



## **RULES OF THE DRIFFIELD GOLF CLUB**

- 1) The Club shall be called Driffield Golf Club
- 2) The main purpose of the club is to provide facilities for and to promote participation in the amateur sport of golf in East Yorkshire.
- 3) All surplus income or profits are to be reinvested in the club. No surpluses or assets will be distributed to members or third parties.
- 4) The Club shall consist of Full members, Life Members, 5 day members, 4 day members, Octogenarian members, Low Use members, Country members, Intermediate members, Junior members, Social members, Practice ground members and Honorary members
- 5) Membership of the Club is open to anyone interested in golf on application, regardless of sex, age, disability, ethnicity, nationality, sexual orientation, religion or other beliefs, except as a necessary consequence of the requirement of golf. The club may have different classes of membership and subscription on a non-discriminatory and fair basis. The club will keep subscriptions at levels that will not pose a significant obstacle to people participating. The club may refuse membership, or remove it, only for good cause such as conduct or character likely to bring the club or sport into disrepute. Appeal against refusal or removal may be made to the Management Committee.
  - a) those under the age of 18 may only be junior members
  - b) those aged 18 to 35 may be intermediate members but may opt for other categories of membership on payment of the appropriate subscription
  - c) Anyone who is a professional golfer may only be a Social or Honorary member
  - d) Those who wish to become Country members must satisfy the Management Committee that:
    - i) Their principal place of residence is more than 35 miles from the Clubhouse
    - ii) Their principal place of residence is more than 15 miles from the Clubhouse and that they are members of another Golf Club in a category of membership equivalent to a Full membership at Driffield Golf Club
  - e) Octogenarian members shall be Full or 5 day members who have attained the age of 80, and have 20 years continuous playing membership of the Club
  - f) Those who are employees of the Club may become members under the current rules for membership, but they are not eligible for election as Officers of the Club, or to serve on its Management Committee.
- 6) Full members, Life Members, 5 day, 4 day and Intermediate members
  - a) are entitled to be given notice of and attend and vote at all General Meetings
  - b) are eligible for election as an Officer of the Club or to serve on its Management Committee, provided they have been Full, Life, 5 day, 4 day or Intermediate members of the Club for a minimum of two years.
- 7) Life members

Life members have the same rights and privileges of membership as Full Members
- 8) 5 day members

Have the same rights and privileges of membership as Full members except that they may play on the course on weekdays only (Monday to Friday). They may, at the discretion of the Management Committee, be allowed to participate in certain weekend competitions during the year
- 9) 4 Day Low/ Modest income Membership (CASC)

Those eligible to take up this category must be able to demonstrate that their personal circumstances are such that they will be unable to afford the full membership subscription. Applications will be treated confidentially and applicants must provide documentary evidence of eligibility. 4 day members will be able to play the course anytime on a Sunday, Tuesday, Thursday and after 1 pm Monday and Wednesday, (subject to tee time availability). All members that

are accepted to the club under this category will otherwise enjoy identical voting rights and privileges as Full or 5 day categories of membership.

- 10) Low Use members
  - a) are restricted to a limited number of rounds per year as determined by the Management Committee from time to time. (Unused rounds will not be permitted to be carried over into the following year)
  - b) are allowed to play only at off peak times as specified by the Management Committee
  - c) are permitted to play in weekday competitions at off peak times
  - d) may not sign in a guest at a reduced green fee rate
  - e) are not entitled to be given notice of, or attend or vote, at any General Meetings
  - f) are not allowed to stand for election as an Officer of the Club, or to serve on its Management Committee
  - g) may opt for other categories of membership on payment of the appropriate subscription
  
- 11) Country members
  - a) are not entitled to be given notice of, or attend or vote, at any General Meetings
  - b) are not allowed to stand for election as an Officer of the Club, or to serve on its Management Committee, but are otherwise entitled to the same rights and privileges of membership as Full members
  - c) may opt for other categories of membership on payment of the appropriate subscription
  
- 12) Intermediate members
  - a) are entitled to be given notice of, and attend and vote, at any General Meetings
  - b) are allowed to stand for election as an Officer of the Club, or to serve on its Management Committee.
  
