



*Minehead*  
&  
West Somerset  
Golf Club

**Rules and Regulations**

As amended June 2019

# **RULES AND REGULATIONS OF MINEHEAD & WEST SOMERSET GOLF CLUB**

## **1. NAME OF THE CLUB**

The name of the Club shall be "MINEHEAD & WEST SOMERSET GOLF CLUB", and the Club shall be governed by the following Rules, and such by-laws as may from time to time be introduced by the General Committee.

## **2. OBJECTIVES OF THE CLUB**

The main purpose of the Club shall be to provide facilities for and to promote participation in the amateur sport of Golf in the Minehead and West Somerset area.

## **3. PRESIDENT OF THE CLUB**

There shall be a President who shall be elected at the Annual General Meeting (hereinafter called the "AGM") of the Club and his/her term of office shall be three years and if re-elected his/her term of office shall be a maximum of six years. During his/her term of office he/she may attend any management committee meeting or sub-committee meeting by invitation.

## **4. OFFICERS OF THE CLUB**

- a) The Chairman, having been elected in accordance with rule 7 hereof.
- b) The Captain having been duly proposed and seconded and having received the majority votes at the Captain's Presentation Evening shall serve as captain of the club for the term of one year and shall thereupon take office.
- c) The Vice-Captain, having been duly proposed and seconded and having received the majority votes at the Captain's Presentation Evening shall serve for the term of one year and shall thereupon take office.
- d) The Lady Captain and Lady Vice-Captain who shall have been elected by lady members entitled to vote at their AGM.

## **5. MANAGEMENT COMMITTEE**

The club shall be managed by the Management Committee (hereinafter called the MC) the composition of which shall be: the officers of the Club (as set out in Rule 4 hereof) together with (a) a member nominated as and elected to be in charge of finance (hereinafter called the Treasurer); (b) a member nominated as and elected to be in charge of the premises (hereinafter called the Premises Manager); (c) a member nominated as and elected to be in charge of the course (hereinafter called Course Manager); (d) a member nominated as and elected to be the Social Manager; (e) a member nominated as Business Development Officer. To be nominated and elected, each of them, the Chairman, the Captain, the Vice-Captain, and the five elected members, shall be over the age of twenty-one and have been a member of the club in the categories 1,2,3,4,5,6, and 9 set out in Rule 17 hereof for the preceding three years. However, if there is not a member nominated and elected who has 3 years' membership then a member with less than 3 years may be nominated and elected. The Lady Captain and Lady Vice Captain to be nominated and elected having been duly elected to office in accordance with Rule 2 of the Ladies Section Rules and Constitution. The Captain, the Vice-Captain, the Lady Captain and the Lady Vice-Captain will be members of the MC only during their year in office. The immediate retiring Captain will form part of the Captain's Committee (hereinafter called the CC) in a voting capacity. The immediate retiring Lady Captain may stand for election as an elected member and serve for a term of three years and if re-elected his/her term of office shall be a maximum of six years. The Chairman and the five elected members shall serve for a term of three years and if re-elected his/her term of office shall be a maximum of six years. If a member holds two positions on the MC he/she will only have one vote.

The Chairman shall take the chair at all meetings of the MC. However, if the Chairman is unavailable then his duly-appointed representative shall chair the meeting.

Each of them, the Premises Manager and the Treasurer will represent, be responsible for, and have authority to act for his/her department, subject to budgetary limits previously agreed by the MC. For course management there shall be a sub-committee comprising the Course Manager, the Head

Green Keeper and other such sub-committee members as required and such will be responsible for all matters relating to the golf course, subject to budgetary limits previously agreed by the MC. All recommendations will require full MC approval.

The Treasurer will be responsible not only for the current financial affairs of the Club but also for the requirements of finance for the Premises and Course Managers in respect of their departments and he/she will be responsible for planning the future financial needs of the Club within guidelines laid down by the MC.

