

WETHERBY GOLF CLUB – PRIVACY POLICY

What information do we collect about you?

When you join our Golf Club we collect only the information required from you to be able to fulfil our contractual obligations which includes being able to contact you to send you a subscription renewal notice, AGM notices, Newsletters and to administrate competitions at the Club.

With your permission, we may also collect further information which allows us to contact you regarding events and offers at the Club.

As an employee we collect only the information required to fulfil the contractual relationship between you and the Club and we only share this data with internal and external data processors.

How the information about you will be used.

When you join as a member or enter into a society event or open competition we may share your information with external and internal data processors (Club v1 & BRS). Your personal data is controlled internally by the Club's Data Protection Officer who adheres to the Golf Club's internal data protection policies and procedures.

Marketing

You may have opted in for us to be able to correspond with you regarding our activities including events and competitions by way of post, telephone, email, SMS and push notifications. We don't share your data with external marketing companies who would contact you in this way. If you have consented to this correspondence you can opt out at any time.

Individual Rights

You have the right to request a copy of the information we hold about you. If you would like a copy of this information please email us on manager@wetherbygolfclub.co.uk or write to the data controller at the Club. This will be provided to you in a portable, machine readable commonly used format.

We want to make sure that your personal information is accurate and up to date you may ask us to correct or erase information that you think is inaccurate.

At the time of collecting data you have the right to object to the Club holding certain information about you.

Changes to our privacy policy

We keep our privacy policy under review and will place any updates on our website. This privacy policy was last updated on 1st May 2018.

How to contact us

If you need any further information please email us on manager@wetherbygolfclub.co.uk or write to us at Wetherby Golf Club, Linton Lane, Wetherby, Leeds, LS22 4JF.

CCTV

We have installed CCTV systems on the outside of our premises for the purposes of public and staff safety and crime prevention and detection. Our CCTV will also be used installed for the purposes of monitoring building security and crime prevention and detection.

They are installed to take an image of every registration number (ANPR) for the purpose stated. Signs are displayed notifying you that CCTV is in operation and providing details of who to contact.

Images captured by CCTV will not be kept for longer than necessary. However, on occasions there may be a need to keep images for longer, for example where a crime is being investigated.

You have the right to see CCTV images of yourself and be provided with a copy of the images.

We will only disclose images to other authorised bodies who intend to use it for the purposes stated above. Images will not be released to the media for entertainment purposes or placed on the internet for public viewing.

MEMBERS PERSONAL DATA AUDIT

Dear ((Forename))

General Data protection regulations are changing. In order to prepare for these changes, we are required to inform you about the personal data we hold about you and how we use that personal data.

The personal data we hold on you includes your name, address, telephone numbers (home, work & mobile), email address, date of birth, gender, handicap.

We use this information to allow us to fulfil our contractual obligations to you as a Member in accordance with our Club's articles. We share this information with our external and internal Data Processors who adhere to our privacy policy.

You have the right to request a copy of the information we hold about you. If you would like a copy of this information please email us on manager@wetherbygolfclub.co.uk or write to the data controller at the Club. We also want to make sure that your personal information is accurate and up to date so you may ask us to correct or erase information that you think is inaccurate.

We would also like to continue to be able to correspond with you regarding our Club's activities and in order for us to carry out this processing we require you to positively opt in by completing the boxes below.

'I am happy for you to communicate with me via the following means' Please **tick** the relevant box(es)

Post	<input type="checkbox"/>	Email	<input type="checkbox"/>	Telephone - Home	<input type="checkbox"/>	Work	<input type="checkbox"/>	Mobile	<input type="checkbox"/>	Push Notification	<input type="checkbox"/>
------	--------------------------	-------	--------------------------	------------------	--------------------------	------	--------------------------	--------	--------------------------	-------------------	--------------------------

A copy of our privacy policy can be found online at www.wetherbygolfclub.co.uk or on our noticeboard.

If you need any further information please write to the Data Controller, Kevin Fretwell at Wetherby golf Club, Linton Lane, Wetherby, Leeds, LS22 4JF.

'I confirm I am over the age of 16 and have read, understood and agree with the way my data will be used by Wetherby Golf Club' – **If you are under the age of 16 a parent or guardian must sign this form on your behalf.**

Signature: (Member / Guardian) Delete as appropriate

Date:

Print Name:



WETHERBY GOLF CLUB -COMPETITION ENTRY FORM

Name of Competition:

Date of Competition:

Name:

Address:

Postcode:

Email:

Telephone:

Date of Birth:

Gender:

Home Club:

Handicap:

CDH Number:

We use the information above to be able to communicate with you in relation to the above competition. We share this information with our external and internal Data Processors who adhere to our privacy policy. A copy of our privacy policy can be found online at www.wetherbygolfclub.co.uk.co.uk or on our noticeboard.

We would like to retain your data to enable us to send you information about future events and open competitions at the Club. If you are happy for us to do this please tick this box.

'I agree to you retaining my data for this purpose'

If you need any further information please write to us at Wetherby golf Club, Linton Lane, Wetherby, Leeds, LS22 4JF.

'I confirm I am over the age of 16 and have read, understood and agree with the way my data will be used by Wetherby Golf Club' – **If you are under the age of 16 a parent or guardian must sign this form on your behalf.**

Signature: (Member / Guardian) Delete as appropriate

Date:

Print Name:

SOCIETY EVENT FORM

Organisers Name:

Address:

Postcode:

Telephone:

Email:

We use the information above to be able to communicate with you in relation to you as a society organiser in administering the event. We share this information with our external and internal Data Processors who adhere to our privacy policy. A copy of our privacy policy can be found online at www.wetherbygolfclub.co.uk or on our noticeboard.

We would like to retain your data to enable us to send you information about future events and open competitions at the Club. If you are happy for us to do this please tick this box.

'I agree to you retaining my data for this purpose'

If you need any further information please write to us at Wetherby golf Club, Linton Lane, Wetherby, Leeds, LS22 4JF.

'I confirm I am over the age of 16 and have read, understood and agree with the way my data will be used by Wetherby Golf Club' – **If you are under the age of 16 a parent or guardian must sign this form on your behalf.**

Signature: (Member / Guardian) Delete as appropriate

Date:

Print Name: