



## MINEHEAD & WEST SOMERSET GOLF CLUB

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Monday 5<sup>th</sup> October 2020 – 5.30pm

Present:

(WJP)	W. John Perkins – Chairman
(GR)	Glenn Ross – Business Development Officer
(IG)	Ian Gover – Club Captain
(GH)	Gil Hurley – Lady Captain
(CE)	Chris Embling – Treasurer
(TW)	Tiny Welford – Club Vice Captain
(MN)	Mike Nichols – Greens
(MS)	Mike Shortland – Premises
(BC)	Barry Chaffey – Premises
(KL)	Kay Lockett – Bar & Social

In attendance:

(ID) Ian Donnelly – Secretary/Manager

The Chairman opened the meeting at 5.25pm.

1. Apologies: (RB) Ruth Ball - Lady Vice Captain
2. Minutes of the Previous Meeting (7<sup>th</sup> September 2020)

The minutes they were agreed as a true record and duly signed by the Chairman.

There were no matters arising.

3. Kay Lockett was welcomed onto the MC after being co-opted unanimously at the previous meeting.
4. Secretary/Manager

ID advised the meeting that Charlie Harkin had settled in well and was keen, smart and enthusiastic and had made a good start. He had had training on stocktaking and was due to take part in a cellar management course once the training sessions were up and running again.

ID reported that there had been 4 new Members, since the last meeting and the total of new Members was 35 since 1<sup>st</sup> April.

ID reported that the new Covid-19 guidelines of table service in the bar was going smoothly as was the wearing of a face-covering. ID also reported that the bar was proving sustainable with a healthy surplus being produced again in September.

ID updated the meeting regarding the kitchen and reported that; The Gas Safe Certificate had finally been issued on Tuesday 29 September and that all appliances were now in full working order and the carbon monoxide levels were well below the safe guidelines. The kitchen had been re-cleaned and was opened on Friday 2 October and would be open on a daily basis ongoing.

ID requested the meeting discussed the viability of running the Winter Membership this year. Following discussions it was agreed to run the Winter Membership from 1<sup>st</sup> November 2020 to 31<sup>st</sup> March 2021 exclusively for non-members of other Clubs as members of other Clubs could join as a dual member. ID to prepare appropriate literature for advertising, prepare website, etc.

2 x members were discussed who were seeking compensation for absence from the golf club due to serious illnesses. Discussions were had and appropriate compensation given in line with previous cases of this nature during 2020. Further discussions then took place regarding establishing firm rules regarding this type of case and it was agreed they would be within the new club rules. ID to establish whether a members blanket cover could be arranged including details and prices with insurance companies.

## 5. Chairman

WJP proposed that IG, in line with other golf clubs, be given a second year as Captain and TW as Vice- Captain due to the ongoing Covid-19 circumstances in that their years had been unprecedented and not a “normal” year. This was seconded by GR and the unanimously passed. IG & TW gratefully accepted with the proviso that it was put to vote by the Members. GR to arrange for an online vote by the end of November.

WJP informed the meeting that ID and himself had visited Butlins and specifically the caravans that were at risk from being hit by wayward tee shots from the 7<sup>th</sup> tee. They had met with a representative from Butlins and concluded that the risk was small and that large expenditure was unnecessary. The golf club would complete a risk assessment and take any action it deemed required. The initial thoughts were to erect signs advising golfers to take care and to report any incident to the Pro Shop on completion of their rounds. ID to arrange for signs should it be deemed necessary.

WJP commented on that following the AGM it was now more evident that the Club Rules were in urgent need of updating. GR is to form sub-committees to initiate the process and make recommendations to the MC.

WJP stressed the importance, as he had at the previous meeting, of each MC Member forming their own sub-committee to spread the work load and to encourage more Member involvement with the running of the Club. All MC Members were actively seeking volunteers.

## 6. Finance

CE had distributed a report before the meeting to the MC. In particular the green fee revenue was continuing to be encouraging with September producing another good month, and in fact was only 5K short of the 60K budget for the whole year. CE commented that from next month there will be a monthly stock-take completed in the bar in order to achieve monthly operating figures. CE commented that the figures were looking strong and was hopeful of making up the deficit from the previous year. CE was also well aware that the GK's machinery maintenance costs were high and that new machinery should be looked into by MN.

## 7. Course

MN commented that Rob (Head GK) was always financially aware but would look into prioritizing his machinery requirements if finances allowed for purchasing. MN commented that he would create a machinery replacement programme plus intention was to produce a 5 year plan for the golf course aided by documents available from BIGGA and the Green sub-committee.

MN explained that he had discussed the Winter programme with Rob and informed the meeting of their intentions;

- a. To remove the hawthorn bushes on the 10<sup>th</sup> hole.
- b. 18<sup>th</sup> tee to be re-turfed.
- c. Create a defensive mound around the 17<sup>th</sup> green to deflect sea water should flooding occur.
- d. Level 11<sup>th</sup> tee and re-turf.
- e. Level 13<sup>th</sup> tee and re-turf where required.
- f. Re-route 15<sup>th</sup> tee path.

MN reported that due to H&S requirements to build a bridge and the expense, the plans to re-instate the original 5<sup>th</sup> tee will be put on hold.

MN is seeking quotes to replace the fence on the 1<sup>st</sup> tee with a low-railed fence to improve the general area and presentation of the 1<sup>st</sup> tee.

## 8. Premises

MS and BC had nothing to report.

## 9. Captains Committee

IG advised that the new tee booking system with Club Systems was now in operation and the 2 week handover period with BRS was due to be complete on 18<sup>th</sup> October. There would obviously be teething problems and re-learning for Members. It is felt that the long-term benefits of Club Systems Competition administration would outweigh the advantages of the BRS system.

IG commented that the WHS was still due for release on 2 November and all was progressing smoothly towards the release date.

IG proposed that the Club pocket diary was produced in lower numbers for 2021, without the competitions printed in them due to the ever-changing landscape of Covid-19, but with the contact details of Members. This was passed unanimously.

IG explained that the way in which ClubVI worked and COVID limits roll ups. Most sections were booking competitions as a replacement which led to only necessary times being taken. The MC would continue to keep an overall overview of the situation.

10. KL requested funding to clean the Clubhouse carpets, bar chairs and banqueting chairs at an approximate cost of £550, which was a special discounted price from a known source. The treasurer sanctioned the expense.

#### 11. Any other Business

IG commented that he would distribute the Women in Golf policy before the next MC meeting to allow the MC to prepare for discussion.

GR commented that he would be seeking a 5 year plan from each department in order to prepare a Club Business Plan.

WJP requested that plans/ideas for Christmas (with Covid-19 guidelines in mind) be thought about and plans made.

12. Date of Next Meeting: Monday 2<sup>nd</sup> November 2020 at 5.30pm.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

W John Perkins  
Chairman