# Risk assessment template

## Company name: Ripon City Professional Shop      Assessment carried out by: C Helliwell

## Date of next review: 03/9/2020 Date assessment was carried out: 03/7/2020

| What are the hazards? | Who might be harmed and how? | What are you already doing to control the risks? | What further action do you need to take to control the risks? | Who needs to carry out the action? | When is the action needed by? | Done |
| --- | --- | --- | --- | --- | --- | --- |
| **Virus transmission** | Staff/customers | Cough screens | None | Pro Shop | 15/06/2020 | Yes |
| **Virus transmission** | Staff/customers | Social distancing signage | None | Pro Shop | 15/06/2020 | Yes |
| **Virus transmission** | Staff/customers | Cleaning regime installed | None | Pro Shop | 15/06/2020 | Yes |
| **Hand sanitiser/Posters on entry** | Staff/customers | Sanitiser station at the entrance | None | Pro Shop | 15/06/2020 | Yes |
| **Customers in shop** | Customers | Signage at entrance informing how many people allowed in the shop | None | Pro Shop | 15/06/2020 | Yes |
| **Buggies Use, Virus Transmission** | Customers | Signage at entrance, single use if not same household, cleaning regime installed. | None | Pro Shop | 15/06/2020 | Yes |

More information on managing risk: [www.hse.gov.uk/simple-health-safety/risk/](http://www.hse.gov.uk/simple-health-safety/risk/)

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