



**RISK ASSESSMENT**  
**AIRDRIE GOLF CLUB**  
**18 HOLE GOLF COURSE**  
**Full Edition**

Author J.B.

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## **General Information.**

### **Introduction.**

This assessment addresses issues appertaining to the Eighteen Hole Golf Course only and does not consider any risks which may be present in or around the Clubhouse, Driving Net, Putting Green and Green Keepers compound. Risks associated with Green Keepers work duties are not considered within this assessment.

### **General Course Topography.**

Airdrie Golf Club is bounded to the west by the main road from Airdrie to Glenmavis and on all other boundaries by woodland. A tractor path runs from the bottom of the car park and crosses through the 18th hole and then 1<sup>st</sup> hole to the tractor shed. The course is infrequently used by members of the public mostly walking dogs.

A stream runs through the courses in an East to West direction running in front of 5<sup>th</sup> medal tee across and in front of the 4<sup>th</sup> green then across the 17<sup>th</sup>. The depth of water in this stream at normal levels varies approximately from 300mm to 500mm deep. This can rise at flood levels to between 500mm to 1m deep. Another stream runs South from the 9<sup>th</sup> tee through the 8<sup>th</sup> and then through a pipe through the 13<sup>th</sup>.

The 18 hole course is built generally on moderately undulating ground which rises from 4<sup>th</sup> green to 5<sup>th</sup> green at the steepest slope.

### **Public Access**

There are no public footpaths on the course. As a general rule the public always have priority on the course & no golf shots to be played if the public are visible & within shot range.



## **Staff Working on the Course.**

At all times staff working on the course have priority & no golf shots to be played if any of the staff is within shot range.

## **Use of Trolleys, Electric Trolleys and Motorised Buggies.**

Airdrie Golf Club Course Maintenance Policy Document states “Use of Trolleys, Electric Trolleys and motorised Buggies –This will be the responsibility of the Head Greenkeeper or his representative, who will daily check course condition and a sign will be displayed outside the Professional shop and on the clubhouse notice board advising the membership of any restrictions imposed. The Head Greenkeeper, or in his absence, other such responsible people are aware of this obligation.

Each buggy driver should be asked to read a list of buggy use instructions and be given a copy of these instructions before being allowed to drive on the course. The driver will sign a record book indicating they have read and understood **the** instructions. Any member or visitor who intends to use their personally owned buggy must be required to go through a similar procedure.

Buggies owned & operated by members must provide a copy of an insurance certificate providing 3<sup>rd</sup> party public liability each year when renewing their membership. This copy will be retained in the administration office.

Any visitor bringing their own buggy must provide a copy of an insurance certificate providing 3<sup>rd</sup> party public liability before use of the buggy on the course is allowed. This copy will be retained in the administration office.

All buggy drivers must be over the age of 17 years.

## **Reduced Visibility Weather Conditions.**

When foggy conditions prevail, the Head Greenkeeper or his Understudy will stand on the 1st White Tee and if the back edge of the bunker on the left of the fairway is not in view he will place a sign advising the membership that the course is closed. This will be reviewed over the next couple of hours by the Club Professional or his representative. This also applies to the 4th with the proviso being able to see the green. When the fog clears to an acceptable distance, as previously stated, the course closed signs will be removed by the Professional and the course will be open for play.

## **Lightning Policy**

In event of lightening or threat of lightening the course will be closed by Club Official or Professional Staff.

The Claxon will be sounded at 1<sup>st</sup> tee to ensure all golfers can hear. For closure of the course it will be sounded once.



A sweep of the course will take place and all players will be told that they must immediately vacate the course; it is not an option to continue at your own risk. A sign will be put on 1<sup>st</sup> Tee stating the course is closed.

The Course may be re-opened by Club Official or Professional Staff by the sounding of the Claxon 3 times, once the risk of lightening has passed. The closure signs will be removed.

### **Paths**

Where paths are available on the course all golfers, whether walking, using a trolley or buggy must use them.

### **Painted White Lines.**

These are temporary white painted lines placed at various locations on the course. They are appropriately placed to ensure the safety of all golfers and to assist the Greenkeepers to maintain vulnerable parts of the course (GUR). Under no circumstances must golfers with trolleys or buggies cross these lines.

### **Footwear.**

All golfers (members & visitors) must ensure they have golf shoes which are adequate & suitable for the ground/weather conditions on the day of play.

### **Players Insurance.**

All golfers (Members & Visitors) are advised to take out adequate 3<sup>rd</sup> party insurance to provide cover for liability at law for damages payable in respect of:

- Death or bodily injury.
- Loss of damage to material property.

### **Safety Notices**

#### **Right of Way.**

Dog walkers and members of the public.

Do not play a shot if anyone is within range of being hit by a golf ball.