- 13) Junior members
  - a) are not entitled to be given notice of, or attend or vote, at any General Meetings
  - b) are not allowed to stand for election as an Officer of the Club, or to serve on its Management Committee.
  - c) may only play on the Course, use the Practice facilities and have access to the Clubhouse at such times and subject to such Regulations as the Committee shall from time to time, publish in relation to them.
  
- 14) Social members
  - a) are not entitled to be given notice of, or attend or vote, at any General Meetings
  - b) are not allowed to stand for election as an Officer of the Club, or to serve on its Management Committee
  - c) may not play on the Course or use the Practice facilities other than on any occasion as the Management Committee may have resolved that they should be permitted so to do.
  - d) shall have the same rights of access to the Clubhouse as Full members
  - e) may opt for other categories of membership on payment of the appropriate subscription
  
- 15) Honorary members
  - a) may attend and participate in, but not vote and are not entitled to be given notice of, any General Meeting
  - b) are not allowed to stand for election as an Officer of the Club, or to serve on its Management Committee
  - c) otherwise have the same rights and privileges of membership as Full members
  
- 16) Practice ground members
  - a) are not entitled to be given notice of, or attend or vote, at any General Meetings
  - b) are not allowed to stand for election as an Officer of the Club, or to serve on its Management Committee
  - c) may not play on the Course other than on any occasion as the Management Committee may have resolved that they should be permitted so to do.
  - d) may use the Club's practice ground facilities
  - e) shall have the same rights of access to the Clubhouse as Full members
  - f) may opt for other categories of membership on payment of the appropriate subscription

- 17) No-one shall be admitted to membership unless
- a) they shall have completed and signed such application form as the Management Committee shall from time to time prescribe, and that form shall have been submitted to the Secretary.
  - b) they shall have paid such deposit on account of any Entrance Fee or Subscription as might be payable by them, as the Management Committee shall, from time to time prescribe
- 18) Any person complying with rule 17 shall be notified in writing that he or she may become a member of the Club and their category of membership subject to payment of the Entrance Fee (if any) and Subscription within one month from the date of such notification. If such payment is not made within that period, he or she may not become a member unless the Management Committee resolve to extend the period for payment
- 19) The Management Committee may resolve that a person should be nominated for Honorary Membership and shall
- a) make a formal proposal to the next Annual General Meeting
  - b) give notice of any such proposal within the notice of the Annual General Meeting
  - c) the person elected to Honorary membership shall, subject to the rules, continue as a member in that category of membership provided that: -
    - i) if the person so proposed has been proposed by reason of being the current holder of any office and position and
    - ii) the original proposal specified or should have specified, that the appointment was for a specific period then he or she if so elected shall continue as an honorary member only for as long as he or she continues to be the holder of that office or position provided that
    - iii) no person may be proposed as an Honorary member by resolution of the Management Committee if that person is a member of that committee or has been a member of the committee at any time in the previous three years or
    - vi) if their election as an Honorary member would increase the number of Honorary members above 10
- 20) The subscription payable by a Full member shall be such sum as determined by the Management Committee, provided always that such determination shall not take effect if the amount of the new subscription is more than 10% greater than that of a Full member for the previous year, until it has been approved at a General Meeting.
- 21) a) the subscription payable by 5 day members, 4 day members, Octogenarian members, Country members, Low use members, Intermediate members, Junior members, Practice ground members and Social members shall be fixed by the Management Committee
- b) For the purposes of subscriptions, the Management Committee may divide Intermediate members into two categories, one comprising members aged 18 to 30 and the other comprising members aged 31 to 35, and may fix different subscriptions within each category.
- c) Life membership may be offered from time to time to existing members in two age groups – those 70 – 74 and those 75 and over, at a one-off subscription. Such offers will be limited, at the discretion of the Management Committee and may be withdrawn without notice. Life membership is not transferable and no refund will be given on the resignation or death of a Life Member.
- 22) The Entrance fee payable by those admitted into any or all categories of membership shall be such sum as the Management Committee may from time to time resolve. Any Full or 5-day member who has officially resigned from the Club but wishes to re-apply for entry within one year will pay, at the Management Committee's discretion, up to 50% of the current entrance fee plus the relevant subscription.
- 23) With the approval of the Management Committee any member who is eligible to do so may transfer from his or her current category of membership provided that
- a) no such approval is required for a Junior member to become an Intermediate member on reaching the age of 18
  - b) no such approval is required for an Intermediate member to become a Full member at age 36, at which time he or she shall automatically become so.
  - c) In the circumstances described at a), and b) above there shall be no requirement to pay any Entrance fee or any additional amount by way of subscription for the current Club financial year

