

Constitution & Rules of Spanish Point Golf & Social Club

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1. PRELIMINARY

- 1.1 Consecutive numbers indicates rules herein contained.
- 1.2 Clauses are indicated by consecutive numbers preceded by Rule' numbers.
- 1.3 Consecutive numbers preceded by Rule and Clause numbers indicates Sub-Clauses.
- 1.4 Consecutive numbers preceded by Rule, Clause and Sub-Clause numbers indicates Sub-Sub-Clauses.

2. TITLE AND OWNERSHIP

- 2.1 The name of the Club shall be Spanish Point Golf, Sports and Social Club and this name shall be the common name by which the Men's Club, the Ladies' Club and the Parent Club shall be individually and collectively known.
- 2.2 The ownership of the Club Property shall be vested in the Trustees for the time being of the Club on behalf of the Voting Members as defined in the Club Sub-Clause 11.1.1.
The Voting members only shall have control of the affairs of the Club.
- 2.3 Membership of the Club is open to all applicants subject to approval by the committees, as laid out in section 11, and shall be non-discriminatory on the grounds of colour, creed or sex. (Annual General Meeting 1998)

3. MEMBERSHIP

- 3.1 The membership of the Men's Club shall consist of male amateur playing golfers, who are
 - 3.1.1 Ordinary
 - 3.1.2 Life
 - 3.1.3 Family
 - 3.1.4 Honorary Life
 - 3.1.5 Overseas
 - 3.1.6 Junior
 - 3.1.7 Youth / Student
- 3.2 The membership of the Ladies' Club shall consist of female playing amateur golfers who are
 - 3.2.1 Ordinary
 - 3.2.2 Life
 - 3.2.3 Family
 - 3.2.4 Honorary Life
 - 3.2.5 Overseas
 - 3.2.6 Junior
 - 3.2.7 Youth / Student
- 3.3 The membership of the Parent Club shall consist of all Members of each of the Men's and the Ladies' Club and such Social or House Members as may be elected from time to time under Clause 10.2

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4. OBJECTS

4.1 The Men's Club shall: -

- 4.1.1 Promote the Amateur game of golf amongst its members.
- 4.1.2 Accept and abide by the Constitution and Bye-Laws of the Golfing Union of Ireland to which the Club is affiliated and the Bye-Laws of the Munster Branch of such Union, in who's Province the Club is situated.
 - 4.1.2.1 In Compliance with Union Bye-Laws 2 pay, on every 1st January,
 - (I) A per capita subscription to the Union and
 - (II) A per capita subscription to its Provincial Council on every male playing member (except Honorary) Junior and Youth /Student of the Club at the end of its last financial year.
- 4.1.3 Accept and apply the Standard Scratch Score and Handicapped Scheme as prescribed by the Council of National Golf Unions and such rules thereunder as may require to be implemented from time to time by the Golfing Union of Ireland.
- 4.1.4 Accept and recognise the Royal and Ancient Golf Club St. Andrews as the Sole authority for the prescribing and implementing the Rules of Golf and the Rules of Amateur Status.
- 4.1.5 Accept that the Parent Club is the overall authority for administering the Affairs of both the Men's and the Ladies' Clubs subject as provided in these rules.

4.2 THE LADIES' CLUB shall:-

- 4.2.1 Promote the Amateur game of Golf amongst its Members.
- 4.2.2 Accept and abide by the Constitution of the Irish Ladies Golf Union to which the club is affiliated and the bye-laws of the Munster District of such Union in whose area the Club is situate.
- 4.2.3. In compliance with such Constitution pay, on every 1st January, a per capita subscription on every female playing member (except Honorary) of the Club at the end of its last financial year.
- 4.2.4 Accept and apply the Handicapping system as prescribed by the Irish Ladies Golf Union and such rules thereunder as may require to be implemented from time to time by such Union.
- 4.2.5 Accept and recognise the Royal and Ancient Golf Club of St. Andrews as the sole authority for prescribing and implementing the Rules of Golf and the Rules of Amateur Status.
- 4.2.6 Accept that the Parent Club is the overall authority for administering the affairs of both the Men's and the Ladies' Clubs subject as provided in these Rules.

4.3 THE PARENT CLUB shall: -

- 4.3.1 Provide facilities for the playing and promotion of the amateur game of golf by Men, Women, Junior and Youth / Student and generally promote amateur golf and other social activities amongst its members.

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- 4.3.2. Act as administrator of the affairs (other than golf competitions) of both the Men's and the Ladies' Clubs, including the application for initial club entry and collection of entry fees, annual club subscriptions, capital levy and such other charges from members and visitors as are authorised, including bar, catering and green fees and to be responsible for the maintenance and upkeep of the course and clubhouse and their environs.
- 4.3.3 Adhere to the maximum number of members of different categories, which can be elected to each of the clubs. Any alterations in the number permitted in each category shall be decided at an Annual General Meeting or Extraordinary General Meeting of the Parent Club.
- 4.3.4 Adhere to the existing rate of
- (i) Club entry fee
 - (ii) Annual subscription
 - (iii) Capital levy and Compulsory spending being paid by members of different categories of playing member in each of the Men's and the Ladies' Clubs.
 - (iv) Compulsory spending being paid by Social or House Members in the Parent Club

Thereafter any alteration in all or any of such rates shall be decided at an Annual General or an Extraordinary General Meeting of the Parent Club.

- 4.3.5. In consultation with the Committees of both Men's and the Ladies' Clubs decide the rate of Green Fee to be payable by visitors to the Club.
- 4.3.6. Generally to act in the promotion and advancement of the affairs of the Club and the improvement of the facilities available to members.

5. TRUSTEES

- 5.1 The Trustees shall be not more than four (4) and not less than four (4) individual members of the Parent Club. The Members at a General Meeting of the Parent Club shall appoint such Trustees.
- 5.2 Each Trustee shall hold office until resignation or removal from office by resolution of the members at General Meeting of the Parent Club.
- 5.3. The Club premises and such other property of the Club as the Committee of Management of the Parent Club (hereinafter referred to as "Committee of Management") shall be vested in and under the legal control of the Trustees and such Trustees shall deal with the property of the Club as directed by a resolution of the Committee of Management of which an entry in the Minute Book shall be conclusive evidence.
- 5.4 If the Trustees, when directed by a resolution of the Committee of Management to perform a certain act, consider that the performance of such an act is one of such importance that they consider that the members of the Parent Club should be consulted, then the Trustees may refuse to perform such act until the members of the Parent Club have been consulted at a General or Extraordinary General Meeting and a resolution is passed at such meeting authorising or refusing to authorise the Trustees to perform such act as was originally directed by the Committee of Management.