## Safety Notice

### Health & Safety Notice

**Playing golf on uneven terrain & changeable ground conditions carries inevitable risks.**

**You play this golf course having been made aware that a full risk assessment has been conducted, and is available to be read in the Secretary's Office and on the official Club Web Site and also on the Club V1 App under documents, and that you have taken the time to familiarise yourself with its content.**

**Additionally, for your safety & for the protection of the course, please ensure buggies & trolleys are kept outside white lined areas at all times. Whilst we want you to enjoy your round, The Club accepts no liability for any accident or damage caused by not following the safety notices & guidelines whilst playing on our course.**

**Thank you for your understanding on this matter.**

### **Responsibilities.**

- The Secretary is responsible for maintaining this risk assessment.

### **Overview of Risk Assessment Definitions.**

The risk assessment will address the following:

- Generic risks whilst playing golf.
- Risks whilst carrying Clubs and using motorised and pull trolleys in dry and wet conditions
- Risks whilst driving motorised buggies in dry and wet conditions.



## **Risk Assessment.**

The Risk Assessment is presented in two categories:

- Generic Risks
- Risk on a hole by hole basis for the 18 hole course

For each hole the type of risk will be graded as detailed below:

- L= Low or Little Risk
- M= Medium Risk
- H = High Risk

Where there is a Medium or High a possible solution /recommendation to eradicate or reduce the risk will be suggested.

When defining the location of a risk by reference to a particular hole this is ascertained by looking from the Tee towards the Green.

## **Abbreviations**

WL White Line

R Right

L Left

O/B Out of Bounds

## **Publication of Risk Assessment**

A copy of the full risk assessment is available in the following locations:-

- Club Website
- Secretary's Office,

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## Generic Risks

Risk Description	Grade of Risk	Solution/Recommendation
Being struck by a golf ball hit offline by a golfer playing on another part of the golf course with there being various Dogleg holes and blind shots.	High	<ol style="list-style-type: none"> <li>All players must remain alert at all times to the behaviour of nearby players.</li> <li>Players who have played an offline shot must immediately shout "FORE" to alert all surrounding players that the shot has been struck.</li> </ol>
Being struck by a golf ball hit by a playing partner	High	<ol style="list-style-type: none"> <li>Non playing partner (s) must not advance in front of the shot being played.</li> <li>Players who have played a shot towards a playing partner (s) must immediately shout "FORE" to alert all surrounding players that the shot has been struck.</li> </ol>
Being struck by a golf ball played by a golfer in the following group	Medium	Following golfers must ensure that those in front have advanced further than they can hit their "BEST" shot.
Being struck by the swinging club of a playing partner.	Medium	Players must stand at least 2 metres away from the arc of the swinging club
Tripping on uneven, sloping, or slippery ground, bunkers, tees or greens.	Medium	<ol style="list-style-type: none"> <li>Obvious tripping hazards should be removed by fellow golfers &amp; Greenkeeping staff.</li> <li>Sloping areas which become wet and are lacking in thick grass cover should be roped off by Green's staff to prevent entry by players.</li> <li>Extra care should be taken by all golfers.</li> </ol>
Tripping over a fellow golfer's playing equipment, trolley, or motorised buggy.	Low	Care should be taken by all golfers on the course.
Some of the bunkers on the 18 hole course are surrounded by steeply sloping sides. These slopes when wet are particularly slippery..	High	<ol style="list-style-type: none"> <li>When entering/exiting all bunkers to play/after playing a shot, entry and exit should be from the shallowest edge of the bunker.</li> <li>Trolleys (whether motorised or pull) and motorised buggies must not be taken within <u>5y</u> of any of these slopes in either wet or dry conditions</li> </ol>
Some of the teeing areas are surrounded by steep or medium sloping ground.	Medium High	Trolleys & motorised buggies are not to be taken on to these slopes in dry or wet conditions.
Throughout the course there are steep and medium slopes which must be treated with care particularly during wet conditions. Specific slopes are dealt with as part of the hole by hole assessment.	Medium High	All golfers should ensure they have golf shoes which are adequate & suitable for the ground/weather conditions on the day of play.



Clubhouse , Greenkeepers shed and Putting green within range of tee shot at 1 <sup>st</sup> tee.	High.	Players hitting a shot out of bounds on the right off the 1 <sup>st</sup> Tee must shout ‘FORE’
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There are some ditches/ streams on the Course marked with either RED or YELLOW stakes.	High.	All players if entering the sloping area at the hazard edge (only on foot and without trolleys) then extreme care must be taken not to slip into the ditch/water.  All trolleys/buggies must be left at least 5yards from the hazard.
<b>Bridges and Paths throughout the Course.</b>	High	Players must take care on sloping paths and bridges and hold hand rails where available.

### **Using Motorised Buggies in Wet Conditions.**

If the Head Greenkeeper considers that the use of motorised buggies on wet ground is likely to endanger drivers, passengers, and other players then he will inform the staff in the Professional’s shop that motorised buggies must not be rented out to members and visitors until further notice is given. The Head Greenkeeper will also post notices on the 1<sup>st</sup> Tee and outside the Professional’s shop which will inform any golfer intending to use a motorised buggy that use on the particular day is forbidden. If the Head Greenkeeper is absent from work then his responsibilities in this respect will pass to the Greens Committee.