- 24) If a member, with the approval of the Management Committee, transfers to a different category of membership in respect of which the subscription payable is higher, he or she shall pay such additional amount (if any) as the Management Committee shall resolve as a condition of its approval of such transfer. No member transferring with such approval to a category in respect of which the subscription payable is lower shall be entitled to any refund of his or her subscription for that year.
- 25) In respect of any person admitted into a category of membership other than Low-Use, Practice Ground Membership or Social Membership for the first time in any year, the Management Committee may at its discretion permit such new member to pay only a proportion of the subscription payable for that year by members in the category of membership into which he or she is admitted. The Management Committee shall have the power to waive any part of the subscription payable by any member or to allow any member to suspend his or her membership.
- 26) From 1 April 2020 a Bar Levy is payable annually by all members aged 18 or over in addition to the appropriate subscription. At inception the Levy will be set at £50 and will be subject to annual review by the Management Committee. The amount of the Levy will be credited to the member's bar card. A bar card will be issued on payment of the annual subscription to those members to whom one has not already been issued.
- 27) All entrance Fees, Subscriptions and Levies are payable in advance and the admission of any person into membership shall not take effect until any Entrance Fee, Subscription and Levy payable has been paid.
- 28) a) Subscriptions and Levies are payable in advance on 1 April in each year. Members wishing to pay the combined subscription and bar levy by instalments may do so only through such scheme as the Management Committee may, from time to time, approve and only on payment of such sum as the Management Committee shall determine is payable in respect of any cost to the Club of any member using such a scheme.
- b) Any member whose combined Subscription and Levy has not been paid at 14 April or who has not complied with the terms of any scheme for instalment payments as the Management Committee shall have approved, shall cease to be a member unless, within 28 days of notice in writing to their last known address they shall have remedied their default and paid such penalty as the Management Committee may from time to time determine is appropriate. The Management Committee, at its discretion and on such terms as it may think fit, may re-admit any such member on application in writing made to it within a further period of three months from the date of such notice.

Members may pay their combined Subscription and Bar Levy:-

- (a) in full by cheque, debit card or bank transfer  
 (b) in two instalments by a cheque dated 1 April which shall include payment of the bar levy and a cheque post-dated 1 October  
 (c) by monthly instalments through such scheme as the Management Committee may, from time to time, approve and only on payment of such sum as the Management Committee shall determine is payable in respect of any cost to the Club of any member using such a scheme.
- 29) The Officers of the Club shall consist of the Club President, Men's Captain and Vice-Captain, Ladies' Captain and Vice-Captain, Treasurer and Secretary.
- 30) a) The Club President shall be elected by the members at an Annual General Meeting and hold office for one term of three years.  
 b) All members of the Club who are eligible to hold office may be elected Club President.  
 c) A nomination committee comprising four Men's Past Captains and four Ladies' Past Captains (who are all still members of the club) put forward by the Men's and Ladies' Past Captains groups respectively will propose a candidate for election at an Annual General Meeting.
- 31) a) The positions of Men's Captain and Ladies' Captain shall have equal standing and status  
 b) The Men's Captain and Vice-Captain will be elected by the male members present at the

