affected by their activities or omissions.

The Health & Safety Acts have as their base the written risk assessment and all persons using the premises (clubhouse, course etc.) have a duty to comply with the rules laid down for safety under the risk assessment. Risk assessments will be displayed on the notice board for your perusal but must not be removed from the locker room.

The purpose of a risk assessment is to help to determine what measures should be taken to comply with the Club's duties under the relevant statutory provisions. Basically the assessment should involve identifying the hazards present and the risk expresses the likelihood the harm from a particular hazard could cause members, visitors and others.

The subsequent action taken as a result of the assessment could be as follows:

- a) Take action to remove the hazard completely.
- b) Take action to reduce the severity of the hazard and thereby lessen the risk.
- c) Take action to inform people of the hazard/risks by way of warning notices, posters and signs.

One or more of these actions could be implemented at any given time.

First Aid kits are held in the Kitchen, Bar, and Professional's shop. An Accident Book is held in the Club Office and accidents of any sort must be reported to the General Manager at the earliest opportunity.

### **3.14 DOGS**

Dogs (other than guide dogs, guard dogs and the family pets of employees resident on Club premises) are not allowed on the golf course (including the practice area), in the Club house, car park and the surrounding area.

## **4 THE CLUB HOUSE**

### **4.1 ENTRANCE FEES (Clubhouse)**

The Committee reserves the right to charge an admission fee on any occasion when there is entertainment provided for the benefit of the Members.

### **4.2 MOBILE PHONES, MESSAGE DEVICES AND LAPTOPS**

All devices must be on silent in all areas at all times – Mobiles may be used for data transmission only (emailing, texting and internet) but no voice use. Laptops may be used in the Office, Lounge and Ballroom.

Phone calls may be made within the locker rooms, patio, car park, and vestibule but not on the Golf Course, unless in an emergency.

### **4.3 SUPPLY OF ALCOHOL, MUSIC AND OTHER ENTERTAINMENTS**

The sale or supply of Alcohol in the Club is permitted during times so stated in the Club's 'Club Premises Certificate' as set out in the Licensing Act 2003. The bar will normally operate 11.00 - 23.00 Monday to Saturday, and 12.00 - 22.30 on Sundays and Good Friday, with seasonal opening times to be set and publicised by the elected Management Committee.

Where necessary by application in writing to the Licensing Authority and the Police.

Such drinks will only be supplied to Members of the Club, their guests and any of the following categories of visitor:

Candidates for membership, who have been duly proposed and seconded for membership and who have been admitted to the Club premises either as a Guest of a Member or by the permission of the Committee.

Members of Golf Clubs visiting the Club for the purposes of tournaments or matches involving Members of this Club and their Club with the limitation that such members are restricted to those actually playing in the tournament and or the officials of such visiting Club, and in each case their partners.

Members of the Rotary Club of Aldridge, attending the premises of the Club for meetings organised by this organisation and the guests of such members provided that the sale or supply shall be limited to drinks consumed with a meal.

Persons attending a privately organised function to which members of the general public are not admitted. The number of such functions organised in a calendar year will not exceed twelve.

Any alcohol sold for consumption off the premises must be sold in sealed containers and can be only be made to a Member of the Club in person. No alcoholic drinks will be supplied for consumption by persons under the age of 18 years.

#### **4.4 SALE OF FOOD**

Only food purchased from the Club's caterers or Bar may be consumed within the Clubhouse. Food may not be consumed at the Bar or in the Snooker Room.

#### **4.5 SALE OF GOLF CLOTHES AND EQUIPMENT**

The Golf Professional has sole rights to the sale of golfing equipment. No Member shall be allowed to sell such equipment on the premises.

#### **4.6 CODE OF DRESS IN THE CLUBHOUSE**

Druids Heath GC seeks to provide an experience reflecting excellent standards both on the course and in the clubhouse. Members and guests are respectfully reminded that we request a standard of dress to reflect these values. To avoid embarrassment please ensure that you and your party are properly attired as per these Rules.

**The changing of shoes or clothing anywhere other than the changing rooms is strictly forbidden.**

Ladies and Gentlemen should wear smart casual wear. Such attire does not include ripped or soiled denim, collarless or sleeveless shirts, tee shirts, football, rugby or logo type shirts, caps or hats.