RISK=High from buggies skidding uncontrollably or overturning, causing injury to drivers, passengers, and walking players.

SOLUTION= Banning the use until conditions are suitable.



## 18 Course: Hole by Hole Risk Assessment

### 1<sup>st</sup> Hole.

Type of Trolley or Buggy	Risk Description	Risk Grade	Recommendation/Solution
Carrying clubs and using motorised & pull trolleys in dry & wet conditions.	<ol style="list-style-type: none"> <li>1. Out of Bounds right side of Fairway.</li> <li>2. Steep slope to the left of the green. Steep bunker.</li> <li>3. Green to Tee: When walking between the 1<sup>st</sup> green and the 2<sup>nd</sup> Medal Tee and Yellow/Red Tee</li> </ol>	<ol style="list-style-type: none"> <li>1. Medium.</li> <li>2. High.</li> <li>3. Medium in dry conditions/High in wet conditions.</li> </ol>	<ol style="list-style-type: none"> <li>1. Included in generic risks detailed above.</li> <li>2. No trolleys or buggies in these areas behind green Must be left to the left of green and bunker</li> <li>3. Use caution on wet steps at 2<sup>nd</sup> medal tee When wet use front of 1<sup>st</sup> green to lead to yellow/red tee</li> <li>4. No trollies/buggies to travel on apron at left side of green . near to bunker or to the right of green</li> </ol>
Using motorised buggies in dry conditions.	<ol style="list-style-type: none"> <li>1. Tee Area: Buggies must not be driven on the slope around the area or within 5 yards of 18<sup>th</sup> green.</li> <li>2. Green: Steep slope to the left of the green.</li> <li>3. Driving buggies between the 1<sup>st</sup> green and the 2<sup>nd</sup> Tee.</li> </ol>	<ol style="list-style-type: none"> <li>1. Medium.</li> <li>2. High.</li> <li>3. High.</li> </ol>	<ol style="list-style-type: none"> <li>1. Stay clear of bunkers and be mindful of play on 18<sup>th</sup> hole</li> <li>2. Included in generic risks detailed above.</li> <li>3. No buggies to travel in these areas. Directional notices will be painted in WL at front of green. No buggies to be driven on these slopes.</li> <li>4. Buggies must stay left of the green</li> <li>5. Buggies must enter course by path to the right of the 18<sup>th</sup> Green from the car park.</li> </ol>



## 2nd Hole

Type of Trolley or Buggy	Risk Description	Risk Grade	Recommendation/Solution
Carrying Clubs and using motorised & pull trolleys in dry & wet conditions.	<ol style="list-style-type: none"> <li>1. The moderate R to L slope when leaving the tee is usually wet and is slippery in wet conditions.</li> <li>2. Players playing the 1<sup>st</sup> hole.</li> <li>3. Playing a shot to the green in range of 18<sup>th</sup> tee or 3<sup>rd</sup> tee.</li> <li>4. Any ball crossing Out of Bounds entering adjoining property.</li> <li>5. Leaving green to 3<sup>rd</sup> tee.</li> </ol>	<ol style="list-style-type: none"> <li>1. Medium</li> <li>2. High</li> <li>3. High</li> <li>4. Low</li> <li>5. Low</li> </ol>	<ol style="list-style-type: none"> <li>1. Motorised trolleys should be set at slow speed and great care taken by walking players.</li> <li>2. Included in generic risks detailed above. Players must shout "FORE"</li> <li>3. Included in generic risks detailed above. Players must shout "FORE".</li> <li>4. Players must report any damage to committee. Players must not retrieve balls from over the fence.</li> <li>5. Players walking from the 2<sup>nd</sup> green to the 3<sup>rd</sup> tee must make sure trolleys do not pass between green and surrounding bunkers.</li> </ol>
Using motorised buggies in dry conditions.	<ol style="list-style-type: none"> <li>1. Sudden braking on the moderate slopes from dogleg to green with likelihood of lost control of the vehicle.</li> <li>2. Skid/braking risk around bunkers 30 yards short of green.</li> <li>3. Approaching green.</li> <li>4. Route from green to 3<sup>rd</sup> tee.</li> </ol>	<ol style="list-style-type: none"> <li>1. High</li> <li>2. High</li> <li>3. Medium</li> <li>4. Medium</li> </ol>	<ol style="list-style-type: none"> <li>1. Buggies must be driven slowly and braking restrained. Included in generic risks detailed above.</li> <li>2. Slow and careful driving between the bunker 30y from the green is required and must be approximately 5 yards to the right or left of bunker.</li> <li>3. Buggies must be no more than 5 yards from green or Bunkers</li> <li>4. Buggies must be parked no nearer then 5 yards from tee or Green</li> </ol>



