

Covid-19

Risk Assessment

Driving Range

Pro Shop

Golf Course

Driving Range

Activity

- Use of the Driving Range facilities & practice areas to practice golf & receive Tuition.

Persons at risk

- Club Golf Members
- Visiting Golfers
- Members of Staff
- Pro-Golfer providing (Tuition)
- Members of Staff employed in the Pro-Shop
- Contractors
- Maintenance staff
- Vulnerable groups –
- Elderly and those with existing underlying health conditions.

Significant Hazard

- Exposure to Covid 19 Virus
- Coming into close contact with a person who may have the Covid 19 symptoms?
- Contact with contaminated Surface
- (Symptoms can be mild, moderate, severe or fatal.)

Risk Control Measures

- Access/Egress “One-way system” for pedestrians (arrows sprayed on the floor).
- Que in-turn (Social distancing) at entrance to the range if all the bays are full
- Suitable & Sufficient Information
- Adequate & appropriate Signage
- Sanitiser station available for customers on entrance to range.
- Customers are able to use their own coins for the range machine.
- Swipe-cards are also available.
- One person per bay.

- After use, “Baskets” are to be placed to the left of the machine ready for sanitising.
- All used golf balls washed in disinfectant solution before being returned into the machine.
- No Club Member or visiting golfer to enter range to pick- up golf balls.
- No touching or removing of tees placed in practice-mats.
- Staff provided with gloves to enable them to collect used baskets ready for cleaning.
- Provision of suitable & sufficient Personal Protective Equipment (PPE) disposable gloves for; collecting baskets, collecting used range golf-balls and retrieving coins from the machine.

Pro Shop

Activity

- Serving Club members and visitors.
- Purchasing golf equipment and refreshments.
- In-putting of data (Rounds of golf)
- Receiving & making telephone calls
- Issuing coins and range cards for use of the Driving Range
- Cash Handling.
- Receiving & processing deliveries.

Persons at Risk

- Members of staff in the pro shop.
- Other members of staff.
- Golf Club Members.
- Visitors.
- Delivery drivers.
- Contractors.

- Vulnerable groups; Elderly, those with existing underlying health conditions.
- Anyone else who physically enters the Pro-Shop.

Risk Control Measures

- Provision of suitable & sufficient signage and visual aids explaining clear guidance on social distancing and hygiene to all personnel (both staff, customers & visitors)
- Social Distancing -Reducing the number of persons in any work area to comply with the 2-metre (6.5 foot) gap recommended by the Public Health Agency.
- Provision of floor markings in terms of 2m distancing and creating a one-way flow system within the pro-shop.Managing use of high-volume traffic areas including corridors, (possible congestion area) when queuing to gain access to the pro-shop.
- Reviewing layouts and processes to allow staff to work further apart from each other and customers to maintain social distancing.
- Reduce staff & customers levels in the pro-shop to a minimum, by calculating the maximum number of customers that can reasonably follow 2m social distancing within the Pro-Shop.
- Avoid people working face-to-face. For example, by working side-by-side or facing away from each other.
- Use of screens to create a physical barrier between staff and Pro-Shop customers. (Till transactions)
- Review of incident and emergency procedures to ensure they reflect the social distancing principles as far as possible.
- Minimising contacts around transactions, for example, consider using contactless payments. Round of Golf, & tuition, buggies, trolleys and driving range tokens
- Procedure in place for handling cash.
- Encourage customers to shop alone where possible, unless they need specific assistance.
- Remind customers who are accompanied by children that they are responsible for supervising them at all times and should follow social distancing guidelines.
- Ensure any changes to entries, exit and queue management consider reasonable measures to allow for the less abled customer.
- Provision of handwashing facilities, or hand sanitiser where not possible, at entry and exit points.

- Encourage customers to use hand sanitiser or handwashing facilities as they enter the premises to reduce the risk of transmission by touching products while browsing.
- Encourage customers to avoid handling products whilst browsing, if at all possible.
- Procedures and suitable equipment provided in the event of clothing items/equipment (being handle by a customer) to be cleaned & removed from the shop floor for at least 48 hours.
- Frequent cleaning of work areas and equipment between uses. Making sure that there are adequate disposal arrangements for cleaning products.
- Procedures in place to maintain social distancing and the risk of surface transmission when goods enter and leave the pro-shop.
- Buggies disinfected after every use and Trolley attachments (handles) cleaned & disinfected on return of after every use.
- Frequent cleaning of work areas and equipment between uses, using your usual cleaning products.
- Provision of adequate waste facilities and more frequent rubbish collection.
- Provision of hand sanitiser in multiple locations in addition to washrooms.
- Provision and use of Personal Protective Equipment (PPE)
- Disposal gloves (Staff to be reminded that wearing of gloves is not a substitute for good hand washing.)
- If an employee chooses to wear one, it is important to use face coverings properly and wash your hands before putting them on and before and after taking them off. (follow manufacturers recommendations)
- Staff to be reminded on a daily basis of the importance of social distancing in the workplace.

Golf Course

Activity

Playing golf on the Hart Common 18 Hole course.

Playing golf on the Hart Common Par 3 course.

Persons at risk

- Golf Club Members
- Visiting Golfers
- Members of the Pro-shop
- Greenkeepers
- Contractors
- Trespassers

Significant Hazards

- Exposure to Covid 19 Virus
- Coming into close contact with a person who may have Covid 19 symptoms.
- Contact with contaminated Surface
- (Symptoms can be mild, moderate, severe or fatal.)

Risk Control Measures

To access the course, a player must not;

- be in self isolation
- be displaying COVID-19 symptoms

Any player that falls outside of the criteria above or found not to be adhering to any of the rules communicated below will be asked to leave the course immediately.

- First tee time daily of 6am on all (3) Courses
- All Golfers must vacate the Course regardless by 10pm each day.
- Tee time intervals remain 8 minutes
- Tee times MUST be booked in advance. Golfers without pre-booked tee times will be refused access to the golf course. You may only book a single tee time for yourself when booking.

- Arrive no more than 20 minutes prior to your tee time (unless using other facilities) i.e. driving range, clubhouse.

- Visitors must report to the Pro-shop to check in for your tee time.

Golfers are requested to wash their hands thoroughly with the sanitiser provided before play and before entering the golf shop.

- Only 6 persons are permitted on the Putting Green at any one time. Putting green/chipping green flags removed and cups inverted.
- Social distancing guidelines to be observed on putting and chipping greens – priority to be given to the next group due to tee off.
- Arrive at the tee no more than 10 minutes prior to your designated tee time.
- Follow staff instructions at all times and stick to your designated starting time.
- Ball washers and bins have been removed/covered.
- All rakes to be removed – please smooth over the sand with your foot. Temporary local rule of preferred lies in bunkers (six inches no nearer the hole the ball may be placed).
- Flagstick must remain in the hole at all times – hole insert used to allow easy collection of your ball by hand.
- All benches have been removed or covered.
- Golfers must stay more than 2 metres apart (or 1 Meter+)at all times when playing the golf course.
- Do not touch or pick up stray golf balls or broken tee's.
- Players must not pick up another player's golf ball or golf equipment.
- No queuing on the tees, and hold back and wait for the group ahead to tee off before approaching the teeing area.
- Clubs must not be shared between players, and the sharing of refreshments is not recommended.
- Handshake with your playing partners is not recommended including "high fives" (social distancing).
- All players are advised to sanitise their hands on leaving the course.
- Adequate & appropriate signage displayed with up to- date information & guidance for all golfers, visitors and members of staff.
- Management checks to ensure this is adhered to, and that, this assessment is reviewed on a regular basis in accordance with Government guidelines.