



## MINEHEAD & WEST SOMERSET GOLF CLUB

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### MANAGEMENT COMMITTEE MINUTES

Monday 7<sup>th</sup> October 2019 – 5.30pm

**Present:**

- |       |                                |
|-------|--------------------------------|
| (WJP) | W. John Perkins – Chairman     |
| (JA)  | John A'Court - President       |
| (GH)  | Gil Hurley - Lady Vice Captain |
| (PD)  | Paul Davies – Bar & Catering   |
| (DC)  | Denis Compton – Greens         |
| (CE)  | Chris Embling – Treasurer      |

**In attendance:**

- |      |                                  |
|------|----------------------------------|
| (ID) | Ian Donnelly – Secretary/Manager |
|------|----------------------------------|

The Chairman opened the meeting at 5.30pm.

#### 1. Apologies

Apologies received from Glenn Ross – Club Captain, Ian Gover – Vice Captain, Ros Chidgey – Lady Captain, Barry Chaffey – Premises & Mike Shortland - Premises.

#### 2. Minutes of the Previous Meeting (2<sup>nd</sup> September 2019)

The minutes they were agreed as a true record and duly signed by the Chairman.

#### 3. Matters arising

- The sign for the chipping area had been discussed with Rob (HG) and agreed upon and had now been ordered.
- JA enquired regarding progress with finding an apprentice for the Greenkeeping department. This was now in the hands of ID who commented that the ad was “live” and we were awaiting applicants. DC advised that Rob (HG) was pleased with the prospect of having an apprentice.
- There had been a meeting the previous week to consider all the membership types the club currently offered and the annual fees to be charged for 2020/21, which had been very

productive. A further meeting would be required to formalize the findings and discussions had with the treasurer before presenting the final version to the MC next month.

- d) The bridges on the course were discussed and we are still awaiting formal permission from the Luttrell Estate to proceed with formal quotes.
- e) It was reported that Ashley Jackson, Head Chef had reconsidered his position and was currently intending to stay however, the second Chef Jon Pattison had formally resigned and his last day was 20<sup>th</sup> October. An ad for a replacement Chef/Cook had been placed with Indeed and applicants were being considered.

#### **4. SECTION REPORTS**

##### **Chairman**

- a) WP had been in contact with a couple of printers regarding the Diary and initial quotes received. This information will be passed to ID to progress. It is the intention to have a hard copy of the diary again for 2020 and for Members to be able to purchase the diary. The cost of purchasing the diary will be determined by the outlay made by the Club, which will be influenced by artwork and number of copies ordered. It is thought it would be in the region of £3.00 - £4.00 and sold from the office. The Diary to contain competitions, match fixtures, names & phone numbers of Members, etc.
- b) WP asked for a status report on the security grills for the bar from the members responsible for Premises by the next meeting.
- c) It is still intended to make a "small claim" against a previous member of staff who owes the Club money. This cannot be progressed until a formal address has been obtained which is currently being sought.
- d) WP reported that he had checked the Club Rules and that under Rule 16 the MC were allowed to change the level of subscriptions to be charged from 1<sup>st</sup> April as long as the Membership were informed by 31<sup>st</sup> January of the same year.
- e) WP formally thanked Glenn Ross for his continuing contribution to the Club and commented that he does a great job.

##### **Treasurer**

- a) See Treasurer's report.
- b) Treasurer reported that the Bar & Catering had picked up and was more in line with previous years and that Green Fees were doing better than forecast.

##### **Greens**

- a) The Winter programme is ongoing.
- b) A meeting has been arranged for later this week, Thursday 10<sup>th</sup> Oct at 1.00pm with Adam Robbins to discuss the landfill/landscaping and a more detailed synopsis of where we can be reported at the next meeting. DC and Rob (HG) to attend the meeting.
- c) The course continues to receive many favourable comments from Members & visitors.

##### **Premises**

- a) In the absence of BC & MS there was no report.

##### **Bar & Catering**

- a) PD reported that the Murder/Mystery event "The Reading of the Will" had been a good event, well attended and enjoyable. "Allo Allo" on the 15<sup>th</sup> November was now on sale with tickets available for purchase at the bar.
- a) PD advised the meeting that, if we wanted to improve the standard of catering, then some essential equipment was needed for the kitchen. Hot lamps, grill and undercounter refrigeration were mentioned as a starting point. PD to explore suppliers and obtain prices.

- b) It was noted that Members were, once again, accessing the kitchen and that the door by the bar to the kitchen needs to be kept closed to discourage them. It was suggested that the door be made into a swing door, ID to ask BC to investigate.
- c) PD advised that Members events were barely breaking even, the MC agreed that the objective was not to make a large surplus but breaking even was a minimum objective.
- d) ID commented that social events for the next few months had been discussed with Dorrien Bickerstaff and agreed; Allo Allo in November, Christmas Disco in December, New Years Eve formal Evening, Burns Night in January, Bingo in February and Quiz in March. Bingo had also been agreed to run on October 18<sup>th</sup> due to popular demand.

**Lady Captain**

- a) GH reported that the cupboard in the Ladies Changing Room was due to be painted and that once this was complete that the payment for the changing rooms could be finalized.

**Captains Committee**

- a) In the absence of GR & IG there was no report.

**Secretary/Manager**

- a) ID reported that his first month had been spent tidying up areas of the Clubhouse, getting to know personnel and how the Club operates.
- b) ID reported that green fee rates had been tweaked, weekend rates introduced and the website updated.
- c) Society Packs and rates have been formalized and available for printing and emailing to prospective societies and enquiries and the website updated. A Membership Pack will be following once rates and categories have been finalized.
- d) The boiler had had its annual service and we are expecting a report with recommendations to be considered. Doug Hayhoe was in attendance for the visit.
- e) ID advised the meeting that IG, Ingrid Swinburn and ID would be attending a meeting at Long Sutton GC on Weds 23<sup>rd</sup> Oct regarding the World Wide handicapping scheme run by England Golf. Also, that Faye, Jordan and ID would be attending a Club Systems Roadshow at East Devon GC on Thurs 24<sup>th</sup> Oct. ID to report back at next meeting.

**AOB**

- a) There was no other business.

Date of Next Meeting, Monday 4<sup>th</sup> November 2019, 5.15pm

Signed: \_\_\_\_\_

W. John Perkins

**Chairman**

Date: \_\_\_\_\_