### 3<sup>rd</sup> Hole

Type of Trolley or Buggy	Risk Description	Risk Grade	Recommendation/Solution
Carrying Clubs and using motorised & pull trolleys in dry & wet conditions.	<ol style="list-style-type: none"> <li>The hole has a moderate climb to the dog leg. In wet conditions the ground is slippery.</li> <li>A ditch runs on the right of this hole for approximately 60 yards. Edges can be slippery when wet.</li> <li>The route from the 3<sup>rd</sup> green to the 4<sup>th</sup> tee can be slippery.</li> </ol>	<ol style="list-style-type: none"> <li>Medium.</li> <li>Medium.</li> <li>Low.</li> </ol>	<ol style="list-style-type: none"> <li>Motorised trolleys should be set at low speed and great care taken by walking players.</li> <li>Included in generic risks detailed above.</li> <li>Included in generic risks detailed above.</li> </ol>
Using motorised buggies in dry conditions.	<ol style="list-style-type: none"> <li>Moderate climb to dog leg.</li> <li>A ditch runs on the right side.</li> <li>Approaching green and leaving for 4<sup>th</sup> tee.</li> </ol>	<ol style="list-style-type: none"> <li>Medium.</li> <li>High.</li> <li>Medium.</li> <li>Medium</li> </ol>	<ol style="list-style-type: none"> <li>Buggies to proceed with caution and avoid sharp braking.</li> <li>Buggies not to be driven within 5 yards of the edge of the bank of the ditch.</li> <li>Buggies must be at least 5 yards from greens/tees/bunkers.</li> </ol>

### 4<sup>th</sup> Hole

Type of Trolley or Buggy	Risk Description	Risk Grade	Recommendation/Solution
Carrying Clubs and using motorised & pull trolleys in dry & wet conditions.	<ol style="list-style-type: none"> <li>Moderate slope from tee to bridge.</li> <li>Players on 5<sup>th</sup> tee.</li> <li>Ditch crossing in front of green.</li> <li>Bridges</li> </ol>	<ol style="list-style-type: none"> <li>Medium</li> <li>High</li> <li>Medium</li> <li>Low</li> </ol>	<ol style="list-style-type: none"> <li>PWL at the bottom of the bank at the tee between the rear of the tee up to the steps.</li> <li>Included in generic risks detailed above.</li> <li>Included in generic risks detailed above. Extreme care when retrieving balls from stream. Players to use bridge with care in wet conditions.</li> <li>Use handrails to reduce risk of slipping.</li> </ol>
Using motorised buggies in dry conditions.	<ol style="list-style-type: none"> <li>Moderate slope from tee. Skidding and braking.</li> <li>Crossing bridge.</li> <li>Path leading to 5<sup>th</sup> tee.</li> </ol>	<ol style="list-style-type: none"> <li>Medium</li> <li>Low.</li> <li>Low</li> </ol>	<ol style="list-style-type: none"> <li>No excessive braking.</li> <li>Buggies to be driven slow on bridges.</li> <li>Buggies must stay on path.</li> </ol>



## 5th Hole

Type of Trolley or Buggy	Risk Description	Risk Grade	Recommendation/Solution
Carrying Clubs and using motorised & pull trolleys in dry & wet conditions.	<ol style="list-style-type: none"> <li>1. Steep sloping fairway to green. Path next to tee.</li> <li>2. Approaching green.</li> </ol>	<ol style="list-style-type: none"> <li>1. Low</li> <li>2. Low</li> </ol>	<ol style="list-style-type: none"> <li>1. Care to be taken on slope in wet conditions Included in generic risks as detailed above.</li> <li>2. Players 'MUST' wait on hearing bell before hitting to green. Bell must be rung after leaving green.</li> </ol>
Using motorised buggies in dry conditions.	<ol style="list-style-type: none"> <li>1. Steep sloping fairway to green</li> </ol>	<ol style="list-style-type: none"> <li>1. Medium</li> </ol>	<ol style="list-style-type: none"> <li>1. Care to be taken in wet conditions in case of skidding. Use low gradient point on slope. Use WL direction signs in wet conditions.</li> </ol>

## 6th Hole

Type of Trolley or Buggy	Risk Description	Risk Grade	Recommendation/Solution
Carrying Clubs and using motorised & pull trolleys in dry & wet conditions.	<ol style="list-style-type: none"> <li>1. Steps on tee.</li> <li>2. Dog leg left to right.</li> <li>3. Out of bounds on the right.</li> </ol>	<ol style="list-style-type: none"> <li>1. Medium</li> <li>2. Medium</li> <li>3. High</li> </ol>	<ol style="list-style-type: none"> <li>1. Steps can be slippery when wet.</li> <li>2. Included in generic risks as detailed above. Care to be taken when retrieving balls from ditch in Out of Bounds.</li> <li>3. If going for the green from tee players should shout 'FORE'</li> </ol>
Using motorised buggies in dry conditions.	<ol style="list-style-type: none"> <li>1. Moderate slope to dog leg.</li> <li>2. Approach to green.</li> </ol>	<ol style="list-style-type: none"> <li>1. Medium.</li> <li>2. Low</li> </ol>	<ol style="list-style-type: none"> <li>1. Care to be taken in case of skidding.</li> <li>2. Buggies must be clear of green and bunkers by 5 yards.</li> </ol>



