



## MINEHEAD & WEST SOMERSET GOLF CLUB

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### MANAGEMENT COMMITTEE MINUTES

Monday 2<sup>nd</sup> December 2019 – 5.30pm

Present:

(WJP)	W. John Perkins – Chairman
(GR)	Glenn Ross – Club Captain
(IG)	Ian Gover – Vice Captain
(RC)	Ros Chidgey – Lady Captain
(GH)	Gil Hurley - Lady Vice Captain
(PD)	Paul Davies – Bar & Catering
(CE)	Chris Embling – Treasurer
(BC)	Barry Chaffey – Premises
(MS)	Mike Shortland – Premises
(DC)	Denis Compton - Greens

In attendance:

(ID) Ian Donnelly – Secretary/Manager

The Chairman opened the meeting at 5.30pm.

1. Apologies

There were no apologies.

2. Minutes of the Previous Meeting (4<sup>th</sup> November 2019)

The minutes they were agreed as a true record and duly signed by the Chairman.

3. Matters arising

- a) The alternative quote on the heating and hot water system had not yet been acquired. Somerset Gas are due to attend the golf club on 11 Dec for to assess.

4. SECTION REPORTS

Secretary/Manager

- a) The Diary had now been formalized and delivery of 300 printed copies is expected this week. The meeting agreed a minimum donation of £3.00 for each diary.
- b) ID reported that we had problems with the storm drains and gullies in front of the Clubhouse blocking up due to sand. Hi Tec drains are due to come and jet the drains and install some sand traps.
- c) A weekly Friday email, "the Jottings" has been introduced, which is meant be light-hearted with reminders and information for Members. Any contributions are welcome.
- d) ID sought permission to approach Lord Darling via letter, who is a custodian of the landowners, in order to seek support for action to be taken against the coastline erosion. Permission was granted.
- e) ID advised that the keypad to the Men's changing room, although recently repaired, was playing up and the entry code would need to be changed. ID will use the jottings to convey the message to Members.
- f) ID advised the meeting that a suitable candidate for the apprentice greenkeeper position had been found and that an offer had been made with an agreed start date of Monday 9<sup>th</sup> December 2019.
- g) ID sought advice regarding the Southwest O/35's GS who have previously visited in recent years. DC to contact the organizer on the Clubs behalf and advise ID.
- h) ID reported that numbers were for the NYE function were currently 53 and disappointingly the numbers were only 33 for the Members Christmas Party.
- i) ID reported that the staff Xmas meal was due to take place on 4<sup>th</sup> Dec at the Luttrell Arms.
- j) ID reported that an accident involving one of the Members had occurred on 11<sup>th</sup> November in the Car Park. The Member had tripped over the speed bump adjacent to the Pro Shop and received bad cuts to her hands and injuries to her knees resulting in a visit to A&E. As a result of investigations, the hazard warning lines on the speed bump will be re-painted and no cars will be allowed to park next to the Clubhouse in the pedestrian walkways.
- k) ID reported that he had interviewed an excellent candidate for the vacant Head Chef position and recommended him to the Club and on a full-time basis. Following discussions, it was agreed that the position would be offered to the candidate, if suitable, following a second interview with WJP and PD. It was also agreed that alternatives to the current catering operation be discussed should this latest appointment not be successful.

#### Chairman

- a) WJP advised the meeting that, having spoken with Somerset Golf Union, that slope ratings for courses would not be "officially" available until May 2020.
- b) WJP advised the meeting that the Seniors had accepted the proposed match fees.
- c) At the previous meeting WJP requested suggestions of criteria to be used when deciding whether a Member should be nominated for an Honorary Membership. WJP expressed disappointment that he had only received two replies. A template would be created and sent to the MC for discussion at the next meeting.
- d) WJP requested that DC update the meeting regarding the issue of the landfill/landscaping project. DC explained that, despite extensive efforts, he had been unsuccessful in contacting Adam Robins of HalpinRobbins, who is dealing with the application on the Clubs behalf and therefore unable to add further details of progression. Long discussions took place regarding moving the project forward, plans of course enhancement and playability of the course during works, suggestions of a sub-committee, budgets/forecasting etc. It was agreed that as soon as documentation is received from HalphinRobbins is received that a project sub-committee be formed to push through this project to conclusion.
- e) WJP informed the meeting that more formal arrangements with the Pro Shop were now in place regarding the provision of BT services.

- f) WJP informed the meeting that ID has completed his 3month trial period and T&C of employment issued for signature.

Lady Captain

- a) RC reported that the carpet for the Ladies Changing Room is to be laid on 11<sup>th</sup> December which the Ladies section is pay for.  
b) RC reported that the coffee morning held in November had gone well.

Captains Committee

- a) GR had nothing of note to report.

Treasurer

- a) See Treasurer's report – there were no questions.

Greens

- a) There was nothing further from DC in addition to earlier discussions.

Premises

- a) BC reported that the company responsible for the replacement of the windows for the flat are to contact ID directly when available. BC reported that work on the Clubhouse guttering was underway. DC was awaiting delivery of the hinges for the kitchen door in order for works to commence to change to a swing door.

Bar & Catering

- a) PD is to seek members to form a social committee for social events/calendar for 2020.

AOB

- a) An email had been received from a Member regarding the lack of tee times available to members in the holiday periods. It was agreed that no block bookings be allowed on bank Holidays to enable all Members a fair access to the booking system. The Ladies agreed to withdraw their tee times and ID to contact the Warreners and Seniors to advise them. WJP to contact the Member directly.  
b) GR hi-lighted that the MC had yet to approve Annual Membership Fees from 1<sup>st</sup> April 2020. ID to email all MC with proposed rates for approval at January meeting.

Date of Next Meeting, Monday 6<sup>th</sup> January 2020 at 2.00pm for a presentation from Club Systems and at 5.30pm for the main meeting.

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

W. John Perkins  
Chairman