



AIRDRIE GOLF CLUB

**GUIDANCE AND PROCEDURES TO BE ADOPTED BY
GREENKEEPING STAFF DURING COVID 19
PANDEMIC – APRIL/MAY 2020**

Introduction

Airdrie Golf Club is committed to ensuring our first consideration is the health and wellbeing of the greenkeeping staff. Stringent measures will be put in place to ensure greenkeeping staff can carry out their duties in a safe manner and reduce any risk of contamination.

Covid 19 Symptoms

At any time if a member of staff shows symptoms of Covid 19 they must inform the Course Manager.

Travel to Work

Where staff are unable to travel in their own vehicles, walk or cycle to work the golf club will provide and pay for a taxi. Face masks are available for staff should they choose to use these during the journey.

Working hours

Staff working hours have been staggered to reduce the numbers starting and finishing at the same time.

Hygiene

Staff should ensure they wash their hands regularly with soap and water. Hand sanitizing gel is available for staff when out on the course.

Breaks

Staff breaks have been staggered to ensure only one member of greenkeeping staff use staff areas staff areas at any one time.

Staff must bring a prepared lunch as no kitchen facilities are available.

Staff facilities must be kept clean and disinfected at all times.

Communication

Daily staff meetings have been discontinued and the Course Manager will use mobile phone calls or texts to allocate tasks and update staff. If required face to face instruction will be given while maintaining a distance of 2 metres.

PPE

Disposable gloves, anti-bacterial wipes, hand sanitizer and face masks are provided for staff. If staff have any concerns about the availability of PPE they should raise this in the first instance with the Course Manager.

Machinery and Equipment Maintenance

This should be carried out as required to ensure that essential equipment is kept safe and operational. Where possible machinery should be limited to the use of one member of staff. Where this is not possible machinery must be washed and disinfected after each person has used it.

All other tools and equipment must be regularly wiped with anti-bacterial wipes.