

GENERAL PRIVACY POLICY

(Members)

Mid Kent Golf Club

Here at Mid Kent Golf Club we take your privacy very seriously and will only use your personal information to administer your account and to provide the products and services you have requested from us.

A. What information do we collect about you?

When you join or visit our Golf Club we collect only the information required from you to be able to fulfil our contractual obligations. We may also collect further information through our website which allows us to contact you regarding events and offers at the club.

As an employee we collect only the information required to fulfil the contractual relationship between you and the club and we only share this data with internal and external data processors.

B. How the information about you will be used.

When you join as a member or enter into a society event or open competition we may share your information with external and internal data processors (ClubV1, Membership Administration System & Xero our accounting system). Your personal data is controlled internally by the clubs Appointed Compliance Officer who adheres to the Golf Club's internal data protection policies and procedures.

CCTV is used for maintaining the security of property and premises and for preventing and investigating crime. It may also be used to monitor staff when carrying out work duties. For these reasons the information processed may include visual images, personal appearance and behaviours. This information may be about staff, customers and clients, offenders and suspected offenders, members of the public and those inside, entering or in the immediate vicinity of the area under surveillance. Where necessary or required this information is shared with the data subjects themselves, employees and agents, services providers, police forces, security organisations and persons making an enquiry.

C. Marketing

You may have opted in for us to be able to correspond with you regarding our activities including events and competitions by way of post, telephone, email and SMS. We don't share your data with external marketing

companies who would contact you this way. If you have consented to this correspondence you can opt out at any time.

D. Individuals Rights

You have the right to request a copy of the information we hold about you. If you would like a copy of this information please email us on secretary@mkgc.co.uk or write to the General Manager at the club.

This will be provided to you in a portable, machine readable commonly used format.

We want to make sure that your personal information is accurate and up to date you may ask us to correct or erase information that you think is inaccurate.

At the time of collecting data you have the right to object to the club holding certain information about you.

E. Changes to our privacy policy

We keep our privacy policy under regular review and will place any updates on our website. This privacy policy was last updated on 9th May 2018

F. How to contact us

If you need any further information please email us on secretary@mkgc.co.uk write to us at:

Mid Kent Golf Club, Singlewell Road, Gravesend, Kent. DA11 7RB

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