

## Welcome Back!

### Guidance for Members & Visitors to the Clubhouse

Issue# 3 date: 17<sup>th</sup> May 2021

This document gives guidance to all members visitors and staff who wish to enter the clubhouse to access the bar, restaurant and locker rooms. It has been updated following the changes to restrictions announced by the government on 10<sup>th</sup> May, and will take effect from the **17<sup>th</sup> May** We are seeking clarification on the requirement for a one- way circulation and exit in the clubhouse.

If you have the NHS Covid -19 app please check in using the QR code which are located at the front entrance or upstairs. The club will keep a record of the daily start sheet for a period of 21 days and bar staff will record the names of all members and their guests who visit the bar and restaurant.

While the one -way policy is a requirement if you have limited mobility and wish to avoid the fire escape stairs, please seek assistance from staff. Social distancing protocol of one metre separation and the wearing of a mask except when seated remains mandatory throughout the building.

You will find hand sanitizer stations in all the main areas. To ensure that everybody playing has a chance to enjoy a meal or drink after their round at we may have to enforce a time limit of one hour fifteen minutes in the bar restaurant area during busy times.

In the bar and restaurant areas please take a seat as directed by our staff and your order will be taken and served at your table. Up to 6 people can sit at the same table and the table arrangements will reflect this.

- On entering the clubhouse please wear a mask and use the hand sanitizer.
- While we seek clarification that this can be relaxed, one-way circulation remains in place throughout the building. In general, once you have entered the building the direction of flow is from the foyer up the stairs to the bar/restaurant or through the locker rooms then out of the building using the fire escapes.
- The locker rooms including showers will open on 17<sup>th</sup> May. Please exit the locker room through the fire exit door. Floor signs will remind you of the one-way flow.
- Access to the bar and restaurant is up the stairs. At busy times on entering the bar you may be asked by our staff to wait until you can be seated.
- Your order will be taken and delivered to your table. Please pay using either a member's bar card or contactless bank card. When guests leave tables will be cleared and the table thoroughly cleaned by staff.
- Tables will not be set, cutlery will be delivered to the table wrapped, should you require condiments these are available in disposable sachets. If you require drinks from the bar please give your order to the restaurant staff who will pass it on to the bar.
- Once you have finished your drink or meal please exit the bar/restaurant by the fire exit door situated between the bar and kitchen. If you are uncomfortable using this exit please contact a member of staff who will arrange for you to exit using the internal stairs. The table will be cleared and cleaned ready for the next people.

We have reviewed a risk assessment and all the measures above are the minimum necessary to reduce the risks to an acceptable level and comply with Government regulations. We ask you to play your part in this by adhering to the rules as far as you can and contribute to the safety of all.

**And once again while we have to operate a one-way system if you are uncomfortable or feel that you are unable to safely exit the building down the fire escape stairs please ask a member of staff for assistance.**

Alan Pollock

On behalf of the Board.