## 7th Hole

Type of Trolley or Buggy	Risk Description	Risk Grade	Recommendation/Solution
Carrying Clubs and using motorised & pull trolleys in dry & wet conditions.	<ol style="list-style-type: none"> <li>1. Out of Bounds left and right. Ditch in right hand side rough.</li> <li>2. Fairway tends to be wet.</li> <li>3. Approach to green close to 8<sup>th</sup> tee.</li> </ol>	<ol style="list-style-type: none"> <li>1. High.</li> <li>2. Low.</li> <li>3. High.</li> </ol>	<ol style="list-style-type: none"> <li>1. Included in generic risks as detailed above. Players must shout "FORE" if shot is hit left. Care to be taken if searching for balls in right rough or Out of Bounds right.</li> <li>2. Included in generic risks as detailed above.</li> <li>3. Included in generic risks as detailed above. Players must shout "FORE".</li> </ol>
Using motorised buggies in dry conditions.	<ol style="list-style-type: none"> <li>1. Fairway tends to be wet.</li> <li>2. Approaching green.</li> <li>3. Approaching 8<sup>th</sup> tee.</li> </ol>	<ol style="list-style-type: none"> <li>1. High</li> <li>2. Low.</li> <li>3. Low.</li> </ol>	<ol style="list-style-type: none"> <li>1. Buggies must always travel on right side of fairway Take care of Skidding/Braking</li> <li>2. Buggies must stay at least 5 yards from green and bunkers</li> <li>3. Buggies to stay on left side of tee no closer than 5 yards.</li> </ol>

## 8th Hole

Type of Trolley or Buggy	Risk Description	Risk Grade	Recommendation/Solution
Carrying Clubs and using motorised & pull trolleys in dry & wet conditions.	<ol style="list-style-type: none"> <li>1. Players have "Right of Way" from 13<sup>th</sup> green</li> <li>2. Out of Bounds on right</li> <li>3. Steep upslope at front of green. Deep faced bunker on right.</li> </ol>	<ol style="list-style-type: none"> <li>1. High.</li> <li>2. Low.</li> <li>1. Medium.</li> </ol>	<ol style="list-style-type: none"> <li>1. Do not play until waved through from 13<sup>th</sup> green.</li> <li>2. Included in generic risks as detailed above.</li> <li>3. Take care on slope around green in wet conditions. Leave bunkers at lowest point</li> </ol>
Using motorised buggies in dry conditions.	<ol style="list-style-type: none"> <li>1. Tee to green</li> <li>2. Approaching green.</li> </ol>	<ol style="list-style-type: none"> <li>1. Medium.</li> <li>2. Medium.</li> </ol>	<ol style="list-style-type: none"> <li>1. All buggies must be driven down the right side of ladies tee onto path to green</li> <li>2. Buggies must not go on slope at front of green. Use WL directional notices</li> </ol>



## 9th Hole

Type of Trolley or Buggy	Risk Description	Risk Grade	Recommendation/Solution
Carrying Clubs and using motorised & pull trolleys in dry & wet conditions.	<ol style="list-style-type: none"> <li>1. Astro turf paths on various tees.</li> <li>2. Out of Bounds left and right from tees.</li> <li>3. 8<sup>th</sup> green is in range from tee.</li> <li>4. Ditch and bridge short of green.</li> </ol>	<ol style="list-style-type: none"> <li>1. Medium.</li> <li>2. Low</li> <li>3. High.</li> </ol>	<ol style="list-style-type: none"> <li>1. Paths can be slippery when wet.</li> <li>2. When retrieving a ball all golfers must take care.</li> <li>3. Players must shout "FORE"</li> <li>4. Included in generic risks above.</li> </ol>
Using motorised buggies in dry conditions.	<ol style="list-style-type: none"> <li>1. Path to teeing areas</li> <li>2. Across the fairway there is a ditch..</li> <li>3. Medium upslope to the green</li> </ol>	<ol style="list-style-type: none"> <li>1. Medium.</li> <li>2. Low.</li> <li>3. Medium.</li> </ol>	<ol style="list-style-type: none"> <li>1. Included in generic risks as above. Buggies must park at bottom of path and player to walk back to tee.</li> <li>2, All buggies should use the bridge at the left side of the fairway to cross this ditch.</li> <li>3. Use WL directional notices.</li> </ol>

## 10th Hole

Type of Trolley or Buggy	Risk Description	Risk Grade	Recommendation/Solution
Carrying Clubs and using motorised & pull trolleys in dry & wet conditions.	<ol style="list-style-type: none"> <li>1. Fairway tends to wet in areas and slippery in wet conditions.</li> <li>2. Bridge over ditch.</li> <li>3. Slopes maybe steep and slippery when wet.</li> <li>4. Next tee is close to green on right hand side.</li> </ol>	<ol style="list-style-type: none"> <li>1. Low</li> <li>2. Medium</li> <li>3. High</li> </ol>	<ol style="list-style-type: none"> <li>1. Included in risks detailed above</li> <li>2. Included in risks detailed above</li> <li>3. Use least gradient area to leave the green</li> <li>4. Players must shut "FORE"</li> </ol>
Using motorised buggies in dry conditions.	Slopes to the right side of the green are steep or medium.	Medium/High	All buggies must stay clear of green and next tee by 5yards. Extreme care on crossing bridge.