Flip flops, Sliders or **any** type of golf shoes are unacceptable at any time in the clubhouse.

On certain evenings, of which due notice will be given, tailored jacket, shirt and tie will be required in the clubhouse.

## **IN THE DINING ROOM**

Smart casual wear, as above, is acceptable in the dining room. Shorts may be restricted in the dining room on some occasions of which due notice would be advised.

### **4.7 LOCKERS**

Lockers paid for by Members at the fee current at the time of purchase are not transferable to anyone else. The locker keys must be returned to the Club upon the member ceasing to be a playing member.

### **4.8 SNOOKER ROOM**

No one under the age of 18 years is permitted in the Snooker Room unless accompanied by a Member of 18 or more years of age.

Food of any description is not permitted, this includes crisps, nuts, chocolate bars, canned drinks etc.

A frame of snooker may not start after 10.45 p.m.

Dress in the Snooker Room will be that applying in the Lounge area at the time.

Players must vacate the table at the end of the frame if other members have indicated their desire to play, unless they are playing an official Club match over a set number of frames.

Players must cover tables and return cues etc. to the racks on completion of playing.

Empty drinks glasses must be returned to the bar.



## **4.9 PERIODICALS**

Periodicals, Newspapers or other items belonging to the Club must not be removed from the premises.

## **4.10 E-CIGARETTES**

The smoking of E-cigarettes is not allowed anywhere in the Clubhouse.

## **5 THE COURSE AND COMPETITIONS**

### **5.1 RULES**

All competition play on the course will be in accordance with the Rules of Golf as approved by the Royal and Ancient Golf Club of St.Andrews.

Individual sections (Ancient Druids, Ladies, Juniors etc.) are responsible for ensuring that competitors adhere to the Rules of Golf. Any repeated or willful breaking of the Rules should be reported to the Handicap Committee. Such action may be viewed as a disciplinary issue and be referred to the Committee or Disciplinary Panel.

### **5.2 HANDICAPS**

Handicaps will be allocated to playing members in accordance with the handicapping rules laid down by England Golf.

Handicap Certificates are available from the Club Office or Professional. It is the responsibility of members who are members of other clubs to notify the Club, in writing of their Home Club.

### **5.3 CODE OF DRESS ON THE COURSE**

Those using the course or practice ground (whether as player or caddie) are expected to wear golfing attire as set out below:

Ladies and Gentlemen should wear recognised golf attire. Such attire does not include denim, collarless or sleeveless shirts, tee shirts, football, rugby or logo type shirts.

Please wear proper golf shoes with socks on the course.

Shorts must be tailored and of knee length.

It is preferable for shirts to be worn inside trousers.

Trouser leg bottoms worn inside socks must not be visible.

#### **5.4 MOBILE PHONES (COURSE)**

Anyone on the Course who has with them a mobile telephone must ensure that it is switched to silent. Exceptions are allowed for police, medical and other emergency services who are on call and must remain accessible, but on such occasions playing partners must be made aware that a telephone is switched on.

#### **5.5 PRIORITY ON THE 1st TEE AND ON THE COURSE**

If requested, anyone playing the course must give way, at any time, to others playing who are designated as having a higher priority. The order of priority is:

1. The Captain.
2. Any match or competition where the tee was reserved for the participants (this will include inter club matches and visiting societies).
3. The Club's annual match play competitions, (Headley, Judson and Scratch).
4. Official Club competitions.
5. Casual play.

#### **5.6 STARTING PROCEDURES**

Starting a round of golf from anywhere other than the 1st or 10th tees is prohibited. In particular, it is NOT permissible to park in Hobs Hole Lane and start a round from there.

#### **1st TEE STARTING**

Play will normally commence from the 1st tee, subject to the special conditions and rules set out as follows:

There may be circumstances where other special rules for starting (e.g. Shotgun starts, Captain's Weekend) apply, but these will be published on the notice boards well in advance, and it is the member's responsibility to take note of such circumstances.

## **10th TEE STARTING**

Subject to the same special rules and conditions that apply to starting on the 1st tee, play may commence from the 10th tee, but only if no one is visible, playing the 9th hole.