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- 5.5 The Trustees may seek to address the Committee of Management with regard to any matter which the trustees consider has serious implications for the Club and shall be provided with that opportunity by the Committee of Management. Otherwise they shall not attend or vote at the Committee of Management meetings (AGM Dec 2018)
- 5.6 The Trustees shall be indemnified out of the Parent Club property and assets in respect of all transactions directed by a resolution of the Committee of Management, and against all liabilities and expenses necessarily incurred as a result of their trusteeship, and in the event of the Parent Club property and assets being deficient shall be made good by the voting members on whose behalf the property and assets of the Club are held.
- 5.7. The Trustees may, with the approval of the Committee of Management, borrow in their own names on behalf of the Club such sums of money as may be required by the Club from time to time.
- 5.8. To secure aforementioned borrowing, the Trustees may be authorised to give the required security by the Committee of Management.

6 OFFICERS

- 6.1. The Officers of the Men's Club shall be a Captain, Vice-Captain, Honorary Secretary and Honorary Treasurer.
- 6.2. The Officers of the Ladies' Club shall be a Captain, Vice-Captain, Honorary Secretary and Honorary Treasurer.
- 6.3 The Officers of the Parent Club shall be the President, a Chairperson of the Committee of Management, Honorary Secretary and Honorary Treasurer.

7 MANAGEMENT

- 7.1 Allocation of Functions
- 7.1.1 The business and affairs of the Men's Club shall be under the jurisdiction and control of a General Committee (hereinafter referred to as 'The Men's Committee') consisting of the officers of the Men's Club, ex Officios and four other members of the Men's club elected under Sub-Clause 7.2.5 and Clause 21.7. (Amended 1993 A G M).
- 7.1.2 The business and affairs of the Ladies' Club shall be under the jurisdiction and control of a General Committee (hereinafter referred to as "The Ladies' Committee") consisting of the Officers of the Ladies' Club ex-Officios and four other members of the Ladies' Club elected under Sub-Clause 7.2.5 and Clause 21.7.
- 7.1.3 The business and affairs of the Parent Club shall be under the jurisdiction and control of a Committee of Management consisting of the Officers of the Parent Club, the Captains, Vice Captains, Honorary Secretary and ex-Officios of each of the Men's and Ladies' Clubs and three (3) other members elected at the Annual General Meeting of the Parent Club. (V/Capt. inserted 1993.)(Amended 2004)

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- 7.1.4 Each of the aforementioned Committees may exercise its power, notwithstanding that there might be a vacancy or vacancies in its membership.
- 7.1.5 Nothing in this rule shall preclude a member of either the men's or the ladies' committees being also a member of the Committee of Management or vice versa.
- 7.1.6 At meetings of any of the foregoing Committees, fifty per cent of those entitled to attend and vote shall form a quorum.
- 7.1.7 At Meetings of the Men's and the Ladies' Committee the Chair shall be taken by the Captain or, if absent, by the Vice-Captain of the Club concerned. At Meetings of the Committee of Management the Chair shall be taken by the Chairperson or if absent, by the President. In the absence of the above officers at a particular meeting those in attendance shall elect a Chairperson. (2004)
- 7.1.8 The Chairperson at a Meeting shall, in addition to a deliberative vote, have and shall exercise a casting vote.

7.2 ELECTIONS – OFFICERS AND COMMITTEES

- 7.2.1 The Captain of the Men's and the Captain of the Ladies' Clubs shall retire after one year service and be succeeded by the Vice-Captain, always provided that the members at Annual meetings may vote that the outgoing Captain should serve in that capacity for a second term of one year. In such event the Tenure of Office of the Vice-Captain shall be extended for a second term of one year.
- 7.2.2 The President shall be nominated by the outgoing president and shall serve for one (1) year. (2014)
- 7.2.3 The Chairperson of the Committee of Management, the Men's Honorary Secretaries, and Honorary Treasurers shall retire annually and shall be eligible for re-election, always provided that the same office shall not be held by the same officer for more than five (5) consecutive years. The Ladies' Honorary Secretaries and Honorary Treasurers shall retire annually and shall be eligible for re-election. (2015)
- 7.2.4 Notwithstanding the foregoing, if in any of the Clubs, the Officers of Honorary Secretary and Honorary Treasurer is due to expire at the same Annual General Meeting the Committee of such Club may, in the interest of continuity of administration, extend the term of office of one of these officers for a further year.
- 7.2.5 The election of Office Bearers, Auditors and Members of Committee shall be made at the respective Annual General Meetings.
- 7.2.6 The Vice-Captain in office shall each have the right to nominate for election the Vice-Captain for the ensuing year of their respective Clubs subject to approval of the Men's and the Ladies' Committees concerned.
- 7.2.7 The Committee of Management shall nominate for election the Chairperson of the Committee of Management.

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- 7.2.8 Nominations (with the consent of the nominee) for election to each of the Men's Committee, the Ladies' Committee and the Committee of Management shall be given to the Honorary Secretary of the Club concerned at least 14 days prior to the Annual General Meeting of that Club. All nominees must be properly proposed and seconded by Ordinary Members of the Club concerned. (2004)
- 7.2.9 A Complete list of nominees (Officers and Committee) together with their proposers and seconders must be posted on the Club Notice Board for at least seven (7) days prior to the date of the particular Annual General Meeting.
- 7.2.10 The respective Committees shall have power to fill vacancies in any of these offices (including members of its Committee) during any year. The persons so appointed shall hold office until the next Annual General Meeting of the particular Club. Such appointment shall not be construed as forming part of the time limit provided in Sub-Clause 7.2.3.
- 7.2.11 At any Annual General Meeting, if the election of a continuing member of the Committee to a position as an office Bearer will leave a vacancy on the Committee, then such vacancy shall be filled at that Annual General Meeting from the candidate already nominated for membership of the Committee.
- 7.2.12 The Office of any Office Bearer shall be vacated by such office Bearer resigning or on ceasing to be a member of either the Men's or the Ladies' Clubs or being removed by a resolution at an Annual General or an Extraordinary General Meeting of the appropriate Club.
- 7.3 COMMITTEE MEETINGS**
- 7.3.1 Stated meetings of the Men's and the Ladies' Committees shall be held once in every month between February and September and such committees will hold a minimum of eight (8) meetings during the year. (2004)
- 7.3.2 Stated meetings of the Committee of Management shall be held once in every month between January and October and such committees will hold a minimum of ten (10) meetings during the year and Special Meetings on such dates as may be found convenient for the transaction of business on at least seven (7) days' notice being given by the Chairperson or Honorary Secretary of the Parent Club. (Amended 2011)
- 7.3.3 Upon a requisition signed by not less than fifty per cent of the members of a Committee stating the nature of the business to be transacted, the Captain, the Chairperson or Honorary Secretary of the Committee concerned shall call a Special Meeting of such Committee for the consideration thereof, and if the Officers designated above neglect or refuse to call such a meeting within seven days the same may be convened by notice signed by fifty per cent of the members of such Committee.
- 7.3.4 Any member of a Committee who is absent from three consecutive meetings, or five in all, without an acceptable reason, shall be deemed to have resigned from that Committee and the vacancy shall be filled under Sub-Clause 7.2.10.