## 11<sup>th</sup> Hole

Type of Trolley or Buggy	Risk Description	Risk Grade	Recommendation/Solution
Carrying Clubs and using motorised & pull trolleys in dry & wet conditions.	<ol style="list-style-type: none"> <li>1. Tee area close to 10<sup>th</sup> green</li> <li>2. Wall surrounding front of green</li> <li>3. Steep slope at rear of green</li> </ol>	<ol style="list-style-type: none"> <li>1. High</li> <li>2. Med</li> <li>3. Med</li> </ol>	<ol style="list-style-type: none"> <li>1. Be wary of stray shots to 10<sup>th</sup> green.</li> <li>2. Players must approach green from the sides.</li> <li>3. Players must leave green by the sides.</li> </ol>
Using motorised buggies in dry conditions.	<ol style="list-style-type: none"> <li>1. Steep slopes at rear of green and wall surrounding front of green</li> </ol>	<ol style="list-style-type: none"> <li>1. High</li> </ol>	<ol style="list-style-type: none"> <li>1. Buggies must not be driven on these slopes. Buggies must stay to the right of the green and must not go between bunkers</li> </ol>

## 12<sup>th</sup> Hole

Type of Trolley or Buggy	Risk Description	Risk Grade	Recommendation/Solution
Carrying Clubs and using motorised & pull trolleys in dry & wet conditions.	<ol style="list-style-type: none"> <li>1. Players must wait on hearing "Bell" before commencing play.</li> <li>2. Moderate slope when leaving tee.</li> <li>3. Bridges crossing ditch</li> </ol>	<ol style="list-style-type: none"> <li>1. Medium.</li> <li>2. High</li> <li>3. Medium</li> </ol>	<ol style="list-style-type: none"> <li>1. Players must shout "Fore" if attempting to drive the green Green must be clear before going for the green.</li> <li>2. Slope can be slippery when wet</li> <li>3. Included in generic risks above</li> </ol>
Using motorised buggies in dry conditions.	<ol style="list-style-type: none"> <li>1. Moderate slope when leaving tee</li> <li>2. Slope at the front of the green.</li> <li>3. Restricted access to the 13<sup>th</sup> tee from the right side of the 12<sup>th</sup> green</li> </ol>	<ol style="list-style-type: none"> <li>1. Low</li> <li>2. Medium</li> <li>3. Low</li> </ol>	<ol style="list-style-type: none"> <li>1. Included in generic risks above</li> <li>2. Included in generic risks above</li> <li>3. Buggies must not pass between green and bunker. Buggies must stay clear of tees and green by 5 yards</li> </ol>

## 13<sup>th</sup> Hole

Type of Trolley or Buggy	Risk Description	Risk Grade	Recommendation/Solution
Carrying Clubs and using motorised & pull trolleys in dry & wet conditions.	Bridge crossing ditch. Moderate slope on fairway.. Steep slope approach to green	<ol style="list-style-type: none"> <li>1. Low</li> <li>2. Low</li> <li>3. Med</li> </ol>	<ol style="list-style-type: none"> <li>1. Included in generic risks above</li> <li>2. Included in generic risks above</li> <li>3. Players with buggies/trolleys must use path on right.</li> </ol>
Using motorised buggies in dry conditions.	<ol style="list-style-type: none"> <li>1. Moderate slope on fairway</li> <li>2. Steep slope approach to green.</li> </ol>	<ol style="list-style-type: none"> <li>1. High</li> <li>2. High</li> </ol>	<ol style="list-style-type: none"> <li>1. Included in generic risks above</li> <li>2. Buggies must use path on right.</li> </ol>



## 14<sup>th</sup> Hole

Type of Trolley or Buggy	Risk Description	Risk Grade	Recommendation/Solution
Carrying Clubs and using motorised & pull trolleys in dry & wet conditions.	<ol style="list-style-type: none"> <li>1. Path on right of tee</li> <li>2. Moderate slope down to the green</li> <li>3. Steep slope on approach to the green</li> <li>4. Steep slope behind green close to 15<sup>th</sup> tee</li> </ol>	<ol style="list-style-type: none"> <li>1. Low</li> <li>2. Low.</li> <li>3. Medium.</li> <li>4. Medium</li> </ol>	<ol style="list-style-type: none"> <li>1. Buggies must use the path</li> <li>2. Included in generic risks above</li> <li>3. Slope can be slippery when wet</li> <li>4. Slope can be slippery when wet</li> </ol>
Using motorised buggies in dry conditions.	<ol style="list-style-type: none"> <li>1. Paths</li> <li>2. Slopes around green</li> </ol>	<ol style="list-style-type: none"> <li>1. Low</li> <li>2. Medium</li> </ol>	<ol style="list-style-type: none"> <li>1. Included in generic risks above</li> <li>2. Buggies must not go onto slopes or near green closer than 5 yards</li> </ol>

