

TEAM MANAGEMENT GROUP (TMG) TERMS OF REFERENCE

RESPONSIBILITIES A AND B TEAMS

1. To represent Waltham Windmill Golf Club at the Lincolnshire Union League meetings.
2. To liaise with the Manager with reference to match dates for the A and B teams.
3. To select the A and B teams for each match.
4. To discuss meal requirements with the Steward for each home match.
5. Liaise with other clubs to confirm start times and meal requirements.
6. To appoint a Captain for each match who will complete relevant match sheets and announce the result of the match.
7. To ensure selected teams and results are posted on the notice board.
8. To retain a completed set of result sheets for each team.
9. Ensure that result sheets are delivered to the relevant League Secretary within the prescribed timeframe.

RESPONSIBILITIES COUNTY COMPETITIONS AND OTHER EVENTS

1. To liaise with the Manager with reference to dates for the following competitions:
Bramley Trophy
Team 3 players - Singles scratch matchplay – Dates and draw undertaken by LUGC
Elsham Trophy
Team 6 players – Pairs scratch matchplay – Dates and draw undertaken by LUGC
Mail on Sunday Golf Classic
Team 5 players – Singles matchplay - Draw undertaken by daily mail. Date to be agreed with opposing club when draw has been made.
2. To select a team for each of the above
3. To discuss meal requirements with the Steward for each home match
4. Post selected teams and results on the notice board
5. Retain a copy of results
6. Ensure that results are delivered to the relevant person within the prescribed timeframe.

OTHER RESPONSIBILITIES

1. Organise pre-season meeting(s) and competition
2. At least one member of the TMG to be present at each match home and away. This may be a playing member
3. Ensure that the most suitable team is selected for each match from members who are available to play.
4. Ensure that team colours are worn for each match and that selected players represent the club in a manner that promotes Waltham to members of other clubs.
5. Report monthly to the Handicap and Competitions committee on results and other related team matters.
6. Any sponsorship or events to raise funds for teams to be agreed with the Manager.
7. The TMG to be reviewed annually at the November meeting of the Handicap and Competitions committee.
8. Any other duties relating to club teams that may be requested by the Handicap and Competitions committee or the Manager.