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7.4 EMPLOYMENT OF STAFF

- 7.4.1 The Committee of Management shall have power to appoint a paid Secretary Manager and other employees upon such terms and conditions as the Committee may determine, to terminate such appointments and also to appoint substitutes from time to time.
- 7.4.2 The Secretary Manager shall, in addition to carrying out the duties required for the Parent Club, act as Secretary Manager to both the Men's Club and the Ladies' Club.

7.5 MANAGEMENT REGULATIONS

- 7.5.1 The Committee of Management is empowered to make, and from time to time alter, such Bye-Laws and regulations for the management of the Parent Club as it may consider necessary.
- 7.5.2 In consultation with both the Men's and the Ladies' Committees, the Committee of Management is also empowered to make such Local Rules (provided same are not at variance with the Rules of Golf), and regulations for the use of the Course as are required in the interest of all members.
- 7.5.3 Every member of every category and every visitor or other person using the Clubhouse or Course shall be subject to, and must comply with, all Rules, Byelaws and Regulations in force.

7.6 APPOINTMENT OF SUB-COMMITTEES

- 7.6.1. The Men's and the Ladies' Committees and the Committee of Management shall each have power to appoint sub-committees and to appoint members of their respective Clubs, to act on such Sub-Committees and to define the scope of their authority and to delegate and confer upon such Sub-Committees the powers necessary for the discharge of the function, or functions, for which such Sub-Committees were formed.
- 7.6.2. Each Sub-Committee shall retire annually on the date of the annual General Meeting of Its respective Club or when the function for which it was appointed is completed.
- 7.6.3. The quorum of each Sub-Committee shall be defined at the time of appointment.
- 7.6.4. The Chairperson of each Sub-Committee shall (in addition to a deliberative vote) have and shall exercise a casting vote

8. ADMINISTRATION

- 8.1. The three sections of the Club shall be administered as follows:-
- 8.1.1. The Honorary Secretary of the Men's Club shall be responsible for the every-day affairs of that Club, except such duties which are specifically assigned to another Officer of the Men's Club or to the Secretary Manager.
- 8.1.2. The Honorary Secretary of the Ladies' Club shall be responsible for the every-day affairs of that Club, except such duties which are specifically assigned to another Officer of the Ladies' Club or to the Secretary Manager.

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- 8.1.3 The Honorary Secretary of the Parent Club shall be responsible for the everyday affairs of that Club, except such duties which are specifically assigned to another Officer of the Parent Club or to the Secretary Manager.
- 8.1.4 All written complaints concerning matters under the jurisdiction and control of the Committee of the Club concerned shall be referred primarily to the Honorary Secretary of that Club who, if unable to resolve same, shall place the complaint on the agenda for the next meeting of the Committee of such Club for investigation and decision.
- 8.1.5 The Honorary Secretary of the Parent Club shall also act as Liaison Officer between the Committee of Management and each of the Men's and the Ladies' Committee.

9 FINANCE

- 9.1 The financial affairs of the Parent Club shall be operated as follows:-
- 9.1.1 The Honorary Treasurer of the Parent Club shall keep full and detailed accounts, books and records, showing the financial affairs, receipts and disbursements of the Parent Club.
- 9.1.2 The Bank account shall be kept in the name of the Parent Club (and shall be clearly identified as such) in such Bank as the Committee of Management may from time to time determine. There shall be three (3) authorised signatories: the Captain, the Honorary Treasurer and the Lady Captain and all payments may be authorised by any two (2) of the signatories (2005)
A Finance Committee will oversee and assist the Treasurer in his/her functions (2014)
- 9.1.3 The Honorary Treasurer of the Parent Club shall issue a Financial or Audited Statement of the affairs of the Parent Club for the financial year ended 30th September for consideration by the Committee of Management and for the presentation and approval by the members at the Annual General Meeting of the Parent Club, which shall be held not later than 31st December following.
- 9.1.4 The Committee of Management shall make grants to each of the Men's and the Ladies' Clubs from time to time, on request being made, to defray the expenses incurred by the Committee concerned when entertaining visiting teams and Officials in Home Matches and expenses incurred in Away Matches by team members and Officials when representing the Club, and such other events or occasions when it is considered to be in the interest of the Club to do so.
- 9.2 The financial affairs of the Men's Club shall be operated as follows:-
- 9.2.1 The Honorary Treasurer of the Men's Club shall keep full and detailed accounts, books and records, showing the financial affairs, receipts and disbursements of the Men's Club.
- 9.2.2 The Banking account shall be kept in the name of the Men's Club (and shall be clearly Identified as such) in such Banks as the Men's Committee may, with the authority of the Committee of Management, from time to time determine. All cheques shall be signed by any of the following: the Honorary Treasurer or the Honorary Secretary.

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- 9.2.3 The Men's Committee shall be entitled to charge and retain all entry fees in Club and Open Competitions under Its control and management and for which it has arranged for the provision of prizes.
- 9.2.4 The Honorary Treasurer of the Men's Club shall issue a Financial or Audited Statement of the affairs of the Men's Club for the financial year ended 30th September, for consideration by the Men's Committee and for presentation and approval by the members at the Annual General Meeting of the Men's Club, which shall be held not later than 30th November following.
- 9.2.5 Following the Meeting of the Men's Committee at which the Financial or Audited accounts are considered, the Honorary Treasurer shall immediately forward a copy of the financial or audited accounts to the Honorary Treasurer of the Committee of Management for information.
- 9.3 The financial affairs of the Ladies' Club shall be operated as follows
- 9.3.1 The Honorary Treasurer of the Ladies' Club shall keep full and detailed accounts, books and records, showing the financial affairs, receipts and disbursements of the Ladies' Club.
- 9.3.2 The Banking account shall be kept in the name of the Ladies' Club (and shall be clearly identified as such) in such Banks as the Ladies' Committee may, with the authority of the Committee of Management, from time to time determine. All cheques shall be signed by any the following: the Honorary Treasurer or the Honorary Secretary.
- 9.3.3 The Ladies' Committee shall be entitled to charge and retain all entry fees In Club and Open Competitions under Its control and management and for which it has arranged for the provision of prizes.
- 9.3.4 The Honorary Treasurer of the Ladies' Club shall issue a Financial or Audited statement of affairs of the Ladies' Club for the financial year ended 30th September for consideration by the Ladies' Committee and for presentation and approval by the members at the Annual General Meeting of the Ladies' Club which shall be held not later than 30th November following.
- 9.3.5 Following the meeting of the Ladies' Committee at which the Financial or Audited accounts are considered, the Honorary Treasurer shall immediately forward a copy of the Financial or Audited accounts to the Honorary Treasurer of the Committee of Management for information.

