

# JLGA

Jersey Ladies Golf Association

## CONSTITUTION

### OBJECTIVE

The Jersey Ladies Golf Association (JLGA) shall be responsible for the organisation and running of Island events open to playing lady members of affiliated Jersey Ladies Golf Clubs. These events shall be subject to the Rules laid down for each event by the JLGA.

The JLGA shall promote Ladies Golf and support Jersey Lady Golfers.

### THE COMMITTEE

The Committee shall consist of the nominated Club Representatives and the four elected Officers who may serve up to a maximum of four years, after which time they must stand down for a minimum of one year.

**Lady President** The President shall have one vote on the Committee and in the event of a tied vote she shall also have the casting vote.

The President shall represent and promote the JLGA whenever necessary.

**Hon. Secretary** The Honorary Secretary shall assist the President when necessary, maintain the Minutes of Meetings, deal with Correspondence, organise the Diary with the other clubs and assist other members of the Committee in the organisation and running of JLGA events.

**Hon. Treasurer** The Honorary Treasurer shall be responsible for the Books of Accounts for the financial year, which shall run from 1<sup>st</sup> October to 30<sup>th</sup> September annually. Copies of the Annual Accounts will be sent to all affiliated Clubs. The Honorary Treasurer can also assist the other members of the Committee in the organisation and running of JLGA events.

**Competitions Sec** The Competitions Secretary shall be responsible for the organisation and running of all JLGA competitions with the help of the Officers and Club Representatives.

The Hon. Secretary, Hon. Treasurer and Competitions Secretary shall have no vote unless they hold the additional post of nominated Club Representative.

The four Officers shall not all belong to the same club.

**Club Reps.** Each affiliated Club shall nominate annually one member to represent it on the Committee. They shall be known as 'Club Representatives' and shall

serve for as long as their Club continues to nominate them. Power to nominate or remove a Club Representative from the Committee rests solely with the Home Club.

Each Club Representative shall have one vote at Committee Meetings.

### **COMMITTEE MEETINGS**

A meeting must be attended by a minimum of four voting members and must include an Officer before a quorum is formed. Notification of Committee Meetings shall be given at least seven days in advance in writing unless otherwise agreed by the Club Representatives or affiliated Clubs.

For matters relating to the Constitution at least 30 days' notice shall be given in writing.

Each Club should send an alternative Representative if the nominated Representative is unable to attend a meeting. Each club should do its utmost to have a representative at each meeting.

Meetings shall be held as and when required. The President shall chair the meetings. In the event that she is absent, a Chairperson shall be elected from the Committee.

### **ANNUAL GENERAL MEETING**

An Annual General Meeting will be held each year in November. The quorum for the AGM is a minimum of 3 members from each affiliated club. Any affiliated Club member attending the AGM is entitled to vote on any issues on the AGM Agenda. The purpose of the AGM is to elect the Officers for the year, to review the financial position of the JLGA, to set subscription levels for the ensuing year and to deal with any other business. Any Other Business shall be sent in writing to the Hon. Secretary at least 10 days before the AGM to ensure its inclusion in the Agenda.

The nomination and election of Officers shall be conducted in such manner as the Committee shall prescribe.

The Committee shall decide the time and place where the Annual General Meeting is to be convened and shall give not less than 21 days' written notice of that time and place to each affiliated Club. It shall be the responsibility of each affiliated Club to advise or notify its members of the convening of the Annual General Meeting by a notice published on the notice board of each affiliated Club.

### **EXTRAORDINARY GENERAL MEETING**

The Committee shall be responsible for convening an Extraordinary General Meeting if and when necessary.

### **AFFILIATIONS AND SUBSCRIPTIONS**

All Island Clubs affiliated to the JLGA shall be subject to pay the relevant annual subscription decided upon at the Annual General Meeting.

### **POWERS OF DELEGATION**

The Committee shall have the power to delegate the running of certain events to such individuals or such sub-committee as it deems necessary.

## **ISLAND TEAM SELECTION**

When necessary, the Committee will appoint a Team Captain/Manager and Selectors who will be responsible for the management and selection of any Island Team.

## **COUNTY REPRESENTATION**

The JLGA shall be responsible for appointing the CI Representative on the Hampshire Ladies Golf Committee, after consultation with the Clubs. The Representative may be chosen from outside the Committee and will alternate between Jersey and Guernsey. There is no restriction on Jersey choosing a representative from Guernsey and vice versa should they so wish.

Under the Hampshire Constitution the County Representative shall serve a term of three years.

## **DISCIPLINE**

The Committee shall have the power to discipline persons participating in an event organised by the JLGA. Each individual shall have the right of appeal to a panel of four made up from the current JLGA President and three JLGA Representatives. The Lady Captain of a member summoned before the disciplinary committee may sit in on any hearing or appeal as an observer.

**19 November 2020**