



Wortley Golf Club Limited

Club Rules

The club rules and by-laws are intended to supplement and support the application of the Club's Articles of Association and as such if any case arises where a conflict in their interpretation occurs then the content within the Articles of Association shall take precedence.

Membership

Membership of the Club shall be open to all without discrimination although Members of the Company may only be as individuals and not as either a corporate body or partnership.

A range of membership categories shall be open to individuals although not every category of member is allowed to vote at general meetings, these are listed below.

Membership categories with voting rights;

Honorary Members

Full Playing Members

Senior Members Category 1 & 2

Five Day Members

CASC Members

Young Adult Members

Membership Categories without voting rights;

Country Members

Junior Members

Flexible Members

Social Members

Members enjoying voting rights are restricted to those individuals who have paid in full the appropriate membership subscription or alternatively have contracted to pay in instalments the full annual membership subscription for the time being in force.



The Board will set the maximum numbers of membership in each category. These may change as to allow growth in members.

The Directors of the club hereinafter referred to as 'The Board' shall consist of a maximum of Nine Directors which will automatically include the Honorary Secretary and Honorary Treasurer. A minimum of five directors will be required to be present to have a quorum at any board meeting.

The President, Captain, Vice-Captain, Lady Captain and Club Professional will automatically be invited to board meetings but with no automatic voting rights

The Honorary Greens Chair, Honorary House Chair and Handicap & Competitions Secretary will not be automatically invited but may stand as directors in their own right

The Captain and Lady Captain will not serve as board members during their year in office

5. ELECTION OF PRESIDENT

Election of President

Nominees for the post of President must be members with a minimum of 8 years standing. The position will be held for 5 years. Any two members of the Club entitled to vote have the opportunity to nominate a member at the AGM.

The President may stand to be a Director in their own right.

6. SELECTION OF CLUB CAPTAIN

Selection of Club Vice-Captain/Club Captain/Immediate Past Captain.

The Vice-Captain is elected and will serve the Club for a period of three years consecutively as Club Vice-Captain, Club Captain and Immediate Past Captain. Any two members of the Club wishing to propose any Full Playing members of the Club as Club Vice-Captain should do so in writing on the prescribed nomination form and submit it to the Honorary Secretary of the Club by 1 June each year.

First Meeting – Presentation of Nominations Meeting - (June)

Members eligible to be present at the Nominations Meeting will be all Past Captains (male and female), who retain current membership of WGC, and any club members who have submitted a completed nomination form. All proposers and seconders will have the opportunity of speaking in support of their nominee. In the absence of a nominee's proposer and seconder the Past Captains' Secretary will read out the reasons for the nomination provided on the form.



When all nominations have been presented, all present will have an opportunity to discuss the merits or otherwise of the nominees. This should be done with particular reference to the Selection Criteria for Captaincy.

No vote will be taken on any of the nominations at this meeting – all nominations will be carried forward to the October meeting. This will allow time for the Past Captains (male and female) to make their own enquiries about the nominees.

Second Meeting – Selection Meeting - (October)

As above for the June meeting, the same members are eligible to attend. After further discussion on the merits or otherwise of the nominee a vote will be taken. Only Past Captains (male and female) in attendance will take part in the voting, other members being asked to withdraw from the meeting.

Voting:-

The vote shall be by paper ballot, every attendee having one vote at any stage.

If any nominee secures an outright majority of votes at any stage, that nominee will be the candidate selected. If more than three candidates have been nominated, the first ballot will be to reduce the number of candidates to three. Thereafter, a second, third and final ballot will be taken to select the candidate for Vice-Captain.

The decision of the Past Captains will be conveyed to the Board of Directors for communication to the general membership of the Club. The selection of the Vice-Captain and subsequently the Club Captain will be formally recognised at the Annual General Meeting.

9. AUDITOR

An Auditor or Auditors shall be appointed each year at the Annual General Meeting.

10. QUORUM

At all meetings of members 30 shall constitute a quorum.

At meetings of the Board, 5 shall form a quorum.

The chairman of all meetings shall have a casting vote. Votes by proxy are allowed along with Postal Votes as described under Rule 30 but these do not count towards the quorum.

12. ENTRANCE FEE (Currently Suspended) AND SUBSCRIPTION

The entrance fee and subscription levels will be set on a non-discriminatory and fair basis and the Club will strive to keep subscriptions at levels that will not pose a significant obstacle to people participating. The Board by reason of authority delegated to it by the members can increase subscriptions by not more than 10 per cent in any one year without reference to the members.