The affairs of the Club relating to golf (including matches and competitions) and men's handicaps, social activities and the administration involved in the application by persons to be members of the Club shall be the responsibility of the CC. It is expected that all social events will be self-financing, but if finance is needed for an event then the requirements shall be considered by the MC.

All disciplinary matters affecting members or staff shall be decided by the MC, subject to the rules and regulations contained in Rule 20 hereof.

Meetings of the MC will be held at least 6 times each year.

## **6. CAPTAIN'S COMMITTEE**

The composition of the Captain's Committee (hereinafter called the CC) shall be (a) the Club Captain and Vice-Captain; (b) the Lady Captain and Vice-Captain (or someone appointed by the Ladies Committee; c) the immediate past-Captain; (d) both Handicap & Competition Secretaries; (e) a member of the Warreners; (f) the Seniors' Captain (g) Junior Organiser; (h) the Social Manager (i) a representative of the Pro Shop (j) a representative of the Green Keepers and (h) anyone the Committee deems appropriate. A quorum shall be three.

The CC shall meet whenever determined necessary and will have authority to recommend on matters relating to the affairs of the Club relating to golf (including matches and competitions) and men's handicaps social activities. Decisions of the meeting shall be put before the MC at its next meeting by the Captain for approval. Any decision relating to the finances of the Club will require the approval of the full MC.

## **7. ELECTION OF OFFICERS AND MEMBERS OF THE MC.**

The names of the President, Chairman and Treasurer, Premises, Course and Social Managers, Junior Organiser, Business Development Officer and two Competition and Handicap Secretaries, shall be posted on the notice board in the clubhouse together with the names of the proposer and seconder at least fourteen days before the AGM.

The Captain and Vice-Captain shall be elected annually by all members entitled to vote at their Captain's Presentation Evening in March and shall thereupon take office.

The Lady Captain and Lady Vice-Captain shall be elected annually by lady members entitled to vote at their AGM and shall thereupon take office.

If the number of candidates for President, Officers or Members of the MC exceeds the number of vacancies a secret ballot shall be held at the AGM to decide the candidate with the most votes who shall thereupon be declared elected.

If any member declines to serve, the member having the next highest number of votes for the last place shall be declared elected and if two or more candidates receive an equal number of votes for the place (or places) on the MC or as an officer of the club there shall be a re-election for those places. In the event that there shall not be sufficient number of candidates nominated, the MC shall have the power to co-opt members to fill the remaining vacancies.

At any meeting of the MC six shall form a quorum of which at least one shall be an Officer of the Club.

Vacancies occurring amongst the Officers or Members of the MC during their term of office may be filled by co-option of members approved by the MC. Persons co-opted shall be eligible to be nominated and elected at the next following AGM.

If an Elected Member of the MC either (a) is not elected to serve a second successive term of three years or (b) serves a continuous term of six years then in either case he/she shall not be eligible to serve on the MC as an Elected Member (other than as Captain, Vice-Captain, Lady Captain or Lady Vice-Captain) until three years have elapsed since their term of office terminated.

## **8. DISCLOSURE OF INTEREST**

Where in any matter to be discussed or decisions taken in a meeting of the MC or any sub-committee a member thereof who has an interest either pecuniary or personal then he/she shall so declare the interest and abstain from voting thereon.

## **9. CLUB PROPERTY**

The property of the club shall be vested in four Trustees, who shall be appointed at a general meeting of the Club. A general meeting of the club shall have the power to remove any of the Trustees and all vacancies occurring through removal, resignations or death, shall be filled at the same or next general meeting. The Trustees shall be indemnified against all risk, expense and other liability arising out of the Club property.

## **10. BORROWING POWERS**

- a) The MC shall have the power to borrow for the purpose of the Club a sum or sums not exceeding £25,000 in the aggregate in any one year by overdraft or such other facility or facilities as the MC may from time to time consider appropriate.
- b) If at any time the Club in general meeting shall pass a resolution authorising the MC to borrow a sum or sums of money in excess of £25,000 for the purposes of the Club such accounts of money shall be in such form and manner and upon such security as shall be specified in such resolution. All members of the Club, whether voting on such resolutions or not and all persons becoming members of the Club after passing of such resolutions shall be deemed to have assented to the same as if they had voted in favour thereof, and thereupon the Trustees shall at the direction of the MC, make all such dispositions of the Clubs assets as the MC may deem proper for giving security for such loans and interest.

