

Room and party booking policy

1. A golfing member may invite *bona fide* guests (family and close personal friends) to the Club for social purposes.
2. For all other invited visitors, the member inviting them must ensure that a Temporary Membership is taken out for each and **all** of the visitors two days prior to the event.
3. A member making a booking for visitors who are linked to another society or association must do so in the member's name and not that of the society or association. Temporary memberships will be required for all such visitors.
4. Social members may invite guests up to a maximum of 10 on any one occasion.
5. Members are not permitted to use more than one member's privileges to increase the size of the booking. Each booking of a group will be the responsibility of a single member, regardless of size.
6. Any member inviting guests and visitors should be mindful of Club Rule 17 which states that;
Such guests are permitted to remain in the clubhouse only while the member introducing them is present, it being expressly understood that any bill incurred shall be discharged by the member responsible. No person other than the immediate family of a member shall be a guest more than twenty four times in a year.
7. With the exception of Lottery Nights, all dining room table bookings, whether taken by the caterers or the Club, must be recorded in the daily booking diary situated behind the bar.
8. The fee for a full member booking the *exclusive* use of the Dining Room is £160.
9. Social members and members of the public may hire the Dining Room for a social event. A Temporary Events Notice (TEN) must be completed and returned to the office to be registered with the Licensing Authority no less than 10 days before the event. Forms are available through the office. The room hire fee for such non-members is £320.