Subscriptions for new members will commence from the day of their interview. If desired by the member,- the Entrance fee may be paid by direct debit over three years in up to 36 monthly instalments; the first instalment to be paid along with the subscription on entry to membership. The Board is empowered to remit the whole or a portion of a



member's subscription in
levy or rescind the entrance

special circumstances and to
fees as circumstances dictate.

13. PAYMENT OF SUBSCRIPTIONS

All annual subscriptions are payable in advance by 31st December on such terms as the Board may decide. The payment of subscriptions must be made in full or participation into an instalment scheme by 10 payments which must be concluded by 31st October on such terms as the Board may decide.

If a member is suffering any hardship which may prevent payment being made on time the member must notify the Secretary in writing 4 weeks prior to the subscription due date. This will allow time for full consideration of the member's circumstances by the Board. If no such notice is received then the member's membership will cease on 31st January and re-joining will require payment of an entrance fee to be decided by the Board.

14. FULL PLAYING MEMBERS

Shall have use of the course seven days a week, and can enter all competitions.

15. HONORARY MEMBERS & HONORARIUMS

(a) On the recommendation of the Board, Honorary Members may be elected at any general meeting of the Club. A two-thirds majority of members present and voting shall be necessary at such an election. Honorary Members may be elected for life or for such a period as the general meeting may deem expedient and they shall be entitled to all the privileges of membership.

(b) Honorariums may be awarded by the board to specific roles in the golf club, i.e. Captain and Lady Captain in their year of office, and others as seem fit.

16. SENIOR MEMBERS - Category 1 & 2

a) Category 1 Male and female members who have completed 25 years continuous full playing membership of the Club and are 70 years of age on 1st January of any year may apply in writing to the Secretary requesting transfer to become a Senior Member.

The annual subscription will be 75% of the full playing subscription applicable in any future years of membership.

b) Category 2 In the case of any member being 80 years of age and over 30 years continuous full playing membership then the annual subscription will be £1

c) All members in the two categories above will be entitled to all facilities of full paying membership.

17. FIVE DAY MEMBERSHIP

Five Day membership may be granted at the discretion of the Board under the following conditions:-

a) Course available from Monday to Friday including Bank Holidays.

b) Course available at weekends on payment of the concessionary rate for the first six occasions in any calendar year and thereafter on payment of the full green fee, whether playing with a full playing member or not.



c) Full availability of Clubhouse weekends.

d) Voting at meetings will be in

e) The subscription will be 70 percent of the Full Playing Members subscription.

f) Gentlemen Five Day Members are not eligible to play in Club competitions except those held between Monday and Friday.

g) Five Day members not previously being Full Playing Members are entitled to introduce guests at concessionary rates between Monday and Friday.

h) Lady Five Day Members shall be governed by the Ladies Competition Committee Rules.

facilities at all times, including

accordance with the Club rules.

18. COMMUNITY MEMBERSHIP

This category of membership is available to satisfy the eligibility criteria for CASC, without discrimination, to persons who can reasonably demonstrate that they are unable to afford any of the club's standard subscription charges. Community Members are entitled to vote on Club issues; all the facilities of the Clubhouse and Course and to play in a limited number of Club Competitions subject to the restrictions applicable to Tee Times for Community Members.

19. YOUNG ADULT MEMBERS

Is split into 8 age range categories i.e. 18-23, 24,25,26,27,28,29 and full time students. These members will receive a discounted fee according to age.

20. FLEXIBLE MEMBERS

This category shall be limited to the current PLAYMORE GOLF SCHEMES terms and conditions.

21. CLUBHOUSE MEMBERSHIP

a) Clubhouse Membership may be granted at the discretion of the Board to all membership categories, the spouse or near relative of Members, a maximum of ten friends of playing members, who are frequent visitors to the club or such other number as the Board from time to time shall decide. The Board may at times invite others to become Clubhouse Members

b) Clubhouse Members wishing to play the course shall pay the normal green fee

22. JUNIOR MEMBERS

Sons/grandsons and daughters/granddaughters of members under twelve years of age may play without charge so long as they are accompanied by their parent or grandparent. At the discretion of the Board exceptionally talented young golfers aged less than twelve years may be granted Cadet Membership. Boys and girls over twelve and under eighteen years of age are eligible for Junior Membership and those aged eighteen and under twenty three years are eligible for Young Adult Membership. If elected, young members shall be admitted without paying an Entrance Fee, but on 1st January next, after they attain the age of twenty three, they will be required to pay as an Entrance Fee any amount by which the ordinary Entrance Fee exceeded the amount already paid in subscriptions.