## **11. POWER OF THE MANAGEMENT COMMITTEE**

- a) The MC, in addition to the powers hereinafter specifically conferred upon them, shall have the control of the bank accounts and finances of the Club, power to invest money in the name of the Trustees, power to engage, control and dismiss the Club's servants and all such administrative powers as may be necessary for the carrying out of the objects of the Club in accordance with these rules.
- b) The MC shall have the power to make such by-laws for the good management of the Club as it shall think fit, and may alter the same, and may decide on any questions arising out of the same.

## **12 THIS RULE HAS BEEN REMOVED**

## **13. GENERAL MEETINGS**

- a) An AGM of the members of the Club shall be held within a period of 90 days after the end of the subscription year at such a time and place as may be fixed by the MC.
- b) Twenty-five members shall form a quorum.
- c) At every general meeting of the Club in order of precedence, the President, the Chairman, the Captain or in their absence, a chairman elected by the members shall preside.
- d) The Chairman of the meeting shall have a casting vote.
- e) At every AGM of the Club the reports of the MC and statement of accounts for the year ending the 31st day of March last with the report of the reporting accountants thereon shall be submitted. Copies of such reports to be made available at the clubhouse prior to the meeting.
- f) Subject to Rule 14 a special general meeting may be called at any time:
  - (i) by requisition to the MC signed by at least fifteen members who are entitled to vote, such meeting to be called within twenty-eight days, or
  - (ii) by a resolution of the MC.
- g) At every general meeting every adult playing member aged 18 or above shall be entitled to vote upon any question. All voting members shall be able to vote by proxy.

## **14. NOTICE OF GENERAL MEETINGS**

- a) Notice of general meetings shall be given at least fourteen days before the date of the meeting by

- being displayed in the clubhouse, such notice stating the nature of the business to be transacted.
- b) If within half-an-hour after the time appointed for a general meeting a quorum be not present, and if the meeting has been called upon a requisition of the members, the said meeting shall be dissolved and in any other case it shall stand adjourned to the same place, hour and day in the following week and if the quorum then be not present the business may then be transacted whatever the number present.
  - c) The Chairman may, with the consent of the members present at the meeting, adjourn such meeting from time to time and place to place, but no business shall be transacted at any such adjourned meeting other than the business left unfinished at such meeting of adjournment of the original meeting.

## **15. ELECTION OF MEMBERS**

- a) Membership of the Club shall be open to anyone interested in the sport of Golf on application regardless of sex, age, disability, ethnicity, nationality, sexual orientation, religion or other beliefs. However, limitation of membership according to available facilities is allowable to the Club on a non-discriminatory basis.
- b) The Club may have different classes of membership (see section 16) and subscription levels will be set on a non-discriminatory and fair basis.
- c) The Club's Management Committee may refuse membership, or remove it, only for good cause such as conduct or character likely to bring the Club or the sport of Golf into disrepute. An appeal against refusal or removal of membership may be made to the members of the Club.
- d) On admission of a new member, the Secretary Manager shall notify the same to him/her or them, furnishing them with a copy of the rules of the Club and requesting them to pay the amount of entrance fee (if any) and subscription to the Secretary Manager within one month of notification.
- e) At the discretion of the MC permanent members of the staff may be deemed members of the Club (without voting rights) and be eligible to play golf where this does not affect their work commitments at the Club. Such persons shall be exempt from paying membership entrance fees (if any) and subscriptions but only whilst employed at the Club and their membership shall be reviewed annually by the MC.

