

Draft

Minutes of Bishopswood Golf Club Committee
meeting held by Conference call
Tuesday 15th December 2020
At 18.30

In attendance:	Malcolm Boreham	Martin Smith	Roy Darch
	Nick Leonard	Chris Chilver	Gary Clinch
	Nigel Courtenay	Jeanie McMullin	Kevin Fleet

**Apologies for
Absence:** None

Item:

Action:

1.	Minutes of the previous meeting The minutes of the previous meeting held on the 9 th November 2020 had previously due to Covid-19 been agreed as a true representation of the meeting held, and were signed off virtually in November and will be signed off by the Club Captain at the time	
2.	President's address to Committee members: His was circulated to committee members prior to the meeting. No concerns from the committee to the President's proposals. Veterans Trophy to be renamed the Peter West Veterans Trophy. A Ladies competition to be discussed with the trophy being dedicated to Lady members who have passed away in recent times. It was muted this could be a mixed event.	JM to review ladies comp
3.	Matters arising from September 24th meeting: Women in Golf: small progress made so far; the process is complex. JM recruited as Lady representative on working group. Discussion with General Manager as to way forward as a joint group. Charter hopefully achieved by end of February. Golf Mark explained to new committee members, this in line with safe golf. Having been Golf Mark accredited this should be easier to complete. Competition review: This took place earlier this year, but with Covid-19 difficult to gauge which competitions were well supported and cost effective, agreed to review again at end of June. Review to then be advised to full committee. Diary advertisers: to be discussed later in the meeting.	MS, NL, JM March 2021 NC, MS, RD & KF
4.	Annual plan: Circulated prior to the meeting, committee members to review and provide comment to the President prior to the next meeting.	All 5 weeks
5.	Secretary's Salary Structure: Currently the structure is based upon members numbers, with increases or reductions based upon range 180 – 240 in groups of 20. Due to Covid this was not implemented but the view from some committee members is that the Secretary should be on a fixed salary as the work involved is not necessarily more involved the higher our membership. The Secretary's salary is the highest cost per annum, followed by Union fees and Club Systems our golf software. It is felt the administration fee should be set to	NL Next meeting

	<p>cover these costs. Clear transparency to members as to why the admin fee is charged.</p> <p>If this is the case our charges for socials could be set to cover costs rather than being used to supplement revenue, thereby not targeting a small group of members who support the club.</p> <p>The committee requested the Treasurer to review the admin fee required to cover the base costs to include a fixed salary for the Secretary and to report back at the next meeting.</p> <p>Also, to report on reserves held and what is planned for them</p>	
6.	<p>Local rules:</p> <p>Temporary local rules were discussed, along with etiquette around pitch marks. Keeping trollies away from the greens and taking them outside of the bunkers. It was agreed the local rule covering tree roots on closely mown areas to be discontinued.</p> <p>Board next to the pro shop to be used to display temporary local rules.</p>	KF
7.	<p>Committee roles and responsibilities:</p> <p>These were discussed and the following appointments made:</p> <p>Handicap committee: CC, GC and KF</p> <p>Competitions (review) MS, RD, NC and KF</p> <p>Website and Social media: RD, GC & KF</p> <p>Welfare: JM & MB</p> <p>Social: MS, GC, RD, Roy Ward and General Manager with wives</p> <p>Overseer of above: MB and MS</p>	All
8.	<p>Diary, WHS & Club Systems:</p> <p>Due to Covid a diary was not produced this year, and with the pandemic still having an influence on proceedings it was discussed as to whether ordering diaries this year is financially a wise investment at a cost of over £1k. Advertisers have not been approached to supplement this cost due to Covid, as unlikely the businesses have marketing funding spare.</p> <p>With our aged membership, not everyone has a smart phone or tablet so a diary may be required by them, therefore it was decided to canvas members this year. In the meantime, digital reproduction of addresses and diary of events will be investigated.</p> <p>With the launch of WHS on 2nd November, the need for a second PSI terminal or some other digital platform for entering Casual rounds for handicap purposes is required in the pro shop. This will be reviewed and reported back by the next meeting</p> <p>A new updated website platform is available from Club Systems, other clubs using the design have been viewed and they have a up to date feel and it is felt that this would benefit the club. The Course are also looking to review their website, and therefore BGC and BGClub will explore the idea of one website rather than two concurrently with a separate members area.</p> <p>Club Systems are to be asked to provide access to the new platform for consideration. Training costs of £315 plus Vat agreed if needed.</p>	<p>RD & KF</p> <p>September</p> <p>RD</p> <p>January</p>
9.	<p>Slow play:</p> <p>A review document from another club was discussed on aspects of how slow play could be minimised. It was agreed that we would adopt these but in Bishopswood heading. Draft to be prepared and circulated to the committee.</p> <p>Signs advising how long to reach 5th tee to be considered and discussed with General Manager. Educating members on how to call faster groups through, discussions with golfing groups to be had.</p>	<p>KF</p> <p>2 weeks</p>

10.	<p>Honorary membership: It was discussed that Honorary membership should be offered to Ian Melrose, as an ex-captain and club ambassador who is unfortunately ill with motor neurone disease. This will enable Ian to remain involved as a club member, as he has been this year. Letter to be prepared for joint signatures of President and Club Captain.</p>	<p>KF 7 days</p>
11.	<p>A.O.B. Are we going to run opens / coffee mornings next year, if so, they need to be placed on Golf Empire and event site for golf clubs. Ladies and Seniors along with DGW mixed organiser to be approached for their decision on whether to run events in 2021. Letters and emails received from charities we have supported in recent years; these are to be placed on the website as a new item. Seniors Classic: it was agreed to enter a team in this event in 2021. Team to be managed by the President NL wished to put on the record his thanks to the Club Secretary for the hard work in the implementation of the new WHS</p>	<p>KF 7 Days KF MB</p>
12:	<p>Club Draw: The opportunity was taken to hold the draw witnessed by all committee members. First place to Pauline Jackson-Smith, second to George Missen and third to Michael Davies. A further draw was undertaken for the Scramble raffle on Sunday 20th, with winning numbers being 25, 3,24,11,21 & 5.</p>	
13:	<p>Meeting closed at 20:40. The President thanked the committee for their input and looked forward to delivering a golf club for all, with fun and enjoyment being the priorities. Next meeting 19th January at 18.30 by Microsoft teams.</p>	

Signed:

Malcolm Boreham: Club President:

Date: