



Junior Handbook



Guidance for parents

Ryburn GC is delighted to welcome you and your child to our wonderful little golf club. We hope this is a very rewarding life long journey with our club and this great game of golf.

The positive effect of your support, as a parent, can't be overstated. Your support has a real influence on the way your child experiences golf.

First things first – why is your child showing an interest in the sport? Is it to learn a new game? To hang out with their friends? Because they did it in school and liked it? Or because you play?

Make sure they're playing for their own reasons, not yours.

Ryburn Golf club allows Juniors at the age of 15 and above to play on the course for general play unsupervised after the completion of the Junior supervision form within this pack. Juniors under 15 may also be given special dispensation by a club official if they have a handicap and are well known to the club with the necessary forms completed. However we do encourage parents to participate alongside their children and take in an interest in their golf.

We actively encourage Juniors to gain a handicap, which will allow them to play in club competitions. If Juniors do play in competitions, then no more than 2 Juniors age 15 & 16 are permitted to play together, with a supervising adult(s) also playing. Competitions may have age limits, this can be found in the terms of competitions document found on our website and in the documents section of club v1

Please Note: **Junior members must have a parent/carer as a member of the golf club. This can be social membership or any Playing membership.**

To enable us to provide the best possible experience for you and your child, we kindly request that:

- You read through the following guidance and complete the attached forms.
- Go through the attached Code of Conduct **with** your child and return a signed copy to the club/event organiser.
- Take an interest in your child's activity and progress and be supportive.
- Familiarise yourself with Ryburn GC Safeguarding Policy found on the club website www.ryburngolfclub.co.uk in the documents/policies section and also on Club v1 App in the documents section.

You also need to familiarise yourself where appropriate with the following:

- A. Codes of Conduct for parents, coaches, children and young people.
- B. Club Rules and Club Code of Conduct

- C. Terms of Competitions
- D. Transport Policy (n/a - Ryburn GC will not offer transport to a child)
- E. Changing Room Policy.
- F. Photography, Videoing and the use of Social Media Policies.

Also found on the website, and in the documents section of club v1app.

As a parent/carer you are encouraged to:

- Discuss any concerns regarding the organisation of activities or the behaviour of adults towards your child with the Club Welfare Officer, who will treat any concerns you or your child may have in the strictest confidence
- Encourage your child to take part and support club activities such as coaching & competitions.
- Help your child to arrange golf with other juniors away from club organised activities so they have someone to play golf with.

If your child takes part in any activity organised and run by the club you will be required to complete the necessary consent form, which will be provided to you by the event organiser.



Useful Information

House Keeping

Our current club Captain is Stuart Gee and the Hon Secretary Aaron Rothwell, please do not hesitate to contact them if you have any general questions or enquiries.

There are a number of other club officials that in time you will get to know, but to name a few key officials; the current club President is Raymond Attiwell, Vice-Captain Andy Emms, Ladies Captain TBC, Ladies Vice-Captain Janet Greenwood, Competitions Secretary David Scott, Ladies Competitions Secretary Ruth Jackson, Head of Finance Robert Eastwood and membership team Heath Reilly and Steve Simcock.

The club produces a paper diary every year. You will be provided with one of these and a bag tag when you join. The diary contains some very useful information about competitions etc., along with contact details for members and club officials. If you are unsure or have any queries you can email secretary@ryburngolfclub.co.uk and you will be pointed in the right direction, please don't be afraid to ask, we were all new members once!

The club rules, terms of competitions, health and safety and other governing documents

These documents can be found in the documents section of the club v1 app, or on our club website. Some documents are also available to view in paper form on the club notice boards in the club entrance, gents and ladies locker rooms and the competitions/visitors room. It is extremely important that you familiarise yourself with these as they are what governs our golf club. They provide vital information that you will need whilst you are a member of Ryburn Golf Club.

Building Access

To access the building via the Gents locker room at the back of the building you will need to enter the code. Please speak to membership directly or a club official for this, the same code is used to gain access to the changing room. For the ladies locker room you will be provided with the entry details by a ladies club official. Please do not share these codes with any non-members. We do have a trolley shed where you're welcome to leave a trolley at no extra cost, the same code for the gents entrance is used to enter, please make sure the door is secured when leaving.

Electronic Point of Sale (EPOS) Account

When your name is added to membership list you will automatically get an EPOS account. This account is automatically linked to your club v1 account and is used when you buy drinks and pay for competitions. To top up your account, you can either pay cash/card over the bar (just give your name), or online via the Clubv1 App. Members using this account will receive a 10% discount on drinks. The Clubv1 App will also provide you with an electronic receipt of bar drinks purchases, top ups and comp fees. If you require any help with this please ask a club official, bar staff or any member they will only be too happy to help.

Playing Golf

Members are required to download the clubv1 app and howdidido, these are the hub of the golf club and allow you to view all of your financial information, tee time booking, view News Feed articles, view the course status and much

more. You can download both these apps from the play store for Android or the Apple store for iPhone. Registering and setting up is very straightforward, there are a number of YouTube videos that can assist you:

<https://www.youtube.com/watch?v=iObOeDs8T1A>

<https://www.youtube.com/watch?v=VzXSwhgePCK>

or contact the club secretary or any of the membership team who will happily assist you with this.

If you don't have a mobile/tablet you can register for the v1 hub on the club website, <http://www.ryburngolfclub.co.uk/> via the members hub link, found on the top right of the page. If you are using the app or the browser you will need to use the email you supplied to us on joining.

Once you have access to Club v1 and Howdidido you can then book General Tee times, Enter Competitions etc.

Parents who are social members with a child 14 and under will need to download the v1 app and enter their child's details to then access the tee sheet for booking a tee time; you will not be able to do this through a social account.

Juniors 15 and over can download the v1 app and book tee times if they have completed the junior supervision and consent form. Please note juniors are NOT allowed to book guests on the course.

Competitions

Part of the fun of Golf is playing in competitions; we have a very full calendar with a varied amount of competitions. The main ones being, monthly medals and Board Competitions (Majors), and we hold an annual dinner to celebrate the winners of the competitions. Competitions are a great way of integrating in the club and getting to meet new people. Competitions are entered via the v1 app and generally cost £3 (as vouchers are paid out to the winners). Don't worry about putting your name down on a tee time where you don't know anyone, members here are very friendly and happy to welcome and play round with you!

To play in competitions you will be required to have a handicap, if you don't have one yet not to worry that can soon be sorted. Please note handicaps are for everyone, not just better players, they help make competitions fair.

Obtaining a Handicap

To get a handicap you need to enter cards totalling 54 holes (3 rounds of 18 or 6 rounds of 9), marked by another club player who has a handicap. These cards need to be completed, signed and posted in the metal box in the Visitor/Comps room. It is a good idea to inform David Scott (competitions secretary) when you have completed the card so that he can process them and then advise you of your handicap. Ladies can pass their cards to the ladies secretary or ladies competitions secretary and they will deal with them for you. If you need someone to mark a card please speak to membership, competitions committee or club secretary and they will happily arrange for this.

Once you have a handicap you may be interested in representing Ryburn in external competitions. There are plenty of opportunities for this, such as the scratch team, handicap team, Lawrence Batley league, Vets, Rabbits league and various other comps that we enter as a club. If this is something that would interest you please speak to the club secretary/comps secretary who can provide more information.

An Absolute Must

Although we take as many precautions as we can, golf is a game with a fast moving very hard ball and accidents do happen. People get hit, cars damaged and windows smashed. It is a requirement of Ryburn Golf Club that members have appropriate Insurance.

Included in your membership fee you pay to Ryburn Golf Club is an affiliation fee that is paid to England Golf on your behalf. England Golf as part of your affiliation fee provide you some insurance cover and you will need to decide if this appropriate for you. With this insurance cover please be mindful that there is an excess payable of £500 on a claim. Details of the insurance cover can be found here: <https://www.englandgolf.org/member-personal-liability-insurance>

However our strong recommendation is that individual personalised insurance be considered and purchased, and this can be done for very little cost. This provides the comfort knowing that if an accident did occur you would be covered. There are a number of insurance companies that provide this cover and a simple Google search will demonstrate this. To name a few though; Golf Care, Insure 4 Sport, Golfplan, Sports cover Direct.

Points of Contact

If you have any questions or need help with anything, we are more than happy to assist, please contact one of the following;

England Golf Lead Safeguarding Officer is also available for advice: 01526 351824

Club Secretary

Mr Aaron Rothwell

secretary@ryburngolfclub.co.uk

07866481502

Membership Secretary

Mr Health Reilly

Mr Steve Simcock

Club Welfare Officers

Mr Nick Copley

Mrs Julia Cockroft

See also section 9 – useful contacts in our full safeguarding policy (found on our website and in club documents on v1)

All current contact details can be found in the members list on the Club V1



Code of Conduct for Young Golfers

As a young golfer taking part in a Ryburn GC activity, you should:

- Help create and maintain an environment free of fear and harassment
- Commit to learning the game of golf and the Rules.
- Demonstrate the etiquette expected at golf clubs.
- Demonstrate fair play and apply golf's standards both on and off the course
- Understand that you have the right to be treated as an individual
- Respect the advice that you receive
- Treat others as you would wish to be treated yourself
- Respect other people and their differences
- Look out for yourself and for the welfare of others
- Speak out (to your parents or a club representative) if you consider that you or others have been poorly treated
- Be organised and on time
- Make sure your Parents/Carers know when you are at the Golf Club and when you are Leaving
- Accept that these guidelines are in place for the well-being of all concerned
- Treat organisers and coaches with respect
- Observe instructions or restrictions requested by Club Officials, adults and other members.
- Be aware that you are NOT permitted to book guests/visitors onto the course
- Respect the course and all the other facilities of Ryburn Golf club, and any other clubs you may visit a Ryburn member.

You should not take part in any irresponsible, abusive, inappropriate or illegal behaviour which includes:

- Smoking
- Using foul language
- Publicly using critical or disrespectful descriptions of others either in person or through text, email or social network sites
- Consuming alcohol, illegal performance-enhancing drugs or stimulants
- Juniors should remain well clear of the pond by the 2nd/11th Green. Juniors should not try to retrieve their ball (or any ball) from the pond unless they are accompanied by an adult
- Care must be taken when crossing the road on the 2nd/11th fairway. Cars have the right of way.
- The road serves as a public footpath which then runs up through 8th/17th fairway. Attention must be paid to walkers on this path and give them the right of way.
- Members must not climb over any boundary wall to retrieve a ball
- Ryburn GC does not have staff based at the club, and the club is in an isolated location. It is for this reason that if you are 17 or younger you must play with an adult present. However if you are 15 or older, you may complete a Junior Supervision Consent Form with your parent/carer which will allow you to play without them there.
- The changing rooms are used by all members & visitors. Juniors will only be supervised if needed at club organised events. Parents are informed that adults use the changing rooms throughout the day for changing & showering. Where a parent/carer does not consent to their child accessing the changing rooms, it is their responsibility to either supervise the child while in the changing rooms or ensure that they do not use them.

Child Signature _____ Print Name _____

Parent/Carer Signature _____ Print Name _____

Ryburn GC Representative _____

Dated _____



Code of Conduct for Parents/Carers of Young Golfers

As parents you are expected to:

- Be a member of the golf club in either a social capacity or playing. You are required to provide the club with the requested contact details and your email address will be added to your child's profile as a parental email. You will receive club communications that are sent to your child.
- Update the club with any changes of contact details for yourself or your child.
- Positively reinforce your child and show an interest in their chosen activity
- Do not place your child under pressure or push them in to activities they do not want to do
- Be realistic and supportive
- Promote your child's participation in playing sport for fun
- Complete and return all necessary application and consent forms pertaining to your child's participation in activities at Ryburn GC
- Report and update Ryburn GC with any changes relevant to your child's health and wellbeing where appropriate.
- Deliver and collect your child punctually before and after coaching sessions/competitions where appropriate.
- Ensure your child has clothing and kit appropriate to the weather conditions
- Ensure your child has appropriate equipment, adequate food and drink, medications etc.
- Ensure your child has a way of contacting you in an emergency
- Ensure that your child understands the rules of Golf
- Teach your child that they can only do their best
- Ensure that your child understands their Code of Conduct
- Behave responsibly at Ryburn GC and on the golf course; do not embarrass your child
- Show appreciation and support the coaches, volunteers and staff at Ryburn GC
- Accept the decision and judgement of the officials during events and competition

As a parents/carer you have the right to:

- Be assured that your child is safeguarded during their participation in the sport
- Be informed of problems or concerns relating to your child
- Be informed if your child is injured
- Have consent sought for issues such as trips and photography
- Contribute to the decisions of the club
- Have any concerns about any aspect of your child's welfare listened to and responded to
- Ryburn GC does not have staff based at the club, and the club is in an isolated location, and therefore children and young people (17 and under) should not play or be left alone on the course without a parent/carer (or responsible adult known to the family). It is recognised however that some children mature faster than others, and are more responsible, and therefore consideration may be given to children to play the course without parent/carer supervision when they are a minimum of 15 years old, with the completion of a junior supervision form.
- Any breaches of this code of conduct will be dealt with immediately by the Club Secretary and the welfare team at Ryburn GC. Persistent concerns or breaches may result in you being asked not to attend games/events if your attendance is considered detrimental to the welfare of young participants.
- The ultimate action should a parent/carer continue to breach the code of conduct may be the Ryburn GC regrettably asking your child to leave the session, event or club.

Signed _____ Parent/Carer

Date _____

Childs Name _____



The Shaw, Norland, Sowerby Bridge HX6 3QP

Junior Membership Application – 2025/2026

Personal Details

Title.....Forenames.....Surname.....

Address.....

.....Post Code.....

Date of Birth.....E Mail Address.....

Phone no.....Mobile no.....

Name of previous Golf Club & CDH no (if any).....

Subscriptions run from 1st June 2025 to 31st May 2026 - Reduced pro rata after June

Please tick category required

Junior 6-15 years £50 Junior 6-15 with parent member £35 Junior 16-17 yrs....£100

***All playing members including juniors must also pay the appropriate Yorkshire & England Golf affiliation fee. For 2025/26 this fee is £16.55 for men including juniors and £18.25 for ladies (£12.50 for ladies under 18).

Applicant Signature.....Date.....

We share this information with our external and internal Data Processors who adhere to our privacy policy. This can be viewed on our website www.ryburngolfclub.co.uk. If you require any more information please write to the: Data Controller, The Secretary, Ryburn Golf Club, Norland, Sowerby Bridge, HX6 3QP. **A Junior member must have a parent as a Social Member (select from below) or a playing member (download Membership Application form)**

Social Member....£20 Social +6 green fees £125

Parent: Title.....Forenames.....Surname.....

Phone no.E Mail Address.....

Club Use Only: Club No..... Bar Card No..... Payment..... Entry Date.....
Privacy Policy Issued..... Contact Details Agreed.....Consent for Diary Entry..... Ref:2025v2

Reviewed and Updated July 2025



Junior Consent Form

(Applicable to 15 years and Older only)

Ryburn golf club acknowledges juniors to be people who have not yet reached their 18th Birthday. Juniors are not permitted to play on the course unsupervised unless approved by an appropriate club official (Junior organiser, Club Secretary, Safeguarding Officer).

To gain approval, the junior and their parent are required to:

- Complete the below consent form.
- Read and demonstrate an understanding of the code of conduct
- Complete an induction with a club official
- Sign duplicates of the code of conduct along with parent/carer.

Parents of juniors are required to provide their consent for their child to be on the course unsupervised. In doing so they are confirming that they retain responsibility for their child whilst on the course, and believe their child to be mature enough to abide by the course and club rules in their absence. By parents signing this form they recognise that Ryburn Golf Club accepts no responsibility for their child.

This is available for those junior members aged 15 years or older. Juniors under 14 will still require supervision by a parent/carer or nominated adult at all times whilst on the course.

Name of Junior _____ Date of Birth _____ Age _____

Date Joined _____

Signed _____ Date _____

Parents/Carer Name _____ Date _____

Address _____

Contact Number _____

Email Address _____

Signed _____

Club Official _____

Position _____ Date _____

Signed _____



Photography Consent

This form is to be signed by the legal carer of a child under the age of 18, together with the child. Please note that if you have more than one child registered you will need to complete separate forms for each.

Ryburn GC recognises the need to ensure the welfare and safety of all children in golf. As part of our commitment to ensure their safety we will not permit photographs, video images or other images of your child to be taken (except where some incidental inclusion may not be possible to avoid) or used without your consent.

Ryburn GC will ensure that any image of a child where consent has not been obtained will not be published.

Ryburn GC will follow the guidance for the use of images of children as detailed within the Club's Safeguarding Children and Young People Policy.

Ryburn GC will take steps to ensure these images are used solely for the purposes for which they are intended i.e. the promotion and celebration of the activities of the club.

If you become aware that these images are being used inappropriately you should inform the Club Welfare Officer immediately.

The photographs may be published on the Ryburn Golf Club Website, Ryburn Social media accounts and Club Systems Ryburn account. Photographs will not be published on any other sites. If at any time either the parent/carer or the child wishes the data to be removed from the website, 7 days' notice must be given to the Club Welfare Officer after which the data will be removed.

To be completed by parent/carer

I _____ (Parent/carer full name) consent to Ryburn Golf Club photographing or videoing _____ (name of child) under the stated rules and conditions, and I confirm I have legal parental responsibility for this child and am entitled to give this consent.

Signature _____ Date _____

To be completed by child

I _____ (Child full name) consent to Ryburn Golf Club photographing or videoing me under the stated rules and conditions.

Name or signature _____ Date _____