- c) Annual General Meeting and hold office until the end of the next Annual General Meeting.
  - c) The Men's Captain will be nominated by the retiring Captain after consultation with the Men's Past Captains.
  - d) The Men's Vice-Captain will be nominated by the Men's Captain Elect after consultation with the Men's Past Captains.
  - e) The Ladies' Captain and Vice-Captain will be elected by the female members present at the Annual General Meeting and hold office until the end of the next Annual General Meeting.
  - f) The Ladies' Captain will be nominated by the retiring Captain after consultation with the Ladies Past Captains.
  - g) The Ladies' Vice-Captain will be nominated by the Ladies' Captain elect after consultation with the Ladies Past Captains.
- 32) a) The Management Committee will comprise the Club President, Management Committee Chairman, Honorary Secretary, Treasurer, and the Chairs of Greens, Match & Handicap, House and Social, and Marketing, Men's Captain and Ladies' Captain, and the Men's Vice-Captain and Ladies' Vice-Captain ex-officio.
- b) 50% of the members of the Management Committee shall form a quorum.
  - c) In the case of equality of votes the chairman of the meeting shall have a casting vote.
  - d) All decisions of the Management Committee shall be by simple majority unless specifically stated elsewhere within these rules.
- 33) a) Candidates for the following Management Committee positions must be proposed, seconded and elected by ballot at an Annual General Meeting of the Club or adjournment thereof: - Management Committee Chair, Secretary, Treasurer, and the Chairs of Greens, Match and Handicap, House and Social, and Marketing. These office holders will serve for a period of three years and may be re-elected to serve a further 3 years.
- b) Any Full, 5 day or 4 Day member may be nominated for these positions providing that they have been members of the club for a minimum of two years.
  - c) Holders of these offices must leave the Management Committee after serving a continuous period of six years, and will not be considered for re-election to the Management Committee for at least 12 months except, in the event of there being no nomination for a specific position, the retiring post-holder, having served 6 years, may stand for re-election.
  - d) Any member failing to attend 50% of Management Committee meetings in any year shall retire at the end of that year but shall be eligible for re-election subject to the limitations set out at c) above.
- 34) a) The Management Committee shall have full authority to appoint Sub-Committees and to delegate powers to them.
- b) The Sub-Committees will be chaired by an elected chair (see 30a above) and be made up of other members of the Management Committee and eight sub-committee members proposed seconded and elected by ballot at an Annual General Meeting.
  - c) The Management Committee shall have full authority to make Local Rules and Competition Rules of play in accordance with the 'Rules of Golf' as laid down by the R & A, and any other regulations that may be deemed necessary for the conduct and welfare of the Club and its Members.
  - d) The Management Committee shall have the authority to appoint six Trustees, as may be required, to hold the Golf Course Land (on Lease) in trust on behalf of the Members of Driffield Golf Club.
  - e) Should any matter arise affecting the Club or the interest of any Member therein, not provided for by these rules the Management Committee shall have full power to deal with and determine the same in such manner as they think fit and their decision shall be final. Or they may, at their discretion call an Extraordinary General Meeting to deal with any matter of urgent importance.
- 35) If no candidate comes forward for the post of Management Committee Chair or any of the sub-committee Chairs, the Club President may temporarily take the chair and seek to secure the election of a candidate from within the respective committee. Sub-committees Chairs or, in the absence of an elected Chair, the Club President shall be empowered to co-opt unelected members should they deem it appropriate.
- 36) The Gentlemen's, Ladies', Rabbits' and EGGS' Sections shall if they so wish appoint a Committee of their own to deal with the organisation of competitions amongst their members and with other clubs. Section rules shall be consistent with the policies and Rules of the Club and in the event of any conflict the Rules of the Club shall prevail.
- 37) The Management Committee, in addition to the powers herein specifically conferred upon them, shall

have control of the finances of the Club, power to engage, control and dismiss any Club employee, and all such administrative powers as may be necessary for properly carrying out the objects of the Club.