10 ELECTION OF MEMBERS

- 10.1 Subject to the agreed limitations as to the number of members who are eligible for election to the different categories of member:-
- 10.1.1 The election of all Male Playing Members shall be in the hands of the Men's Committee, subject to the approval of Committee of Management. (2009)

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- 10.1.2 The election of all Female Playing Members shall be in the hands of the Ladies' Committee, subject to the approval of Committee of Management (2009)
- 10.1.3 The election of all Social or House Members shall be in the hands of the Committee of Management
- 10.2 The procedure for election of members shall be as follows:
- 10.2.1 Each candidate for election (except in the case of Honorary Members) must be proposed by one voting member of the Club and seconded by one other voting member of the Club. (2009)
- 10.2.2 A voting member wishing to propose the candidate for election shall obtain from the Honorary Secretary of the Parent Club, or the Secretary Manager a form known as an application for Membership Form and shall, in due course, return to the Honorary Secretary of the Parent Club or the Secretary Manager such form duly completed and signed by the proposer and seconder(s) together and shall, in addition, forward to the appropriate Committee such additional Information as might be required.
- 10.2.3 If the Committee concerned decides that the name of a candidate for election should go forward, the name and address of the candidate shall be posted on the Clubhouse Notice Board for at least seven (7) days prior to the meeting at which the application will be considered.
- 10.2.4 Any omission from or inaccuracy in the particulars relating to any candidate shall render election void at the discretion of the Committee concerned.
- 10.2.5 Immediately on election of a candidate to membership of the Men's or Ladies' Club, the Club concerned shall
- (i) notify the Committee of Management of the name, address and category of the elected candidate;
 - (ii) Notice, in writing, shall be dispatched to all elected candidates by the Honorary Secretary of the Parent Club or the Secretary Manager, together with a copy of the Club Constitution and Rules;
 - (iii) request a remittance of the amount of the entrance fee, capital levy (if any) and first subscription and any other charges payable by the category of member to which the candidate has been elected, to the Honorary Secretary of the Parent Club, Secretary/Manager or its Bankers, within one calendar month from the date of such request. On payment thereof, the candidate shall become a member of the Club in that category and be entitled to the benefits and privileges of such membership and be bound by its rules.
- 10.2.6 Should the requested payment not be made within one calendar month of the date of such request as aforesaid, the election shall be void unless the candidate shall satisfy the Committee concerned that the delay in payment was due to some unavoidable cause.
- 10.2.7 If a candidate is not elected to membership and at a later date wishes to make a further application for membership, the same procedure as set out above must be followed on any subsequent application.

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11. CATEGORIES OF MEMBERS

11.1 The following shall be the categories of member, which may be elected to the club

11.1.1 **Ordinary Members** shall comprise of Men and Women whom, having paid the Entrance Fee. Annual Subscription (**which subscription shall be in addition to any GUI/ILGU levies for which the Ordinary Member may be liable**) and Capital Levy (if any) applicable to this category, shall be entitled to attend and vote at all Annual General or all Special General Meetings of the Parent Club and enjoy all outdoor and indoor facilities prescribed by Sub-Clause 4.3.1 hereof. **Only a member in either this category or in the Life Member category shall have an interest in the Club property which interest will cease on such member ceasing to be an Ordinary Member or a Life Member** unless the member has been elected an Honorary Member of the Club. Ordinary Members are often known and referred to as Full Members and only such members **and Life Members** are eligible for election as Officers or members of committees of the Parent Club. Men Ordinary Members shall be entitled to all the rights and privileges (including voting and election of Office and Committees) of the Men's Club. Lady Ordinary Members shall be entitled to all the rights and privileges (including voting and election to Office and Committees) of the Ladies' Club. (2019)

11.1.2 **Junior Members** shall comprise young people whose ages are from 8 yrs to under 18 yrs. Children under 12 years of age must be accompanied by an adult member.

11.1.3 **Youth / Student Members:** Those in full time education or training programmes from the age of 18 – 23 on receipt of verification from educational establishment,
Junior Members on ceasing to be eligible for these categories and wishing to be elected to another category shall be treated with priority at the next election. Any other category of playing member wishing to become an Ordinary member shall likewise be treated with priority at the next election.

11.1.4 **Social or House Members** shall comprise persons who wish to enjoy the facilities of the Clubhouse. Such members shall not be entitled to use the Course or any sports facility without payment of the appropriate Green Fee.

11.1.5 **Overseas Members** shall comprise persons whose permanent residence is outside Ireland. Such membership shall terminate as and when the member comes to reside permanently in Ireland. The member then becomes a full member of the club and is subject to the normal annual subscription.

11.1.6 **Honorary Members** shall comprise persons whom either the Men's or Ladies' Committee wish to acknowledge as having rendered exceptional service to the Club or to the game of golf or whose distinguished position or public service would render their membership of special advantage to the Club.

11.1.7 **Family Membership.** Any husband and wife elected as Ordinary Members under Sub-Clause 11.1.1 shall be entitled to apply to the Committee of Management to become family members who will provide the following rights;