## 15<sup>th</sup> Hole

Type of Trolley or Buggy	Risk Description	Risk Grade	Recommendation/Solution
Carrying Clubs and using motorised & pull trolleys in dry & wet conditions.	<ol style="list-style-type: none"> <li>1. Moderate slope from tee to green</li> <li>2. Next tee is close to green</li> </ol>	<ol style="list-style-type: none"> <li>1. Low</li> <li>2. High</li> </ol>	<ol style="list-style-type: none"> <li>1. As detailed in generic risks.</li> <li>2. Players must shout "FORE"</li> </ol>
Using motorised buggies in dry conditions.	<ol style="list-style-type: none"> <li>1. Moderate slope from tee to green</li> <li>2. Limited room between bunkers and tees</li> </ol>	<ol style="list-style-type: none"> <li>1. Medium</li> <li>2. Medium</li> </ol>	<ol style="list-style-type: none"> <li>1. As detailed in generic risks</li> <li>2. No buggies to go between bunkers and tees. Follow WL instructions in adverse weather conditions.</li> </ol>

## 16<sup>th</sup> Hole

Type of Trolley or Buggy	Risk Description	Risk Grade	Recommendation/Solution
Carrying Clubs and using motorised & pull trolleys in dry & wet conditions.	<ol style="list-style-type: none"> <li>1. Tee area is in close proximity to other tees and greens</li> <li>2. Moderate slope at dogleg</li> <li>3. Steep slope to the left of green</li> </ol>	<ol style="list-style-type: none"> <li>1. High</li> <li>2. Low</li> <li>3. Medium</li> </ol>	<ol style="list-style-type: none"> <li>1. Players must shout "FORE"</li> <li>2. Included in generic risks above</li> <li>3. Player must approach and leave green from flattest areas</li> </ol>
Using motorised buggies in dry conditions.	<ol style="list-style-type: none"> <li>1. Tee is close to other tees and greens</li> <li>2. Steep slope to the left of the green.</li> </ol>	<ol style="list-style-type: none"> <li>1. Low</li> <li>2. High.</li> </ol>	<ol style="list-style-type: none"> <li>1. Buggies must stay at least 5 yards from green and tees</li> <li>2. Buggies must be driven slow on left side of green</li> </ol>



## 17<sup>th</sup> Hole

Type of Trolley or Buggy	Risk Description	Risk Grade	Recommendation/Solution
Carrying Clubs and using motorised & pull trolleys in dry & wet conditions.	<ol style="list-style-type: none"> <li>1. Steep drop from elevated teeing areas with 4<sup>th</sup> green in range</li> <li>2. Path on right of tee</li> <li>3. Bridge crossing stream</li> <li>4. Blind hill to green with 3<sup>rd</sup> fairway on Left</li> </ol>	<ol style="list-style-type: none"> <li>1. High</li> <li>2. Low</li> <li>3. Low</li> <li>4. High</li> </ol>	<ol style="list-style-type: none"> <li>1. Players must shout "FORE"</li> <li>2. All golfers using pathway to right of tee must take care on steep slope</li> <li>3. Players must use bridge on right away from 4<sup>th</sup> green Use handrail to reduce risk of slipping.</li> <li>4. Players must shout "FORE"</li> </ol>
Using motorised buggies in dry conditions.	<ol style="list-style-type: none"> <li>1. Steep down slope to fairway</li> <li>2. Approach to 18<sup>th</sup> tee</li> </ol>	<ol style="list-style-type: none"> <li>1. High</li> <li>2. Low</li> </ol>	<ol style="list-style-type: none"> <li>1. Buggies must drive slow and use path crossing bridge on right</li> <li>2. Buggies must go behind 2<sup>nd</sup> green leading to path staying at least 5 yards from the green.</li> </ol>

## 18<sup>th</sup> Hole

Type of Trolley or Buggy	Risk Description	Risk Grade	Recommendation/Solution
Carrying Clubs and using motorised & pull trolleys in dry & wet conditions.	<ol style="list-style-type: none"> <li>1. Medium up slope to green</li> <li>2. Car park on right</li> <li>3. This is a "Wave" up hole</li> <li>4. Path to car park</li> </ol>	<ol style="list-style-type: none"> <li>1. Low.</li> <li>2. High</li> <li>3. Medium.</li> <li>4. Low</li> </ol>	<ol style="list-style-type: none"> <li>1. Included in generic risks</li> <li>2. Players must shout "Fore" and report any damage caused. to committee</li> <li>3. Players must not play until waved up</li> <li>4. Player using trollies/buggies to use path</li> </ol>
Using motorised buggies in dry conditions.	<ol style="list-style-type: none"> <li>1. Medium up slope to green</li> <li>2. Path to car park</li> </ol>	<ol style="list-style-type: none"> <li>1. Low.</li> <li>2. Medium.</li> </ol>	<ol style="list-style-type: none"> <li>1. Buggies to stay clear of green and bunkers by 5 yards</li> <li>2. All buggies must use path to the car park Or use WL directional notice</li> </ol>



