

# Honiton Golf Club Members Code of Conduct HGC.05.C06

## 1.0 Purpose

The intention of this policy is to establish clear and acceptable behavior expectations for the Honiton Golf Club Ltd members and guests. It is not intended to restrict the rights of anyone but rather to ensure that all members and guests are treated with respect while enjoying the HGC golf course, practice facilities and Clubhouse.

The Club deems that upon payment of membership or guest fees, all members and guests have given their consent to be bound by this code of conduct.

## 2.0 Objectives

The objective of this policy is to create an environment where everyone is treated with dignity and respect and free from discrimination, harassment and abuse for members, employees and visitors to the Club.

2.1 The conduct, privileges and rights of members are governed by the Articles of Association, Policies and Procedures as set out in the Governance of the Club.

## 3.0 Playing Members and guests

All members and guests will:

- Conduct themselves in a sportsman like manner at all times, not knowingly cheat or take measures to manipulate their handicap.
- Respect the rights of all other members, staff, management and Directors
- Not engage in any form of sexual, racial, religious or other harassment
- Respect the golf course and facilities
- Abide by all local, provincial and national laws and regulations
- Adhere to the dress code and observe proper golf etiquette at all times.

## 4.0 Members of HGC.

- Members must always act within the Articles of Association, club policies & procedures of the club.
- Members should ensure that confidential or draft material provided to them or discussed within a meeting of the Club or Committee remain confidential and within the confines of the meeting and must not be discussed outside that meeting or the Club.
- Members shall not store information that forms part of the registered paperwork of the club on a private computer unless authorized to do so and only for a specified time period.
- When using social media / e mails in connection with the club, its officials or members, do so in a manner which could not be deemed offensive.
- Members who are unhappy or wish to put forward a recommendation regarding the service /work of an employee must address this to the Manager or a Director of the Club.

## 5.0 Complaint / Disciplinary Procedure HGC.07.C01

- Members may report a breach of this Code of Conduct following the Clubs Complaint procedure.
- Any member who witnesses any breach of this Code will be obliged to co-operate in any subsequent inquire.

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