## **16. ENTRANCE FEE & SUBSCRIPTIONS**

- a) The entrance fee (if any) and annual subscription shall be reviewed annually by the MC. In the event of the MC deciding to alter the amount of any annual subscription, such decision shall be made known by a notice displayed in the clubhouse, in the absence of any action under Rule 12 (f) hereof before the 31st of January of the same year the subscription decided by the MC shall be payable on the 1st of April, or in such manner as the MC may decide.
- b) Candidates for election on or after the 1st of July may become members of the club for the remainder of the current subscription year (i.e. to the 31st March) on the payment of an entrance fee (if any) and such due proportion of subscription as follows:
  - 1 July to 30 September - 75% of the current subscription
  - 1 October to 31 December - 50% of the current subscription
  - 1 January to 31 March - 25% of the current subscriptionAll subscriptions are payable in advance without notice.
- c) No member shall be eligible to compete in any competition until all arrears of subscription or entrance fee or other levies are paid and moreover at the discretion of the MC shall cease to exercise any of the privileges of membership. If the subscription, entrance fee or other levies be not paid by the due date, the member's name shall be erased from membership of the club but may be replaced, with consent of the MC, on payment of all arrears.
- d) Any additional fees or levies that may be from time to time demanded and approved by a general meeting of the club shall be payable within twenty-one days of the demand.  
Honorary members are not liable to pay any such fees or levies.
- e) Gentlemen's and Ladies' Captain and Vice-Captain shall be elected as Honorary Members for the period that they hold office.
- f) The Management Committee shall have the authority to apply an annual levy on Members for the sole purpose of purchases made from the bar and kitchen. The Management Committee shall have the authority to decide the annual amount and to decide the appropriate amount for each

membership category. The levy shall be credited to an individual Member's account and be 'drawn down' through the use of the bar swipe card. How the account is to be administered will be decided by Committee.

- g) Any balance of the levy in credit on a member's bar card on 31<sup>st</sup> December in any given year shall be forfeited to the club.

## 17. CATEGORIES OF MEMBERSHIP

1. Honorary member
  2. Life member (80-84) and (85+)
  3. Full member
  4. Fully subscribed member
  5. Local Country member (zone 1) residing 40-64 minutes away.
  6. Country members residing a travelling distance by road of 65 minutes or more as confirmed by an internet site route planner (e.g. [www.theaa.com](http://www.theaa.com)).
  7. Junior member under 18 years of age
  8. Young member 18 to 20 years of age
  9. Colt members: a) 21-25 years of age; b) 26 –30 years of age and c) 31-40 years of age
  10. Social member, including Non-Playing and Associate Non-Playing
  11. Life Style membership
- To be decided by the Management Committee.

**Honorary Members.** Honorary Members may be elected without subscription in recognition of services rendered to the club or for other good and sufficient reason. Members so elected shall be entitled to full privileges of club membership. The election of honorary members shall be subject to the same rule as that applying to the election of president.

**Life Members.** Members aged 80 or over, with ten years' membership shall automatically become life members. Life members shall be entitled to full privileges of Club membership but shall only be required to pay 50% of the full annual subscription, plus any fees payable in respect of their membership to the County or National Golf Union. Life members attaining the age of 85 shall not be required to pay any annual subscription.

**Fully Subscribed Members** are those who paid a fixed amount as at 31 December 1989, the conditions of which were agreed at the special general meeting that such members will have no further obligation to pay further subscriptions or levies that may be imposed.

**Social Members.** Candidates may be admitted as social members and will be subject to the rules of the club. They shall be entitled to the privileges of the clubhouse and to introduce guests, but they shall not be entitled to serve on the MC or be eligible for the captaincy.

**Junior Members.** Junior members (under 18 years of age) may play in any junior competition for which they are eligible, they may also play in senior competitions but must play with at least one full, colt or country member. Junior members are not permitted to enter sweeps.

**Young Members** (19 to 20 years of age). The mode of election for young or junior members shall be the same as ordinary members. They shall not be eligible for the captaincy.

**Colt Members** (21-25 years & 26-30 years). The mode of election for colt members shall be the same as ordinary members. They shall not be eligible for the captaincy.