11.1.7.1 The husband and wife shall continue to enjoy the rights of Ordinary members (2009)

11.1.7.2 Each son or daughter over seven (7) years of age enjoys the rights of junior members.

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- 11.1.7.3 Children under 12 years of age must be accompanied by an adult member.
 - 11.1.7.4 Children no longer dependent on their parents shall cease to be family member at 31st December following but shall be eligible for the benefits of Sub-Clause 11.1.3
 - 11.1.7.5 The Committee of Management shall decide on such inclusive annual subscriptions to cover either grouping in Sub-Clause 11.1.10 to be payable by the Head of the Family to cover all members of the family instead of the individual annual subscription payable.
 - 11.1.7.6 Where the Spouse of a member in this category is elected a Social or House Member, the Committee of Management shall also decide on an inclusive annual subscription payable by the Head of the Family to enable such family to avail of the rights under this Sub-Clause.
- 11.1.8 **Life Members** shall comprise of Men and Women who have paid the Entrance Fee, such Lifetime Subscription as may be determined by the club from time to time and the Capital Levy (if any). Life Members shall not be required to pay an Annual Subscription but shall be required to pay an Annual Administration Fee which fee shall be in addition to any GUI/ILGU levies for which the Life Member may be liable. Life members who have paid all outstanding Administration Fees shall be entitled to attend and vote at all Annual General or all Special General Meetings of the Parent Club and enjoy all outdoor and indoor facilities prescribed by Sub-Clause 4.3.1 hereof. Only a member in either this category or in the Ordinary Member category shall have an interest in the Club property which interest will cease on such member ceasing to be an Ordinary Member or a Life Member unless the member has been elected an Honorary Member of the Club. Ordinary Members are often known and referred to as Full Members and only such members and Life Members are eligible for election as Officers or members of committees of the Parent Club. Men Life Members shall be entitled to all the rights and privileges (including voting and election of Office and Committees) of the Men's Club. Lady Life Members shall be entitled to all the rights and privileges (including voting and election to Office and Committees) of the Ladies' Club. (2019)
- 12. ENTRANCE FEE**
- 12.1 On election, the following categories of member shall be required to pay an entrance fee. Ordinary (if applicable). (Amended 2012)
 - 12.2 Junior and Youth / Student Members shall not be required to pay an entrance fee.
 - 12.3 Should an Overseas Member apply to become a member of another category, the amount of the entrance fee payable shall be the appropriate amount payable at the date of election as a Member of the other category, less the amount of entrance fee paid by such members on election to the previous category.
 - 12.4 Should a Social or House Member wish to apply for election as a playing member under either Clauses 3.1 or 3.2, such member must have an application submitted in compliance with Clause 10.2 and as and when elected the applicant shall receive the benefit of Clause 12.3 in so far as the category of membership merits.
 - 12.5 The amount of entrance fee payable by the different categories of member shall initially be fixed by the Committee of Management under Sub-Clause 4.3.4 and ratified or altered at the next Annual General Meeting of the Parent Club. Thereafter such entrance fee shall remain in operation until altered at an Annual General or Special General Meeting of the Parent Club.

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13. ANNUAL CLUB SUBSCRIPTION

- 13.1 All categories of member, except Honorary Member, shall be required to pay an Annual Club Subscription.
- 13.2 The amount payable by the different categories shall initially be fixed by the Committee of Management under Sub-Clause 4.3.4 and ratified or altered at the next Annual General Meeting of the Parent Club. Thereafter such subscriptions shall remain in operation until altered at an Annual General or Special General Meeting of the Parent Club.
- 13.3 The Annual subscription shall be payable on 1st January in any year in its entirety.
- 13.4 Any member whose subscription shall be unpaid on 31st March (Amended in 2016) in any year shall cease to be a member of the Club, but the Committee concerned may re-elect such member without entrance fee, re-nomination or re-posting within that year on payment of all subscriptions and other monies due to the Club. (2004)
- 13.5 The Secretary Manager or Honorary Secretary of the Parent Club shall notify the Honorary Secretary of the Men's Club or the Ladies' Club, of the name of any such member and the Committee concerned shall not be entitled to allow such member to compete in any Club or Open Competition under Its control.

14. CAPITAL LEVY

- 14.1 The Committee of Management shall be empowered to impose a Capital Levy on Ordinary Members to fund any additional acquisition of land or buildings, construction work or improvement to the Course, Clubhouse or its environs.
- 14.2 The amount of such levy shall be payable at the same time as the Annual Subscription and the same penalties shall apply.
- 14.3 The Committee of Management shall be empowered to impose a compulsory spending charge for catering within the Clubhouse on such categories of member, as it considers appropriate.

15. FREEZING OF ANNUAL CLUB SUBSCRIPTIONS

- 15.1 A Member who on reaching the age of 65 and who has been a member of good standing of the Club for 20 consecutive years prior to reaching 65, such member shall be entitled to a reduction in membership subscription of 50% of current membership rates.
- 15.2 Ordinary Members whose subscriptions are reduced under Clause 15.1 shall thereafter not be liable for payment of any Capital Levy or compulsory spending charge.

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16 VISITORS AND TEMPORARY MEMBERS

- 16.1 Any member may introduce visitors.
- 16.2 It shall be a condition, per se, that the member effecting the introduction shall enter each visitors name, address and date of visit immediately on entering the Clubhouse in a book to be kept for the purpose called a "Visitors Book" and such entry must be attested by the signature of the introducing member.
- 16.3 No visitor shall be supplied with excisable liquor in the Club premises unless on the invitation of and in the company of the introducing member.
- 16.4 The green fee charge for visitors shall be fixed from time to time by the Committee of Management, under Sub-Clause 4.3.5, who is empowered to make regulations for the admission of non-playing visitors.
- 16.5 Every playing visitor must procure a numbered Green Fee Voucher bearing the visitors name and the date on which the visitor can use the facilities of the Course and Clubhouse.
- 16.6 On the issue of each Green Fee Voucher the name of the visitor, the number and the amount of the Green Fee Voucher and the name of the introducing member must be immediately entered in a "Green Fees Book".
- 16.7 In addition, the Honorary Secretary/Secretary Manager or his representative or any past or present member of either the Men's or Ladies' Committees or of the Committee of Management, having made and attested the necessary entry in the Visitors Book, may permit a person or group, not having an introduction from a member, to play on the Course and use the Clubhouse as a visitor on payment of the current Green Fee.
- 16.8 The payment of a Green Fee shall entitle the visitor to temporary membership of the Club for the day.
- 16.9 A member who fails to enter a visitor's name in the Visitor's Book shall be personally responsible for the Payment of the appropriate Green Fee where applicable
- 16.10 The Committee of Management shall have power to suspend the rules permitting the introduction of visitors or temporary members at any time and refuse permission for any particular visitor or temporary member to use the Clubhouse or Course.
- 16.11 Competitors in Club Open Competitions held on the Course and extending for more than one day shall, on payment of the entrance fee and green fee (if chargeable) for the competition and on such fee(s) being accepted by the Committee in charge of the competition, be eligible to use the Course and Clubhouse without further payment or nomination for election as Temporary Members for a period not exceeding one day prior to the date fixed for such competition, and for everyday during the continuance of such competition.
- 16.12 Competitors in Club Competitions limited to one day shall be eligible for Temporary Membership status on the day of the competition only.

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16.13 Any Office Bearer or any two members of the Committee of Management may (and without assigning any cause if they so think right), cancel the admission of any Day Visitor or Temporary Member whose admission may be irregular or whose presence or conduct they may deem objectionable, or who deliberately breaks any of the Rules, Bye-Laws or regulations of the Club.