Wortley
Golf Club
125 Years

23. INTRODUCTORY

Introductory Memberships may be granted, at the discretion of the Board, to persons wishing to join the club for the first time without the need to commit to Full Membership. The fee will be 60% of the full annual subscription for any 6 continuous months and will not require a joining fee. Members in this category will be able to enjoy the benefits of full membership but will not be able to vote at a General Meeting. Members in this category will be able to play in all competitions with the exception of the knockouts but will not be able to win any Club Competitions/Prizes that are traditionally listed at the annual prize giving events. This offer will be limited to 20 memberships per year.

MEMBERSHIP

be granted, at the discretion of

24. RESIGNATION

Any member may at any time by giving notice in writing to the Secretary resign membership of the club, but shall continue to be liable for any annual subscription or other monies due and unpaid at the date of resignation. Such members having discharge all liabilities to the club and wishing to re-join may be re-elected in accordance with Rule 14 and the Board may at their discretion waive any entrance fee.

25. DISCIPLINARY ACTION

a) Should the conduct of any member or member of staff either on or off the premises of the Club, offend against the rules of the Club, or if their conduct or character is likely to bring the Club or the game of golf into disrepute, he/she shall be invited to a meeting to explain themselves. If the Board is not satisfied with his/her explanation he/she may be admonished, have his/her access to any part or parts of the premises of the Club restricted, be suspended from membership or invited to resign. If his/her resignation is not received within one week of being called upon, the Board may by a resolution passed by a majority of not less than two thirds of the Board present order his/her expulsion.

b) To expel a member from the Club, notice shall be sent to the Honorary Secretary, signed by five members, acquainting him/her with the circumstances which gave rise to such notice. The Honorary Secretary then shall communicate with such members (so that he may have the opportunity of explaining or withdrawing from the Club) and shall call a meeting of the Board who are empowered to decide the question. If a two-thirds majority of the members of the Board present vote for his/her expulsion the member shall be expelled.

c) Any member so expelled shall have the right of appeal to a General Meeting to be summoned within twenty one days of his/her expulsion when a majority of two-thirds of those present and voting shall be required to confirm the expulsion. If the expulsion is not confirmed the member shall be reinstated. Any member expelled in accordance with the Rules or otherwise ceasing to be a member of the Club shall forfeit all such rights to or claims on the Club or its property or funds as he/she would have by reasons of membership.



26. VISITORS

Visitors are allowed privileges of the golf club and course at fees laid down by the Board from time to time. The same visitor shall not be introduced more than six times in any calendar year at a concessionary rate. A member who introduces a guest at a concessionary rate shall ensure that the name and address of the guest is entered in the visitors book and payment made to the person appointed to take green fees prior to play. The member must play with his/her guest. No charge for green fees shall be made in respect of Captains or Secretaries of other Golf Clubs conferring the like privileges.

27. ANNUAL GENERAL MEETING.

The Annual General Meeting of the Club shall be held in each year at such time and place as the Board shall determine. No period of fifteen consecutive calendar months must elapse without a General Meeting being held.

30. VOTING

(c) Every resolution submitted to a general meeting shall be decided by a show of hands of the members present plus any postal and proxy votes cast by those members entitled to vote at such a meeting and in the case of an equality of votes the Chairman shall have the casting vote.

(d) All eligible members who cannot attend a General Meeting for any reason shall have the opportunity to submit a vote on proposed Rule Changes via a postal or proxy vote submitted through the Secretary using the following procedure: -

Any member qualified to vote and wishing to cast a postal vote should apply in person, by email or in writing to the Honorary Secretary for a voting paper and envelope that will be marked specifically for returning votes. Any member applying for a postal vote but unable to pick up the voting form in person should supply a stamped addressed envelope so that the papers can be sent out at no cost to the club.

The deadline for the return of postal votes is 48 hours prior to the General Meeting. All postal voting papers shall be kept in the office safe and remain unopened until the day of the General Meeting. The papers will be opened, validated and counted in full view of the members present by two volunteers from the Board and four volunteers from the floor. The resulting Postal Votes shall be consolidated with the votes of voting members attending the General Meeting.

