



GOLF CLUB MANAGERS' ASSOCIATION

LONDON & HOME COUNTIES REGION

CONSTITUTION

1. **TITLE**

The group shall be called "GOLF CLUB MANAGERS' ASSOCIATION - LONDON AND HOME COUNTIES REGION".

2. **OBJECTIVE**

To provide the opportunity for members of the Region to meet, discuss, play golf, within the amenities provided at a Golf Club, with the object of promoting better work understandings, friendship and the exchanging of views and advice.

3. **MEMBERSHIP**

Membership of the Regional shall be confined to persons who are members of the Golf Club Managers' Association, having qualified under the Rules of the Association. In addition the Secretaries of Golfing Unions domiciled within the Region may be granted membership so long as they hold office.

Candidates having duly applied for membership of the Association may, during their waiting period for acceptance, attend Regional meetings as a guest of the Region, but are not eligible to vote at any meeting or to take prizes at any golf competition of the Region.

4. **REGIONAL COMMITTEE**

The Regional Committee shall consist of Captain, Vice Captain, Immediate Past Captain National Executive Representative and Secretary.

5. **CAPTAIN OF THE REGION**

The Captain of the Region:

- a. Shall be a member of the Region and shall be elected to office at the Annual General Meeting.
- b. Their term of office shall be for 12 months from the Annual General Meeting at which they were elected.
- c. They shall be nominated by the Regional Committee.

6. **VICE CAPTAIN**

The Vice-Captain of the Region:

- a. Shall be a member of the Region and shall be elected to office at the Annual General Meeting.

- b. Their term of office shall be for 12 months from the Annual General Meeting at which they were elected.
- c. They shall be nominated and proposed by the reigning Captain

7. REGIONAL SECRETARY

The Regional Secretary:

- a. Shall be a member of the Region and elected annually at the Annual General Meeting. Nominations for this office are to be submitted to the Secretary at least 14 days prior to the Annual General Meeting.
- b. The Secretary is authorised to convene a meeting of the Regional Committee twice per year.
- c. The Secretary is responsible for:
 - i. Preparing and maintaining Annual accounts for the Region which shall be signed by either the Secretary or the Captain or Past Captain who is mandated to sign cheques, and who is still a member of the Region
 - ii. Maintaining a bank account in the name of. A.G.C.S. LONDON AND HOME COUNTIES REGION.
 - iii. Taking minutes of meetings and distributing them to Members as soon as possible after each Regional Meeting.
 - iv. Arranging annual fixtures.
 - v. Calling Regional meetings as appropriate.

8. REGIONAL NATIONAL EXECUTIVE REPRESENTATIVE

The Regional National Executive Representative shall be a Member of the Region nominated at the Annual General Meeting and elected in accordance with the requirements laid down by the G.C.M.A. National Executive.

9. CHAIRMAN

The reigning Captain shall chair regional meetings. In their absence the Vice Captain will act as Chairman and in their absence the immediate Past Captain. In exceptional circumstances in the absence of all three of the aforementioned the Chairman may be nominated from those members present. However, there must be at least 15 members present to form a quorum.

10. ANNUAL GENERAL MEETING

The Annual General Meeting shall be called in February/March. The purpose of the meeting shall be to elect the Regional Officers, receive the financial statement of accounts, set subscriptions for the next year, vote on resolutions received - such resolutions must be notified in writing to the Secretary at least 14 days prior to the Meeting, confirm fixtures and discuss any other business.

11. TROPHIES

All trophies presented to the Region shall be the property of the Association and be played for annually.

12. **REPRESENTATION IN NATIONAL EVENTS**

- a. Members of the Region may qualify as either a representative for this Region, or as an individual, for the various sponsored competitions that may be held from time to time. The rules covering that particular competition shall determine such qualifying requirements.
- b. Only serving Secretaries may qualify.
- c. Individuals must nominate their Home Region and may only qualify through that Region's qualifying event.

13. **MATCHES AGAINST OTHER REGIONS**

The Region holds a number of annual matches, dates and venues to be determined by consultation between the appropriate Regional Secretaries. Volunteers to play in these matches will be called for by the Captain.

14. **ANNUAL QUESTIONNAIRE**

A questionnaire is to be mailed and replies collated and distributed by the Secretary

i

ⁱ Constitution updated AGM 3rd March 2014, Moor Park