## **Appendix A - Precise version of risk assessment.**

### **AIRDRIE GOLF CLUB 18 HOLE COURSE**

#### **ON COURSE RISK HIGHLIGHTER**

**THE CLUB'S COMPREHENSIVE UPDATED RISK ASSESSMENT IS AVAILABLE IN THE CLUBHOUSE, THE CLUBS WEB SITE AND THE CLUB V1 APP.**

**IT IS RECOMMENDED THAT ALL MEMBERS READ THE COMPREHENSIVE VERSION. IF ANY DOUBT EXISTS AS TO ANY ASSESSED RISK AND SOLUTIONS TO IDENTIFIED RISKS THEN THESE ARE TO BE CONVEYED TO THE CLUB OFFICE FOR CLARIFICATION.**

1. Be aware of the behaviour of other golfers and their place on the course. Do not play a shot until you are sure there is little risk of your ball hitting any other person particularly if you are hitting towards an area hidden from your view. Always shout "FORE" if you hit a wayward shot.
2. In foggy conditions do not attempt to play if restriction notices are placed on the 1<sup>st</sup> Tee
3. Many bunkers have steeply sloping sides. The risk of slipping on these slopes is high. Always enter and leave from the lowest point and never take trolleys on to these slopes.
4. Many tees and greens have sloping sides. To avoid risk of slipping and skidding do not take trolleys on to slopes surrounding tees. Use the least sloping areas to enter and leave the tees and greens.
5. In wet conditions many slopes are very slippery. It is essential that footwear designed for golf is worn at all times.
6. There are some ditches containing water. All have steeply sloping sides and are designated as water hazards by yellow/red posts. Entry to the areas should be made only in extreme circumstances and with great care. No trolleys are to be taken onto the slopes.
7. Directional notices are in place on the course, Deviation from indicated directions will be at the entire risk and responsibility on the individual.
8. The house behind the 2<sup>nd</sup> green and to the left of the 12<sup>th</sup> green are OB. No attempt is to be made to recover any golf balls which go into these areas.
9. The Head Greenkeeper is responsible for deciding if buggies can be used on the course if conditions are wet. His decision will be relayed to the Professional's shop.
10. Any accidents occurring on the course are to be reported immediately to the Club Office/ committee member or if the office is not attended, to the Professional shop.



## Appendix B – Policy for use of buggies during winter period

### **USE OF MOTORISED BUGGIES IN THE WINTER PERIOD**

For the purposes of this document the winter period is generally regarded as being October to March.

When the course manager or deputy decides the course conditions are playable, a sign will be displayed on the 1<sup>st</sup> tee and outside the professionals shop. Only trolleys with suitable wheels will be allowed on the course. In addition buggies will be allowed on certain holes on the course as indicated in the highlighted paragraph below.

The Club's Course Policy under the heading "Roles and Responsibilities" and sub heading "Use of trolleys, Electric Trolleys and motorised Buggies" states "This will be the responsibility of the Head Greenkeeper or his representative, who will daily check course condition and a sign will be displayed outside the Professional shop on the notice board advising the membership of any restrictions imposed"

This policy has worked well and generally has been accepted by the membership. It is inevitable that "at the margin" there is likely to be differing views on whether the Head Greenkeepers decision is right or wrong.

The Head Greenkeeper bases his decisions on two factors-

1. Whether or not there is a high risk to the health and safety of players using the highlighted equipment.
2. Whether there is likely to be lasting damage to the course. Whether repair of this damage is likely to result in excessive expenditure, or detract from the appearance and playing condition of the course.

As the Head Greenkeeper is the most experienced member of staff in these matters, then he and he alone should remain responsible for this function. He has to make the same judgement when deciding whether to deploy course machinery and whether he risks the health and safety of his trained and experienced staff when they drive the machinery.

Situations will arise when conditions are marginal. The Head Greenkeeper should then consider whether a part of the course can be made available to those players who provide medical certification which states that they will not be able to play if the use of motorised buggies is suspended. (They will also be required to provide proof that they carry third party accident insurance and sign a disclaimer before they are allowed to drive on the course.) If these conditions are met and the Course Manager agrees that limited use is acceptable, then a route will be laid out for buggy users by reference to the course Risk Assessment and the prevailing ground conditions. This route will not include any holes where the Head Greenkeeper considers the Risk to be unacceptable. Buggy drivers will also be expected to drive only on designated parts of these holes i.e. in the rough. It is likely that the numbers of members wishing to avail themselves of this facility will be few. It should be the responsibility of the Pro shop to take the few on test drives to ensure they are fully briefed on what is expected of them. Visitors wishing to use a motorised buggy will have to meet the same requirements as members.