17 FINES AND SUSPENSIONS

17.1 The Committee of Management, is empowered to impose fines for breaches of the Rules, Bye-Laws and Regulations of the Parent Club in force for the time being or for breaches of the etiquette of golf, and may also at any time (either Instead of, or In addition to, fines) temporarily withdraw the use of the Clubhouse and Course from any member whose conduct of breaches of the Rules, Bye-Laws or Regulations may, in the opinion of the Committee of Management, justify this course.

17.2 Any member refusing or falling to pay a fine so imposed within one month after notification thereof, shall be suspended from the use of the Clubhouse and Course until such fine shall be paid.

17.3 Each member of the Men's and Ladies' Committees shall report any member of their Club to the Committee of Management for investigation and penalty under this rule if they, in their absolute discretion, consider the breach warrants it.

18 TERMINATION OF MEMBERSHIP

18.1 The Committee of Management, with authority of the Men's or Ladies' Committee concerned, shall have the power to be exercised, only In accordance with the provisions of this rule, to deprive a member of membership of the Club.

18.2 The Committee may, by a majority of not less than two thirds of its members then present at a Committee Meeting, decide that it is in the interest of the Club that a member should be called on to resign membership of the Club.

18.3 The Committee shall fix a date for the Committee Meeting at which the matter of the member's resignation shall be considered. The member shall be given three weeks-previous notice of the date and place of the meeting.

18.4 The notice shall be in writing and shall inform the member of the Committee's decision and of the reason why the member is being called on to resign. It shall incorporate a copy of this rule.

18.5 The Notice shall be deemed to have been duly given if sent by prepaid post to the member's last known postal address or to the member's last address appearing in the records of the Club.

18.6 The member must give notice to the Honorary Secretary of the Parent Club of intention to attend the meeting.

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- 18.7 If the member attends the Meeting, the Committee, having heard what the member may have to offer, may elect finally to deal with the matter itself, or to refer it to be dealt with by a Special Body to be set up in accordance with the provisions of this rule.
- 18.8 The member may also elect to have the matter finally dealt with by the Committee or referred to a Special Body. The member shall be informed of such right to elect.
- 18.9 If the Committee, or the member, elect to have the matter dealt with by a Special Body, that Body shall consist of five Ordinary Members of the Parent Club none of whom shall be a member of either the Men's and Ladies' Committee or of the Committee of Management.
- 18.10 The Committee and the member whose membership is in question shall each nominate two members of the Special Body. These four shall, if possible, agree on a *fifth* member to be their Chairperson.
- 18.11 In default of agreement the President of the Club shall nominate a Chairperson.
- 18.12 When constituted, the Special Body shall fix a date for a Meeting to consider the matter and shall give not less than one week's previous notice, in writing, to the Committee of Management, the member concerned, and such other Club members and members of staff it may wish to interview, of the date, time, and place of the Meeting.
- 18.13 Those to be interviewed shall only be present at the Meeting when being interviewed.
- 18.14 The Committee of Management and Men's and Ladies' Committee concerned shall each appoint a representative to attend the Meeting on its behalf.
- 18.15 Such representatives and the member shall each have the right to attend the Meeting, to be heard and to call such evidence and make such case as each may think fit.
- 18.16 Where the matter is dealt with by the Committee of Management, it shall have authority, by a majority of not less than two-thirds of its members then present at a Committee Meeting, to recommend to the Committee concerned the removal of the member's name from the list of members of the Club.
- 18.17 Where the matter is dealt with by the Special Body, the following provisions shall apply. The quorum of the Special Body shall be five. It shall have authority by a simple majority of its members then present at a Meeting of the Body to recommend to the Committee concerned that the name of the member be removed from the list of members of the Club.
- 18.18 If the Special Body fails to reach a decision, the matter shall be finally decided by the Committee of Management as provided in Clause 18.16.
- 18.19 Where, in accordance with the provisions of this rule, the name of a member is removed from the list of members of the Club concerned, such person shall thereupon cease to be a member as prescribed by Rule 3 hereof and shall be notified in writing.
- 18.20 Any category of member may be deprived of membership in accordance with the provisions of this rule

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19 GENERAL MEETINGS

19.1 The Men's Club

- 19.1.1 The Annual General Meeting of the Men's Club shall, save in exceptional circumstances, be held in the month of November for receiving the Men's Club Committee's Annual Report and the Financial Statement for the year ended the previous 30th September; for electing Office Bearer, Auditors, Members of Committee, revising (subject to approval of the Parent Club) its rules and transacting such other business of the Men's Club as may be on the Agenda.
- 19.1.2 Twenty One days' notice, at least, of such Annual General Meeting shall be given to the Male Ordinary Members of the Club who are the only persons entitled to attend and vote at an Annual General Meeting of the Men's Club.
- 19.1.3 Notices of Motions and nominations of Officers and members of the Committee of the Men's Club must be made to the Honorary Secretary of the Men's Club or the Secretary Manager, in writing, at least fourteen days before the date of such Meetings.
- 19.1.4 Such notices and nominations shall be posted in the Clubhouse at least 7 (seven) days prior to the AGM
- 19.1.5 Notices of Motions and nominations not made as required cannot be considered at the Annual General Meeting.

19.2 The Ladies' Club

- 19.2.1 The Annual General Meeting of the Ladies' Club shall, save in exceptional circumstances, be held in the month of November for receiving the Ladies' Club Committee's Annual Report and the Financial Statement for the year ended the previous 30th September; for electing Office Bearer, Auditors, Members of Committee, revising (subject to approval of the Parent Club) its rules and transacting such other business of the Ladies' Club as may be on the Agenda.
- 19.2.2 Twenty One days' notice, at least, of such Annual General Meeting, shall be given to the Female Ordinary Members of the Ladies' Club who are the only persons entitled to attend and vote at an Annual General Meeting of the Ladies' Club.
- 19.2.3 Notices of Motions and nominations of Officers and members of the Committee of the Ladies' Club must be made to the Honorary Secretary of the Ladies' Club or the Secretary Manager, in writing, at least fourteen days before the date of such Meetings.
- 19.2.4 Such notices and nominations shall be promptly posted in the Clubhouse at least 7 days prior to the AGM
- 19.2.5 Notices of Motions and nominations not made as required cannot be considered at the Annual General Meeting.