- 38) The Annual General Meeting of the Club shall be held before the end of March in each year.
- 39) a) Written notice of all General Meetings specifying the date, place, hour of meeting and any proposals to be put to it shall be given to the Full, Life, 5 Day, 4 Day and Intermediate Members at least 10 clear days before the appointed day. Notice under this Rule shall be deemed to have been validly given, if it has been delivered by electronic mail to the last known e-mail address of all such Members who have provided an e-mail address and it has been prominently displayed in the Clubhouse for at least 28 days prior to the date of the meeting.
- b) 40 Full, 5 Day, 4 Day or Intermediate Members shall form a quorum.
- 40) a) The Management Committee may convene an Extraordinary General Meeting (EGM) at any time
- b) An EGM must be called if a request is made in writing to the Secretary signed by at least 40 Full, Life, 5 Day, 4 Day, or Intermediate Members of the Club
- c) An EGM requested in accordance with b) above must be held within 30 full days of the receipt by the Secretary of the signed request provided that the request has set out any proposal or proposals to be put to such a meeting by, or on behalf of, those who have signed the request.
- d) The Notice convening an Extraordinary General Meeting shall set out any proposal or proposals
- i) contained in any request made under paragraph (b) above or
- ii) where the Management Committee itself is calling the meeting under paragraph (a) above such items they have resolved shall be put to the meeting.
- e) No other business shall be conducted at any Extraordinary General Meeting other than that of consideration of any proposal or proposals being amended at the meeting by vote of the majority of those present and voting and entitled to vote at it.
- 41) Any Member who is unable to attend any General Meetings of the Club may vote at such meeting by completing a Postal Vote as the Management Committee shall, from time to time, prescribe. Such form shall be obtainable on request from the Secretary provided that, such form of Postal Vote duly completed must be returned to the Secretary at least 24 hours prior to the time specified in the Notice convening the meeting for its commencement and the member concerned shall be treated as having abstained in relation to any vote taken at the Meeting in relation to any amendment of any proposition before it or in relation to any proposition amended.
- 42) The Secretary shall conduct the correspondence of the Club and shall have custody of all documents belonging to the Club. He/she shall keep full and correct minutes of all proceedings of the Club.
- 43) The Treasurer shall keep the accounts of the Club and shall make up the Annual Statement of Accounts of the Club to the 31<sup>st</sup> December in each year, which shall, after review, be circulated amongst the Members.
- 44) The Management Committee shall appoint one professional accountancy firm who shall independently review the annual statement of accounts and shall certify the same before it is approved by the Annual General Meeting.
- 45) a) If the conduct of any member should, in the opinion of the Management Committee, be injurious to the character and interests of the Club, the Management Committee is empowered to appoint a Disciplinary Committee in accordance with the Club's Disciplinary Policy which will investigate the allegations.
- b) If the Disciplinary Committee find the allegations are proven it may
- i) reprimand the member and or,
- ii) suspend the member from the Club and/or course for a specific period, or
- iii) expel the member from the club
- c) Any member who is the subject of such an inquiry may appeal against a decision of the Disciplinary Committee to an Appeals Committee set up in accordance with the Club's Disciplinary Policy. The decision of the Appeals Committee will be final.

- 46) Any complaint about the conduct of a member should be made in writing to the Secretary who will put the matter before the Management Committee. The Management Committee at its sole discretion will determine whether the matter can be resolved informally or whether it should be the subject of a formal disciplinary inquiry as set out in the clubs Disciplinary Policy and Rule 42 above.
- 47) Any Member expelled in accordance with the Rules, or otherwise ceasing to be a member of the club, shall forfeit all such rights to, or claim upon the Club or its property or funds, as he or she would have by reason of membership.
- 48) The property of the Club shall be vested in the Members of the Management Committee for the time being.
- 49) The Management Committee shall have power to regulate or restrict the hours of play on special days for any class of Members.
- 50) No paper, notice or placard, written or printed shall be put in the Clubhouse without the sanction of the Secretary.
- 51) No member, guest or visitor, shall bring a dog into the Clubhouse or on the Course, other than if authorised by the Management Committee, and is registered as visually or physically impaired, and requires the specific assistance of a guide dog.
- 52) The Rules of the game of Golf as laid down by the Royal and Ancient Golf Club of St Andrews will be obeyed on the Drifffield Golf Course, except that they may be modified by any Local Rules made by the Management Committee.
- 53) Complaints about employees of the Club shall be made in writing to the Secretary, who shall submit them to the Management Committee. In no instance shall an employee be reprimanded directly by a Member.
- 54) The Secretary shall comply with all the relevant requirements of the Licensing Act 2003 as they apply to the club
- a) Hours
- i) The permitted hours for the sale and supply of alcohol shall be fixed by the Management Committee from time to time within the limits imposed by the club's operating schedule and the Management Committee shall publish details of these hours on the general notice board at the Club.
  - ii) The opening and closing times of the Clubhouse shall be fixed by the Management Committee and be similarly published.
  - iii) All members must vacate the Clubhouse no later than the published time for closing or, otherwise, immediately the bar closes.
  - iv) Alcohol may only be sold or supplied to members and their guests and otherwise only in accordance with the provisions of the Licensing Act 2003 and any subsequent statutory modification thereof.
- b) Limitations
- Subject to any restrictions, which may from time to time be imposed by the Management Committee, the following persons shall be entitled to admission to the Club premises and to be supplied with and / or sold alcohol for consumption on the premises and shall for all purposes be regarded as guests of the club and its members.
- i) Golfers on payment of the appropriate green fee and members' guests
  - ii) Those taking part in inter-club competitions
  - iii) Those taking table meals at the club premises
  - iv) Those attending any function organised at the club
- c) For the avoidance of doubt no person under the age of 18, whether or not a member of the Club, shall be entitled to be supplied with, or to consume, alcohol on Club premises otherwise than as provided for by the Licensing Act 2003 or any statutory modification thereof.
- d) The Management Committee is the "elected committee" for the purposes of the Licensing Act 2003
- 55) Dissolution of the Club
- a) The Members may vote to wind up the Club if not less than three-quarters of those present and voting support that proposal at a properly convened meeting.
  - b) The Management Committee will then be responsible for the orderly winding up of the Club's affairs.
  - c) Upon dissolution of the club any remaining assets shall be given or transferred to another registered CASC, a registered charity or the sport's governing body for use by them in related community sports.

