



## MINEHEAD & WEST SOMERSET GOLF CLUB

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### MANAGEMENT COMMITTEE MINUTES

Monday 4<sup>th</sup> November 2019 – 5.30pm

Present:

(WJP)	W. John Perkins – Chairman
(GR)	Glenn Ross – Club Captain
(IG)	Ian Gover – Vice Captain
(RC)	Ros Chidgey – Lady Captain
(GH)	Gil Hurley - Lady Vice Captain
(PD)	Paul Davies – Bar & Catering
(CE)	Chris Embling – Treasurer
(BC)	Barry Chaffey – Premises

In attendance:

(ID) Ian Donnelly – Secretary/Manager, (DH) Doug Hayhoe – Past Captain (in part)

The Chairman opened the meeting at 5.30pm.

1. Apologies

Apologies received from John A'Court – President, Denis Compton – Greens & Mike Shortland - Premises.

2. Minutes of the Previous Meeting (7<sup>th</sup> October 2019)

The minutes they were agreed as a true record and duly signed by the Chairman.

3. Matters arising

a) There were no matters arising.

4. Report on the Heating & Hot Water System

DH explained that we had recently had the annual boiler inspection and that the boiler was in good working order however, the attending engineer had concerns regarding the plumbing of the hot water and heating system. The Engineer had submitted a quote to investigate and rectify some of the oddities which DH explained to the meeting. Following

discussions it was agreed that alternative quotes should be sought before any further decisions are made.

## 5. SECTION REPORTS

### Chairman

- a) Quotes for the diary had been sought and a supplier agreed. The first draft had been circulated and any amendments are to be submitted to the office by 09.00 on Friday 8 November.
- b) WJP asked the meeting to make suggestions of criteria to be used when deciding whether a Member should be nominated for an Honorary Membership. He further requested that committee members emailed him with further thoughts in order that a more detailed criteria be formalized.
- c) WJP requested an update on the fitting of the bar shutters. Following discussions it was agreed that the shutters were not required presently if funds could be better spent elsewhere.
- d) WJP requested an update of the quotes received for repairing and renewal of the guttering and fascia boards. It was agreed to go ahead with the quote given of approx. £3K as no further quotes had been forthcoming.
- e) WJP re-iterated to the meeting that the issue of making a claim in the small claims court against a member of staff could not be progressed until their official address was determined. Any help on this matter would be welcomed. Also, that we had still heard nothing from the Police in regard to the investigation into other matters of theft.
- f) WJP reported that further meetings had taken place regarding Membership and categories thereof including Lifestyle. It had been decided, in order to differentiate and maintain the value of Full Membership, that Lifestyle Members would be allowed to enter Opens but at the non-member rate, F&B purchases at the bar would attract a discount of 5% and not 10%, Full Members would be considered as having priority if representing the Club in matches with the Captain of the day using their discretion of when to pick a Lifestyle Member, Lifestyle Members would not be able to hold office and Lifestyle Members could enter (for Handicap purposes) but not win one the Clubs "major" competitions.
- g) WJP acknowledged that there had been comments received regarding match fee/catering prices from certain areas of the golf club and the meeting acknowledge that it was right and proper that; all sections paid the same amount for catering and that members pay a match fee that included catering and not a catering charge for a match. If the Member decided not to eat than the match fee still applied (certain exceptions at the discretion of the Match Captain).

### Lady Captain

- a) RC reported that the ladies were not completely convinced that the water in the showers would not overflow onto the proposed area for new carpets so would leave the flooring as it is in that area. Quotes for carpets and carpet tiles were now being sought.
- b) An investigation is to be made and clarification sought as to whether The Club paid the entrance fee for the Ladies for the Inter Club league. WJP to discuss with Faye.
- c) The Ladies have organized a coffee morning and bring & buy sale which will take place in the upstairs spike bar on Saturday 16 Nov. Ladies are encouraged to attend especially new and prospective Members.

### Captains Committee

- a) GR reiterated the importance of Members booking in on the BRS system for all golf in order to monitor the course usage and value derived by the Membership.

#### Treasurer

- a) See Treasurer's report.
- b) CE reported that the Bar & Catering had picked up and was more in line with previous years but somewhat short of budget. It was suggested that the budget was perhaps ambitious as the comparative against actual with previous years was consistent. Discussions took place regarding how improvements could be made in the Bar & Catering area. It was reported that Green Fees were doing better than forecast.

#### Greens

- a) In the absence of DC there was no report.

#### Premises

- a) BC sought clarification on replacing the windows in the flat which was given the go-ahead. Discussions took place regarding the door into the kitchen near the bar and possible solutions to the problem of Members gaining access to the kitchen and to "mask" the view into the kitchen from the bar. It was decided that the optimum option was to create a swing door from the existing door and create a viewing panel. BC to implement at a cost of approx' £150.

#### Competitions

- a) IG had attended a meeting with ID and Ingrid Swinburn regarding the World Handicapping System. The introduction of the system was not to be delayed until November 2020 and there was nothing significantly new from the last meeting attended. England Golf has also advised Clubs not to introduce the new system wholesale into clubs until May 2020.
- b) England Golf have introduced a blanket insurance for public liability for all golfers who pay an affiliation fee. IG & ID will inform the Members of this once they have ascertained the level of cover versus our own Club Insurance and advise members accordingly.

#### Bar & Catering

- a) PD reported that the Bingo night had gone well with a decent attendance and that ticket sales for "Allow Allo" were at 52 which made the event viable.
- b) PD advised the meeting that we are still seeking a Head Chef and that currently there were no new applicants. A Chef had been due to attend interview earlier that day but was a no-show.
- c) PD read an email from a Member questioning why the discount had been taken off Bar Food sales. PD read out the reply by ID confirming to the Member that in fact the discount on Bar Food Sales had increased rather than being taken away. ID confirmed he had changed the discount on Food Sales and Bar Sales as to 10% as directed by the MC in a meeting in Jan 2019 which hadn't been actioned.
- d) WJP sought information on the plan for the Members New Years Eve function and what had been arranged given that there was a lack of cover in the kitchen. It was explained that there were obvious concerns on what the offerings would be and a final decision would have to be made shortly once a new Chef could/can't be recruited. The Entertainment had been booked and the usual Taxi service would be arranged.

#### Secretary/Manager

- a) ID had been asked by JA to suggest the Inter-Club-Challenge was unfair to other Members wanting to play golf in this day. It was considered that the Inter-Club Challenge was a good source of revenue and should be given the same consideration as any Open is treated.
- b) ID advised the meeting he attended a meeting on coastal erosion and that any plans to protect the local coastline had not been progressed and there was little likelihood of progression in the next 10 years.

- c) ID had attended a Club Systems roadshow and had been impressed with there progression and new features that will become available to the Club from January 2020. Improved website presentation, tee booking system, VI app and Membership administration were highlighted. ID has booked Club Systems to present to the MC on 6 January 2020.
- d) ID informed the meeting that the key pad on the Men's Locker Room was now repaired.
- e) ID informed the meeting that interviews for the apprentice Greenkeeper were due to take place this week.
- f) ID informed the meeting that 22 local hotels/accommodation venues had now agreed to offer a reduced rate for their guests to plat at MWSGC.
- g) ID suggested that once a month for the Newsletter was too frequent and suggested once a quarter, which was agreed.

AOB

- a) There was no other business.

Date of Next Meeting, Monday 2<sup>nd</sup> December 2019, 5.30pm

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

W. John Perkins  
Chairman