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19.3 The Parent Club

- 19.3.1 The Annual General Meeting of the Parent Club shall, save in exceptional circumstance, be held in the month of December for receiving the Committee of Management's Annual Report and the Financial Statement for the year ended the previous 30th September; for electing Office Bearers, Auditors, Members of Committee, revising rules and transacting such other business of the Club as may be on the Agenda.
- 19.3.2 Twenty one days' notice at least of such Annual General Meeting shall be given to the Ordinary members of the Club who are the only persons entitled to attend and vote.
- 19.3.3 Notices of Motions and nomination of Officers and members of the Committee of Management must be made to the Honorary Secretary of the Parent Club or the Secretary Manager, in writing, at least fourteen days before the date of such meeting.
- 19.3.4 Such notices and nominations shall be promptly posted In the Clubhouse at least 7 (seven) days prior to the AGM.
- 19.3.5 Notices of Motions and nominations not made as required cannot be considered at the Annual General Meeting.

19.4 Notification of Parent Club

- 19.4.1 Immediately following the Annual General Meeting of each of the Men's and Ladies' Clubs, the respective Honorary Secretaries, shall notify the Honorary Secretary of the Parent Club or the Secretary Manager, of the names of the Captain and Honorary Secretary of their Club who shall represent that Club on the Committee of Management for the ensuing year.
- 19.4.2. Each Officer shall also forward to the Honorary Secretary of the Parent Club or the Secretary Manager for submission such Notices of Motion or Recommendations as such Club wishes to submit for consideration at the Annual General Meeting of the Parent Club.
- 19.4.3. Any such notice of Motion or recommendation shall be discussed if necessary, under the heading 'Any Other Business' at such meeting if it is not received in time for inclusion on the Agenda for the Meeting.

19.5 SPECIAL GENERAL MEETING

- 19.5.1. Special General Meetings of any of the Clubs may be called at any time by direction of the Committee of the Club concerned or on a requisition to the Honorary Secretary of the Parent Club or the Secretary Manager, signed by at least 25 members entitled to vote at such Meeting, stating the business to be brought forward.
- 19.5.2. On receipt of such requisition it shall be the duty of the Committee of such Club to have a General Meeting called without delay (10 days' notice section 20.1))

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19.6 CHAIRPERSON AT GENERAL MEETINGS

- 19.6.1 The Captain, or if absent, the Vice-Captain shall preside at all General Meetings of the Men's Club and the Ladies' Club respectively.
- 19.6.2 The President, or if absent, the Chairperson of the Committee of Management shall preside at all General Meetings of the Parent Club.
- 19.6.3 If any of the foregoing Officers are absent or decline to preside, any other Chairperson may be appointed by the Meeting.
- 19.6.4 Each Chairperson, in addition to a deliberate vote, shall have and shall exercise a casting vote.

20 NOTICES OF GENERAL MEETINGS

- 20.1 Twenty one days' notice of every General Meeting convened by order of a Committee, (except Meetings called under Clause 19.5.1 when ten days' notice is required) shall be given to the members entitled to vote, by a circular specifying the time and place of such Meeting and the business to be transacted.
- 20.2 All notices calling Meetings may be sent to members at such addresses as may be recorded in the Club books or computer records.

21 MODE OF VOTING AT GENERAL MEETINGS

- 21.1 No proxies shall be allowed.
- 21.2 Voting shall be either by a show of hands or by ballot.
- 21.3 Ballot shall mean a vote on voting paper.
- 21.4 A majority of one shall be sufficient to decide any question under discussion unless a greater majority is required by some other Club rule.
- 21.5 In the event of a tie, the Chairperson shall have and shall exercise a casting vote as provided in Sub-Clause 19.6.4.
- 21.6 If any member at a General Meeting proposes that the mode of voting on any particular matter should be by ballot and this is seconded by another member, then the question of whether voting should be by show of hands or by ballot shall be decided by ballot
- 21.7 An election of candidates for membership of the Committee of either the Men's or Ladies' Club or for membership of the Committee of Management shall be by ballot. All members voting must vote for the full number of candidates for whom there are vacancies otherwise such voting paper is invalid.

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22 MINUTE BOOKS

- 22.1. The Men's Club, the Ladies' Club and the Parent Club shall each keep: -
- 22.1.1. A Minute Book in which shall be recorded the Minutes of Annual General and Special General Meetings and also
- 22.1.2. A Minute Book in which shall be recorded the minutes of all Committee Meetings held in compliance with Clause 7.3.
- 22.1.3 The respective Minutes shall be read out at the next General or Statutory Committee Meeting and when approved as being a correct record, shall be signed and dated by the Chairperson.
- 22.1.4. The Men's Club and the Ladies' Club shall each submit its Minute Books to the Committee of Management when required.

23 PLAYING FACILITIES

- 23.1. The Committee of Management, in consultation with the Men's and the Ladies' Committees, shall prescribe the days and times when the Members of the Men's Club or the Ladies' Club shall have the use of the Course for Competitions or when the Course Is reserved for Team matches or Union, Branch or District events.
- 23.2 It shall also decide on the facilities to be afforded to Societies, subject to the proviso that the 1st tee shall be reserved for Club members at specified times.
- 23.3 The Committee of Management shall also be empowered to generally regulate the use of the Course for the benefit of the members.

24 PERSONAL PROPERTY

- 24.1 Any personal belongings of Members, visitors and others, brought to or kept at or left on the premises of the Club (either in the Clubhouse or outside, in the car park or on the course) shall be at the sole risk of the owners. Neither the Club or any Committee shall be responsible for any loss or damage thereto however arising; but this rule shall not prejudice any claims by the Club or the owners against Insurance Companies, in case of fire, or when otherwise covered by Insurance

25 REGISTRATION OF CLUBS ACTS, 1904/1988 INTOXICATING LIQUOR ACT, 1988/2000 (Amended EGM 2000)

- 25.1 No person other than a Member (as defined In Clause 3.3 hereof) shall order or pay for refreshments in the Clubhouse. Cash must be paid for every expense incurred in the Clubhouse before the person ordering leaves the premises.
- 25.2 No visitor shall be supplied with excisable liquor on the Club premises, unless on the invitation and In the company of a Member, and that Member shall, upon the admission of such visitor to the Club premises or immediately upon being supplied with such liquor, enter his or her own name and the name and address of the visitor in a book which shall be kept for this use and which shall show the date of each visit.