56) No Rule of the Club shall be repealed or altered, and no new Rule shall be made save by two-thirds majority of Members present and voting, or voting by Postal Vote, at a General Meeting. Notice of the intention to propose any new Rule or alteration shall be given to the Secretary not later than the 9<sup>th</sup> February who shall forthwith lay the same before the Management Committee, whose report shall go to the Annual General Meeting.

## **FIVE-DAY MEMBERSHIP PLAYING REGULATIONS**

- 1) All 5- Day members may play Monday to Friday including Bank Holidays.
- 2) Male 5-Day Members may play in all men's midweek competitions. They may, at the discretion of the Management Committee, be allowed to participate in certain weekend competitions during the year.
- 3) Male 5-Day member may only play in Club Knockout competitions in accordance with the regulations for Knockout competitions, which are posted on the competitions notice board.
- 4) Lady 5-Day Members may play in all Ladies' competitions with the exception of those which require the Member to be eligible to play on a Saturday and/or Sunday.
- 5) All 5-Day Members may sign in guests at the reduced rate Monday to Friday.
- 6) All 5-Day Members may play at the weekends at the guest rate.
- 7) 5-Day Members may not sign in guests at the weekend.
- 8) Male 5-Day Members may not play on Gentlemen's' Invitation Day and the Mixed Invitation Day unless they pay the weekend guest rate. Lady 5-Day Members may play on Ladies' Invitation Day, but may not play on Mixed Invitation Day unless they pay the weekend guest rate.
- 9) 5-Day Members have the same rights and privileges of Membership as Full Members with the exception of Regulations 1 to 8.

## **JUNIOR REGULATIONS**

**Junior Members** are those boys and girls who are under 18 years of age on the 1<sup>st</sup> January of the current subscription year.

### **Junior Members Under 12**

In the interest of safety, an adult relative or official guardian must accompany Junior Members under the age of 12 on the Course.

### **Junior Members 12 to 15 years**

Junior members under the age of 16 years and with a handicap greater than 24 (boys) or 34 (Girls) should be accompanied by a full, Intermediate, 5 or 4 Day member.

### **N.B. All Junior Members**

**All junior members** must report to the Professional's shop before commencing play on the course and **may only tee off during peak times if accompanied by an adult member.**

### **Competitions Boys**

Junior Members (boys) with handicaps may enter Monthly Medal Competitions. They may also enter other Club Competitions for which they are eligible but must have a handicap of 14 or less. They may enter other Club Medal competitions but only for handicap purposes if there are times available. They may not enter Club Knockout Competitions with the exception of the Scratch Cup.

### **Competitions Girls**

Girls may not enter the following mixed competitions: John Hornby Mixed Knock-out Trophy, the Alf Shouler Jubilee Bowl, the Muir/Curtis Cup or the Anniversary Mixed Foursomes.

All other regulations applying to girls playing in Ladies Competitions shall be determined and published by the Ladies Section of the Club.

Junior Members entering Medals or Club Competitions must play with a Full Member and they may not enter any sweep or 2s club. They pay only to enter the competition.

**These Five Day Membership Playing and Junior Regulations were approved March 2<sup>nd</sup> 2011**