



MINEHEAD & WEST SOMERSET GOLF CLUB

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MANAGEMENT COMMITTEE MINUTES

Monday 3rd February 2020 – 5.30pm

Present:

(WJP)	W. John Perkins – Chairman
(GR)	Glenn Ross – Club Captain
(IG)	Ian Gover – Vice Captain
(RC)	Ros Chidgey – Lady Captain
(GH)	Gil Hurley - Lady Vice Captain
(CE)	Chris Embling – Treasurer
(BC)	Barry Chaffey – Premises
(PD)	Paul Davies – Bar & Catering
(MS)	Mike Shortland – Premises
(DC)	Denis Compton – Greens

In attendance:

(ID) Ian Donnelly – Secretary/Manager

The Chairman opened the meeting at 5.30pm.

1. There were no apologies.
2. Minutes of the Previous Meeting (6th January 2020)

The minutes they were agreed as a true record and duly signed by the Chairman.

3. Matters arising
 - a) The alternative quote on the heating and hot water system had still not yet been acquired however, the faults with the boiler had been fixed under warranty and a service certificate issued. A site visit from Somerset Gas can now be arranged.
 - b) WP enquired whether there had been any decision made on the 100 Club or similar, to replace the Club draw, there had been no social committee meeting in 2020 so, as yet, no proposals had been formulated for presentation. PD to advise at next meeting.

4. Secretary/Manager

- a) ID reported that we had signed up two new members since the last meeting.
- b) Approximately 110 pocket diaries had been picked up from the office to date, with a minimum donation of £3.00 for each diary.
- c) ID reported that Hi Tec had attended again due to the sewage drains being blocked outside the office and had caused the Men's showers to back up. BC and MS to monitor more closely. ID to ask cleaner to turn on the Ladies showers for a period of time once a week to help with the "flushing through".
- d) ID reported that some line painting had been done in the Car Park; the Pro's spaces, the speed humps, the pedestrian figures, the Club Officers spaces and the "Members Only" writing at the entrance to the small car park. The potholes that had appeared over the Winter had also been repaired.
- e) ID advised the meeting that the windows in the Club flat had now been replaced.
- f) ID was advised by MS that the new shelves in the storage area in the cellar had also been erected, ID complimented the Premises section on their commendable work and co-operation.
- g) ID advised the meeting that Ashley Jackson, Chef, had now resigned his position and would not be returning to the Club. Ashley been signed off as sick and unfit to work until 31 January which would be considered his last day of employment.
- h) ID advised the Committee of the new Head Chefs equipment requirements would include installation and gas safe certification. The meeting was supportive and ID was given permission to obtain more accurate quotes for presentation.
- i) ID explained that Faye had received an online presentation from Club Systems on the new features of membership administration. Club systems had also been booked to attend the golf club to aid with the annual subscription run and further training on 24th Feb.
- j) ID reported that the recent quiz had been well supported (61 entries) and had gone well. IG commented that the event had received many favorable comments.

5. Chairman

- a) WJP enquired regarding progress with BRS and the tee booking system. ID explained that we are in contract until October 2020 and a "get-out" would cost the club min the region of £3,000. It was therefore agreed to keep BRS as the booking system in the short term.
- b) WJP informed that the meeting that the Somerset Golf Union AGM would take place on Tuesday 18th February and that he and GR would be in attendance.
- c) WJP thanked GR and IG for informing the Members whose membership category would be mostly affected with upcoming changes. GR reported that there had been mainly a courteous understanding from those concerned.
- d) WJP had commented that letters had been received from two members regarding their handicap reductions following the Annual review. These had now been referred to the SGU and we are awaiting a response.
- e) WJP reported to the meeting and ID and himself had visited the solicitors and work on the new lease was underway.
- f) WJP reported that he had received a letter from DC advising him that he would be stepping down from the post of Greens Chairman at the next elections at the end of March.
- g) Long discussions ensued regarding Greens Chairman succession, including the possible landfill and the next steps to move this project forward. It was agreed that possible successors be thought of in advance in order to ensure a smooth handover. Further discussions ensued regarding the landfill project and possible ways to move his forward. In the interim CE is to contact Adam Robins with information required from the Club.

- h) WJP had received an email from the Pro Shop suggesting that some block bookings for use by the club were not being filled. This has resulted in tee times not being available for sale to visitors and has therefore lost revenue. Following discussions regarding all groups, it was decided that the Friday Swindle tee times would be reduced to an hour from 11.00am until further notice. All other groups to be monitored more closely and adjusted as required.

5. Reports

Treasurer

- a) See treasurers report. CE highlighted that there would be a shortfall in Members subscription fees against budget less any new members that joined before 1st April. It was explained that any Members subscriptions paid for 2020 before 1st April would be included in the financial year from 1st April 2020, not in the current years management accounts.

Ladies

- b) RC brought up the subject of safe-guarding following a lady members attendance at a County meeting and explained that the Club required to become Safe Golf accredited before January 2021 in order to remain an affiliated club. WJP and ID are meeting with an England Golf support officer in due course and would discuss the matter with them.

Course

- c) The new path at 17th tee is almost complete and will aid the distribution of wear from buggies and trollies. GR questioned the position of the mats in the newly erected practice nets, advise to be sought from John Bickerton and Jordan Arnold (PGA Pro's).

Premises

- d) Nothing further to add.

Bar & Catering

- e) The introduction of the new Bar Menu is imminent. The Annual Dinner is now on Sale. The next social evening is planned for March and will be either a Bingo or Race Night. A final discussion with the Chef is required to ascertain his thoughts on Sunday offerings as there had been several enquiries regarding the return of the carvery.

Captains Committee

- f) GR reported that comments were made by the Seniors Captain regarding safety on the course, in particular on the 15th & 16th holes. It was felt that a combination of the current signage to follow the correct procedure and personal responsibility of those playing was sufficient to ensure adequate health and safety.

AOB

- a) There was no further business.

Date of Next Meeting, Monday 2nd March 2020 at 5.30pm.

Signed: _____

Date: _____

W. John Perkins
Chairman