## 18. MEMBERS ABROAD

Members residing for one whole year beyond the United Kingdom shall not be liable for any subscription for that year provided they shall have given the MC previous notice of their intention to be so absent; but if abroad for more than one year they can retain their names on the books of the Club upon payment of a sum to be decided annually with the revision of subscriptions.

## 19. REJOINING

A member who resigns his membership, on wishing to rejoin, must be elected under Rule 15. Full playing members satisfying the Secretary Manager, prior to 31 March in any year, that they will be leaving the district within the period following 1 April to 30 September, may at the discretion of the MC, continue membership for such period at half their annual subscription.

## **20. VOID ELECTION**

If a Member shall fail to pay his entrance fee (if any) and annual subscription within one month from the date of the Secretary Manager advising him of his/her having been elected, his/her election shall thereby be considered null and void unless the member shall show sufficient cause for such delay to the satisfaction of the MC.

## **21(a). SUSPENSION AND EXPULSION OF MEMBERS**

The MC shall, giving due attention to the law and to the guidelines as laid down by the EGU for such procedures, have the power to suspend or expel any member who in the opinion of the MC has either committed a wilful and serious breach of the Club rules or any regulation by-law or order made thereunder, or whose conduct either on or off the premises of the Club has been prejudicial or injurious to the Club or such as to render him/her unfit for membership of the Club provided that:

- (1) No term of suspension shall exceed twelve months.
- (2) No member shall be suspended or expelled unless he/she has been given the opportunity of appearing before the MC to hear the complaints made against him/her.
- (3) No member shall be suspended or expelled unless at least three-quarters of the MC hearing the complaint vote in favour of the member's suspension or expulsion.
- (4) A member aggrieved by the decision of the MC to suspend or expel him/her may, within 7 days of being so informed in writing by the MC, by written notice require the MC to call a special general meeting of the club to consider the matter and any suspension or expulsion shall be upheld unless the decision of the MC be overturned by three quarters of those attending the meeting and entitled to vote thereon.
- (5) A member suspended shall have the proportion of his/her annual subscription accruing during his/her suspension returned to him/her.
- (6) A member suspended shall have his/her handicap revoked for the duration of the suspension.
- (7) A member suspended for deliberately and knowingly breaching the Rules of Golf shall without exception, on their readmission to the club, incur a life ban from:
  - (a) Playing in competitions and matches.
  - (b) Ever holding any office or official position at the club.

**21(b).** If 5 or more members give written and signed notice to the MC that a member has in their opinion committed or been in breach of or non-compliance of any of the matters referred to in clause 21(a) hereof and in such notice sets out the complaints alleged then the MC shall forthwith give notice thereof to the member referred to in the said notice of the complaints set out therein and the procedure detailed in clause 21(a) sub-clauses (1),(2),(3),(4),(5),(6) and (7) hereof shall be followed.

## **22. ADMISSION OF VISITORS**

- a) Members may introduce visitors for the purpose of playing golf by writing the names of such visitors in the visitor's book and dating and signing the entry on payment of the appropriate green fee. All visitors having paid the appropriate green fee (or any person playing golf under any county card scheme which may give exemption from payment of green fees), or members of visiting teams playing golf against the Club and their bona fide guests shall be considered to be guests of the Club and its members and shall be entitled to all amenities of the clubhouse and intoxicating liquor may be sold to such persons by or on behalf of the Club for consumption on the premises. The rate of green fee per day, week or month shall be fixed by the MC in general meeting. Children between 12 and 16 years of age shall be charged half green fees.
- b) A non-member wishing to play golf on the course may be introduced by and play with a member at a reduced green fee for a maximum of six times each year.
- c) Subject to such regulations as may from time to time be made by the MC, members may also introduce guests to the privileges of the clubhouse, such guests to be accompanied by their introducer, but no guest shall be introduced more than six times in the same year. The guest's name and address shall be entered in the visitor's book. No such guest shall order or pay for intoxicating liquor in the clubhouse.
- d) The Club may also allow alcoholic refreshment to be sold by or on behalf of the Club for

consumption on the premises to other persons other than members at not more than 24 functions in any one year unless agreed by the MC. Such persons to be considered guests of the Club and its members during such function.