However, if the 1st tee is closed for a visiting society or match, players may commence a round from the 10th tee, alternating with players coming off the 9th hole.

## **THURSDAY IS LADIES COMPETITION DAY**

On days when there is a Ladies Competition players in that competition have Priority on the course as set in Rule 5.5(4) of these Rules.

## **SATURDAYS AND SUNDAYS**

Play before 12.00 noon is normally restricted to Full Members.

However, on Saturdays Junior members may also play before 12.00 noon if they have attained a handicap of 18 or less and they are playing in an official Club competition open to Full Members. See Rule 2.3.2 (d).

If teeing off before 9.30am, a time must have been booked in the Pro shop (see the note below on this booking procedure).

Play must be in threes or fours, although twos are allowed after 9.00 am if there is no possibility of making up a three or four.

On Saturdays, between 10.00 and 11.30am, play may commence, without booking, from the 1st or 10th tee, but only if there is no-one visible playing the 18th or 9th respectively.

After 11.30am normal rules apply, with players coming off the 18th to the 1st alternating with the starters.

## **5.7 WEEKEND BOOKING PROCEDURE PRIOR TO 9.30 a.m.**

At least three players must present themselves to the Professional having queued in order to book a tee time. It is not permissible to book in as a two- or one-ball in the expectation that your playing partners will add their names later.

Each player must enter his own name on the start sheet, players may not enter any other name.

The Professional has been instructed to make sure this procedure is followed.

## **5.8 COMPETITIONS**

Any Member entering a competition must record his entry as directed, and have paid the required fee, before commencing play. In Stroke Play Competitions there shall be three divisions;

Division 1 being for handicap players of 10 or below. Division 2 between 11 and 16. Division 3 between 17 and 28.

## **5.9 NOTICES**

Players should observe all notices on the course, in particular, they should note that the retrieval of golf balls from neighbouring property is prohibited.

## **5.10 PRACTICE FACILITIES**

Practice on the course is prohibited. In this context, practice is defined as the repetitive playing of golf balls from, or to, a particular position on the course.

The practice area constitutes the mown area only, it does not include the bordering rough or trees. Practice shots should only be played in this mown area, not from the surrounding rough.

All practice shots played in the practice area should be played to a landing area within the practice area. Whilst it is recognised that some shots will inadvertently be sliced, hooked or thinned off the area, no shot should be deliberately played to land other than within the area.

No shots should be played to an area which cannot be observed by the player. Shots over the hill are particularly dangerous to players on the course.

Shots to the green on the main practice ground must only be played from within the area marked out for chipping practice. Shots from outside this area are strictly prohibited. Damage caused to the green must be repaired by the player. The practice ground is part of the course. Players on the course have priority over those using the practice facilities. Such players are entitled to the courtesy of playing their shot free of concern over practice balls landing in their vicinity. Therefore those practicing should

suspend practice if there is any likelihood of a practice ball disturbing a player taking his shot.

### **5.11 CADDIES**

Only bona fide caddies are permitted to accompany players on the course. Members using the services of a caddie must ensure that such a person observes the Club Dress Rules. In no circumstances may a caddie be a person under the age of 11 years.

Members are responsible for ensuring that their caddies are covered by their own public liability insurance.

### **5.12 BUGGIES AND TROLLEYS**

Only wide wheeled trolleys are permitted on the course.

Members are requested to ensure that Buggies/Trolleys are kept well clear of the tees and mown areas around the greens and bunkers. Where there are areas specifically marked for the parking of Buggies/Trolleys these must be used. Wherever possible Buggies/Trolleys should be kept to designated footpaths. The directional signs for Buggies/Trolleys must be observed.

All users of a Druids Heath Buggy must sign the appropriate Disclaimer in the Professional Shop prior to play.

Trolleys are not allowed in the locker room.

### **5.13 COURSE OPEN ENQUIRIES**

Enquiries during periods of adverse weather conditions about whether the course is open should be directed to the Professional or via the Club website.

### **5.14 CHILDREN ON THE COURSE**

Children under the age of 11 years of age who are not playing members are not allowed on the golf course, except when receiving tuition from the Professional or a member of his staff.

Emerald Print & Supplies  
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EMP September 2019