PROXY VOTING

Voting at Annual General Meeting or General Meeting may be given by proxy.

A proxy must be appointed in writing under the hand of the appointer. The instrument appointing a proxy must be deposited at the registered office of the Club not less than 48 hours before the time of holding the meeting at which the person named in such



instrument proposes to vote.
proxy must be in the following

Any instrument appointing a
form:

WORTLEY GOLF CLUB

LIMITED

[I or We], (name) of (address), being [a member or members] of the above named Club, appoint (name) of (address) as [my or our] proxy to vote in [my or our] name[s] and on [my or our] behalf at the [annual or extraordinary] general meeting of the Club to be held on (date) and at any adjournment. Dated: (signature(s) of member(s))

31. ALTERATION OF RULES

No Rule of the Club shall be repealed or altered and no new Rule shall be made save by a two thirds majority of the members voting at an Annual General Meeting or a General Meeting and 28 days' notice of the intention to propose any alteration or new Rule shall be given to the Secretary who shall post the proposal on the Club Notice Board at least twenty one days before the meeting.

32. BY-LAWS

The Directors are empowered to make repeal and amend such by-laws (including local Rules of play and regulations for competitions) as they may from time to time consider necessary for the well-being of the Club which by-laws, repeals and amendments shall have effect until set aside by the Board

33. COMPLAINTS

All complaints shall be made in writing to the Secretary who, if he/she shall be unable to deal with them, shall submit them to the Board whose decision shall be final. In no instance shall an employee of the Club be reprimanded directly by a member.

34. CLUB PROPERTY

a) The Club is a non-profit making organisation. All profit and surpluses will be used to maintain or improve the Club's facilities. No profit or surplus will be distributed. The property and funds of the Club cannot be used for the direct or indirect personal benefit of its members other than as allowed by the rules.

35. BORROWING POWERS

The Board is empowered to borrow money on the most favourable terms it can negotiate to meet normal expenditure of a capital or other nature provided it does not pledge or secure the Club's property or equipment. Pledging of the property or equipment as security for borrowing requires authorisation by a General Meeting of the members.



36 CLUB PROPERTIES

a) No member shall take away the Clubhouse under any injure or destroy any newspaper, pamphlet, book or other article

or permit to be taken away from pretence whatever or shall

37. HOURS

The Club House shall be opened and closed at such hours as the Board shall from time to time determine.

38. DOGS

No dogs shall be allowed on the course or in the Clubhouse without the specific permission in writing from the Board (with the exception of guide and support dogs).

39. NOTICES

No paper, notice or placard, written or printed shall be placed in the Clubhouse without the sanction of the Board.

40. PAYMENT OF EXPENSES

Members are required to pay all expenses they or their guests incur in the Clubhouse or on the course on the same day that such expenses are incurred.

41. ADDRESS OF MEMBERS TO BE REGISTERED

Every member shall communicate to the Secretary his/her postal and email addresses, these addresses will be included in the register of members.

All notices will be sent by email except for members who express a preference for the post option.

The notices shall be deemed to have been delivered on the day following the date of posting.

42. RULES OF GOLF

The rules of play shall be those adopted from time to time by the Royal and Ancient Golf Club of St Andrews, except insofar as they are modified by local Rules of the Club.

43. MEMBERS BOUND BY RULES

Every member shall be bound by and submit to the Rules and By-laws of the Club.

44. OPENING HOURS

a) The purchase and supply by the Club of intoxicating liquor shall (subject to any resolution of the General Meeting and the provisions in the rules) be managed by the Board



Wortley
Golf Club
125 Years

b) The Clubhouse will be closed
c) The bar shall be opened for
at times to be determined by the

on Christmas Day.
the supply of intoxicating liquor
Board.

d) The Honorary Secretary may apply to the Licensing Authority for temporary event notices for the supply of intoxicating liquor in the Club as the Board shall direct and subject to the directions of the Board shall be responsible for the posting of all necessary notices relating to extended hours authorised by the Licensing Authority.

e) Subject to any restrictions which may from time to time be imposed by the Board the following persons other than members, shall be entitled to admission to the club premises to purchase intoxicating liquor for consumption on the premises, i.e., visiting golfers, on payment of the appropriate green fee and members' guests.

45. INDEMNIFY

Indemnify the Directors and members acting properly in the course of running the Club against any liability incurred in the proper running of the Club, limited to the value of the assets of the Club.