### **23. MEMBERS SUBJECT TO THE RULES OF THE CLUB**

A member, on paying his/her entrance fee and subscription is considered thereby to have submitted himself/herself to the rules, both as to the restrictions enjoined and the penalties imposed and on these conditions alone is entitled to enjoy all the advantages and privileges of the Club.

### **24. COURSE AND CLUBHOUSE OPEN**

The course shall be open on all days throughout the year during such hours as the MC may from time to time determine. The clubhouse shall be closed on Christmas Day.

### **25. BAR**

The Bar shall be open on Sundays and weekdays for the sale of alcoholic refreshment at such hours (subject to the provisions of the Licensing Act) as the MC may from time to time approve. Notwithstanding any indication or implication to the contrary herein, no alcoholic refreshment shall be sold to or supplied to or consumed by any person under the age of 18 years.

No person under the age of 14 years, save junior playing members and guests of the club and its members, shall be permitted to enter the area in which the bar is situated whilst the bar is open for the sale of alcoholic refreshment.

### **26. COMPLAINTS, ETC.**

Any complaint in reference to any matter in connection with the Club must be made in writing to the Secretary Manager and/or the Chairman and shall be submitted by him to the MC, whose decision shall be final.

Any suggestion in reference to any matter in connection with the Club may be entered in the suggestion book to be found in the clubhouse.

The Secretary Manager shall have authority over all Club employees, as directed by the MC. All requests, suggestions or complaints in connection with the staff, either by them or from members, must be made to the Secretary Manager and/or the Chairman.

### **27. ALTERATION OF RULES**

No rule of the Club shall be replaced or altered and no new rule shall be made except by a majority of the members present at a meeting called for that purpose, or at an AGM and 14 days notice (including therein the proposed new or altered rule) must be given of the intention to propose any new rule by notice to that effect and posted in the clubhouse.

### **28. DISPUTES**

Any member or guest of the Club and its members competing for open medals or prizes, in the event of any difference or questions arising in reference to the game, shall submit to the authority of the Competition/Handicap Secretary of the MC, and if he/she is unable to decide, the question in dispute shall be referred to the MC whose decision will be final.

### **29. COMPETITION RULES**

The MC shall lay down the conditions under which a competition is to be played. (see rule of golf 33-3)

### **30. CLUB CAPTAIN**

The Club Captain shall have the privilege of priority on the first tee at all times.

### **31. DISSOLUTION**

If at any general meeting a resolution for the dissolution of the Club shall be passed by a majority of the members present and entitled to vote, and if such resolution be confirmed by a resolution passed by a majority of two-thirds of the members present and entitled to vote at a special general meeting held not less than one month after that meeting at which not less than one-half of the members entitled to vote shall be present, the MC shall immediately, or at such future date as shall



be specified in such resolution proceed to realise the property of the Club, and after discharge of all liabilities any remaining assets of the Club shall be given or transferred to another registered Community Sports Club, a registered charity or the sports governing body for the use by them in related community sports, preferably golf.

### **32. PROFITS AND SURPLUSES**

(a) The Club is a non-profit making organisation.

(b) All surplus income or profits are to be reinvested in the Club. No surpluses or assets will be distributed to members or third parties.

### **33. ENGLISH GOLF UNION CONDUCT OF THE GAME**

1. (i) The Club agrees to recognise the Royal and Ancient Golf Club of St Andrews as the ruling body of Amateur Golf and shall abide by the Rules of Golf and Amateur Status as laid down from time to time by the R & A.

(ii) The Club agrees to comply with the Council of National Golf Unions Regulations and Rules of the S.S.S. & Handicapping Scheme (and any conditions imposed within the scheme by the English Golf Union).