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- 25.3 The Committee may prohibit the admission of any visitor to the club premises and no Member shall bring any person whose admission is prohibited into the Club premises.
- 25.4 No excisable liquor shall be sold or supplied for consumption outside the premises of the Club, except to Members of the Club, between the hours of eight o'clock in the morning and ten o'clock at night.
- 25.5 No excisable liquor shall be sold or supplied in the Club premises to any person under the age of eighteen years.
- 25.6 No Member of the Committee or Officer and no Manager or Servant employed by the Club shall have any personal interest in the sale to the Club of supplies of excisable liquor, or in the profits arising from such sale.
- 25.7 No excisable liquor shall be supplied for consumption on the Club Premises to any person (other than a member of the Club lodging in the Club Premises) or be consumed on the Club premises by any person (other than a member of the Club lodging in the Club Premises)
- (i) On Monday, Tuesday and Wednesday between 10.30am and 11.30pm.
 - (ii) On Thursday, Friday and Saturday between 10.30am and 12.30am the following day.
 - (iii) On Sunday between 12.30am and 11:00pm

Exceptions:

- a) St Patrick's Day 12.30pm to 12.30am the following day.
 - b) 23rd December if it falls on Sunday –between 10.30am and 11.30pm
 - c) Christmas Eve and Eve of Good Friday, between 10.30am and 11.30pm
 - d) On the Eve of any other Public Holiday (other than Christmas Eve)
 - e) If the eve falls on a weekday – 10.30am to 12.30am the following day.
 - f) Drinking-up Time of 30 minutes is allowed.
- 25.8 Sale of Intoxicating liquor is prohibited on Christmas Day [or Good Friday] outside normal Pub opening hours as provided for in Section 3 of the Act
- ### **Exceptions**
- The Club can allow sale/consumption of excisable liquor on Christmas day between 12 noon and 10:00pm, or any other day for one hour after expiration of normal opening hours provided that alcohol is ordered at the same time as a substantial meal and is consumed during or after the meal.

26 CHANGE OF CONSTITUTION AND RULES

- 26.1 No rule of either the Men's Club or the Ladies' Club shall be repealed or altered or new rules made except at a General Meeting of such Club and by the consent of at least two thirds of the members present and entitled to vote at such meeting and written notice of the proposed change must be sent to the Honorary Secretary of the Parent Club or the Secretary Manager, with the names of the proposer and seconder attached, at least two weeks previous to the Meeting at which same is to be considered.
- 26.2 The Honorary Secretary of the Parent Club or the Secretary Manager shall place the notice on the Agenda of the Club concerned and acquaint the Committee of Management of same.

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- 26.3 Any repeal, alteration or new rule so passed is subject to approval of the Committee of Management of the Parent Club.
- 26.4 No rule of the Parent Club shall be repealed or altered or new rule made except at a General Meeting and by the consent of at least 60% of the members present and entitled to vote at such meeting. Written notice of the proposed change must be sent to the Honorary Secretary of Parent Club/Secretary Manager, with the name of the proposer and seconder attached, at least two weeks previous to the meeting at which it is to be considered.
(Amended EGM 2018)
- 26.5 Any change in the Constitution which effect the Rules of the Men's Club must he submitted to the Golfing Union of Ireland for approval prior to adoption.
- 26.6 The Honorary Secretary of the Parent Club or the Secretary Manager shall place the notice on the Agenda.

27. RULES OF GOLF AND LOCAL RULES

- 27.1 The Rules of the game of golf for the Men's and the Ladies' Clubs shall be the Rules of Golf as approved by the Royal & Ancient Golf Club of St Andrews.
- 27.2 In addition, the Committee of Management, in consultation with the Men's and Ladies' Committees in compliance with Sub-Clause 7.5.2, shall from time to time prescribe such local Rules as it considers necessary, having regard to the nature of the Course or otherwise, provided such local Rules are not contrary to or at variance with the Rules of Golf or directives issued by the respective Union to which the Men's or Ladies' Club is affiliated.

28. CHILD SAFEGUARDING STATEMENT (AGM Dec 2018)

Spanish Point Golf Club & Social Club is fully committed to safeguarding the wellbeing of Juniors. Every individual at the club should at all times show respect and understanding for all members' rights, safety and welfare and conduct themselves in a way that reflects the principles of the golf club and the guidelines contained in the *Code of Ethics and Good Practice for Children's Sport and Golf's Safeguarding Policy*.

Spanish Point Golf Club & Social Club's first priority is the welfare of Juniors and we are committed to providing an environment that will allow participants to perform to the best of their ability, free from neglect, emotional, physical and sexual abuse, bullying and intimidation. All leaders at Spanish Point Golf Club must undergo the necessary Garda Vetting checks and complete the appropriate safeguarding training as required by legislation and best practice.

Spanish Point Golf Club & Social Club's written Risk Assessment document indicates the areas of potential risk of harm, the likelihood of the risk occurring and gives the required policy, guidance and procedures required to alleviate these risks. In addition to our risk assessment document described above, there are further procedures that support our intention to safeguard juniors whilst they are availing of our facilities. Spanish Point Golf Club has the following procedures in place as part of its safeguarding policies:

- 1) Procedures for the management of allegations and abuse or misconduct by staff or volunteers against a junior availing of our facilities.
- 2) Procedures for the safe recruitment of staff and volunteers who work with juniors at the golf club.

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- 3) Procedures for access to child safeguarding training and information, including the identification of the occurrence of harm.
- 4) Procedure for the reporting of child protection or welfare concerns to the Statutory Authorities.

For further information on safeguarding juniors or if you have any concerns please contact the Designated Liaison Person (see below). If you feel that a junior is in immediate danger please contact TUSLA or An Garda Síochána.

Designated Liaison Person: Spanish Point Golf Club & Social Club Secretary

Telephone 065 708 4198

Email spanishpointsec@gmail.com

29 **BYE-LAWS**

- 29.1 The Committee of Management shall have power from time to time in compliance with Sub-Clause 7.5.1, to make Bye-Laws as it considers necessary and to alter and repeal same.
- 29.2 Each of the Men's and the Ladies' Clubs shall have power from time to time to make such Bye-Laws as it considers necessary for matters under its jurisdiction but every such Bye-Law shall be subject to ratification by the Committee of Management.

Bye-Laws

Under this heading a Club may wish to prescribe playing times and priorities on weekdays, weekends, Holidays, etc.

It may also wish to prescribe regulations for dress within the Clubhouse.

Dates of various amendments to section are shown in brackets (1993) (1995) (2000) (2004) (2005) (2009) (2011) (2012) (2014) (2015) (2018) (2019)

Updated January 2000. January 2001. December 2018

Amended by virtue of E G M held at the Clubhouse on 26/08/00

Revised and amended AGM 2004 passed at AGM 2005

Revised and motions passed at AGM 2009

Revised and motions passed at AGM 2014

Revised and motions passed at AGM 2015

Revised by virtue of motion passed at EGM 2018

Revised and motions passed at AGM 2018

Revised and motions passed at AGM 2019