(iii) The Club agrees to comply with the Constitution and Rules of the English Golf Union and of its County Union as laid down from time to time.

### **2. SUBSCRIPTIONS TO THE ENGLISH GOLF UNION AND COUNTY UNION**

The Club shall pay all subscriptions due to the County Union and to the English Golf Union in respect of every male playing member of whatever category.

### **3. DISCIPLINARY POWERS**

The Club shall duly exercise the disciplinary powers delegated to them under the English Golf Union Constitution.

### **4. ELECTIONS**

The members at AGM or the MC, whichever is appropriate, shall appoint a Competition and Handicapping Committee (the majority of which shall be elected members) which shall have complete control of the handicapping matters in the Club.

### **5. REVOCATION**

Rules 1 through to Rule 4 and this Rule shall not be amended or revoked without the prior written consent of the English Golf Union.

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# **MINEHEAD AND WEST SOMERSET GOLF CLUB - LADIES' SECTION**

## **1. RULES AND CONSTITUTION**

These are the rules and constitution of the Ladies' Section of Minehead and West Somerset Golf Club (hereinafter called "Ladies Section").

All selected lady members of Minehead and West Somerset Golf Club (hereinafter called "the Club") are members of the Ladies Section and shall be bound by these Rules and Constitution hereinafter contained.

## **2. OFFICERS OF THE LADIES SECTION**

The officers of the Ladies Section are:

- President
- Vice-President
- Lady Captain
- Lady Vice-Captain
- Honorary Secretary

All the Officers who must have been a member of the Club in categories 1, 2, 3,4, 5 or 6 as set out in Rule 17 of the Club's Rules and Regulations hereof for the preceding two years and member of the Club in categories 1,2,3,4 or 5 as set out in rule 17 of the Club's rules and Regulations hereof at the time of their nomination shall be elected at the Ladies Section Annual General (hereafter called "the LAGM").

The President and Honorary Secretary shall each serve a term of three years and may be re-elected for one further term, in which case she shall serve for a maximum period of six years. The Ladies' Captain shall take office for a one-year term and shall be a member of the Ladies' Committee for the following year. The Ladies' Vice-Captain shall take office as Ladies' Captain at the LAGM following her original appointment.

The Ladies' Captain and Ladies' Vice-Captain will serve as representatives of the Ladies' Section on the MC of the Club.

## **3. MANAGEMENT**

The Ladies' Section shall be managed by a Ladies' Committee (hereafter called "the LC") all of which shall have been members of the Club for two years of the preceding five years and comprises the Lady captain, Lady Vice-Captain, the Honorary Secretary, the immediate past Lady Captain and a maximum of seven members elected at the LAGM. The LC will arrange and regulate competitions as set down by the Ladies Golf Union.

The elected members of the LC shall serve for one year and retire at the next LAGM. The two members with the longest continuous service shall not be eligible for re-election in the following year but the other members shall be eligible for re-election. If the two members retiring have equal lengths of service then the order of retirement shall be decided by lot. The Lady Captain, or if she is not present, the Lady Vice-Captain will take the chair at meetings.

Five shall be a quorum of which at least one must be an Officer. All members of the LC except the Honorary Secretary shall have a vote and the person taking the Chair shall have a casting vote.

Should a vacancy occur amongst the Officers or committee members during the year it can be filled by the highest number of votes at the previous LAGM.

## **4. LADIES ANNUAL GENERAL MEETING**

The LAGM shall be held in the month of March at such a time and place as decided by the LC and the Chair shall be taken by the President, the Lady Captain or Lady Vice-Captain; in the event that none of them is present the LC shall nominate one of their number to take the Chair.

A quorum shall be 15.

Notice of all propositions to be put to the LAGM and the names of candidates proposed as officers and committee members together with the names of the proposer and seconder in each case must be sent in writing to the Honorary Secretary not less than 3 weeks before the date of the meeting. All such propositions, together with the names of the candidates proposed as Officers and Committee members, must be exhibited on the Ladies' notice-board for a continuous period of at least 14 days ending on the date of the meeting.

If two or more candidates receive an equal number of votes for the last place(s) on the Committee, then there shall be a re-election for that place.

## **5. EXTRAORDINARY GENERAL MEETINGS**

An extraordinary general meeting can be called (a) by a requisition in writing made and signed by at least ten members and sent to the Ladies Secretary or (b) by a resolution of the LC sent to the Ladies Secretary. Notice of an extraordinary general meeting and the business to be considered thereat shall be given at least 14 days in advance.

## **6. AMENDMENTS TO THE CONSTITUTION AND RULES**

These rules and the constitution may be added to, deleted or amended by a resolution at an annual or extraordinary meeting passed by a majority decision of those present and entitled to vote.

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## **MINEHEAD AND WEST SOMERSET GOLF CLUB BYE-LAWS**

### **1. LADY MEMBERS**

Lady adult playing members shall be entitled to hold meetings at such times as they decide for the purpose of (a) electing a Lady Captain, Lady Vice-Captain, Secretary and Ladies Committee and (b) for any other purpose they consider fit in conjunction with ladies' competitions and other events and matters relating to lady members and not covered by Club rules.

The lady members will be responsible for the running of all competitions for ladies and for the review of handicaps.

### **2. DRESS**

The standard of dress to be adhered to by members and visitors both on the course and in the clubhouse shall be laid down by the Management Committee.

### **3. DOGS**

Dogs are not allowed to be brought onto the clubhouse premises with the exception of well-behaved dogs, on a lead, being allowed in the foyer. Dogs shall only be allowed on the course when on a lead and kept properly under control.

### **4. PROPERTY OF MEMBERS AND VISITORS**

The Club, members of the MC and employees of the Club shall not be liable (a) for any loss or damage to any vehicle equipment or property of any person whilst on any part of the Club or course and (b) for any injury sustained whilst on the course or premises of the Club and all members must have appropriate insurance policies to cover themselves against any damage they may sustain and against any claim made against them for injury damage or death caused to any other person including other members occasioned by their use of the course or Club premises.

### **5. COMMITTEE MEETINGS**

The MC shall meet as and when decided by the committee and a summary of the matters decided at such meetings (except matters which are deemed confidential or which for good cause they consider should not be published) shall be posted on the club notice board.

### **6. COURSE CLOSURE**

Any of the following have authority to close the course: Head Green Keeper, Course Member, Secretary Manager or the Captain.

### **7. MOTORISED BUGGIES**

Members can use a buggy on the course only when they have been so authorised by the MC and shall have signed the designated agreement as to its use. Visitors may use a buggy and must have signed the appropriate forms before taking such buggy onto the course.

### **8. PLAYING VISITORS**

Playing visitors will pay the appropriate green fee determined as provided in rule 21(a). They will not be permitted to reserve a starting time before 9.30am, the pro-shop has the discretion to manage bookings.

### **9. MOBILE PHONES**

Mobile phones may not be used on the course or in the car park within earshot of the 18<sup>th</sup> green and 1<sup>st</sup> tee. If a mobile 'phone is carried on the course it must be switched off but may be used in an emergency where medical assistance is required. The use of mobile phones in the Clubhouse is permitted.

**10. GOODS AND SERVICES**

In no circumstances may the club:

- (i) pay a salary to any Officer or elected committee member of the Club (or to any one connected with such officer) calculated by reference to its profits or its gross income.
  - (a) (ii) purchase certain goods and services (“relevant supplies”) from anyone who is: An Officer or elected committee member of the Club or
  - (b) Any person acting as an intermediary between the Club and such Officer or elected committee member or
  - (c) Anyone connected with such person or persons.

**11. GROUP SIZES**

The permitted number of players in any one group playing the same hole shall not exceed four. To be applied at all times unless otherwise dictated by the format of a competition that has been sanctioned by the Management Committee.

**12. THIS BYE-LAW HAS BEEN REMOVED**

(30.06.19)