# Foxes Inter-Club Matches.

# Guidance for Match Organisers.

* An availability List for Foxes Matches covering the whole year is posted on the Foxes Notice Board.
* A Match Organiser is designated for every Foxes Match at the pre-season committee meeting.
* Three weeks in advance of the Match the Match Organiser shall contact the opposition match organiser to confirm the date and time of the fixture and agree the dress code for the meal.
* Three weeks in advance of the match the Match Organiser shall select the team from the names ticked for the match on the availability sheet and place the team sheet on the notice board.
* The Team Sheet shall state the match date, the team numbers, tee times and dress code. It shall also provide space for team members to state dietary needs.
* Where possible the teams should be 6 pairs per side.
* When selecting teams for away matches, the organiser should give preference to those who played in the corresponding home fixture.
* In the event that there are not enough names ticked on the availability list, the Match Organiser may be required to contact Foxes members to ask about their availability.
* One week in advance of match the Match Organiser should contact the opposition match organiser to confirm numbers and dietary needs.
* For home matches the Match Organiser shall select the choice of meal from the menu list one week before the match. Final numbers for those dining shall be given to the caterer at least 24 hours prior to the match.
* Two courses are usually preferred. The costs of meals are regularly reviewed and details published separately. It is common courtesy to reciprocate meal types with the opposing teams. This may be discussed with the opposition Captain or Organiser. Dietary preferences should be noted and catered for. During hot weather a Cold Buffet often proves popular and may be good value.
* Players **are expected** to stay for the meal but if they cannot stay for a home match where they are the **Host**, it is expected that they buy a drink for their playing partners on completion of the round.
* It is desirable that the Organiser should be one of the team on the day as last minute changes can create difficulties. If the Match Organiser is suddenly unavailable he should notify the Captain or another Committee member ASAP.
* Where the Foxes Captain is available to play, he will captain the side. In his absence the Vice Captain or Match Organiser shall deputise. White tee’s are used where possible . it is the prerogative of the Captain to play first and select the team batting order. The batting order sheet should consist of both teams so that pairings and handicaps are known prior to teeing off and assist the recording of the results
* Following the match, details of team selection together with match results of pairs and team, shall be passed to the Foxes Secretary for processing.

**AT HOME MATCHES……**

* Collect £16.50 from our players ***(£6 if only sandwiches and chips served)*** ; advise the away team captain of this amount and collect from him the fee for his team. The money collected for the meals should be paid to the Treasurer via the **Foxes Account 80017515 Sort code 20-37-16** with notation to identify the payment. It is normal practice to pass around a glass to show appreciation for the service at the table.

**AT AWAY MATCHES…**

* Find out the cost of the meal from the opposition organiser or captain, collect from our players and pass over correct amount, again a contribution to the table service is normal.

**EXCEPTIONS**

**Matches with Harewood Downs**

* The policy of Harewood is to pay all the guests costs including wine at the Table,
* At the away fixture we collect £20 from our team members and pass it to our Treasurer **Foxes Account 80017515 Sort code 20-37-16**. This extra charge goes towards supplementing the wine at the home game so it is important that we have a full 12 players who play both the home and away matches.
* When playing Home the Match Organiser should order the table wine, normally one bottle between 4 players. The match fee again is £20 paid to Treasurer and a bar receipt should be obtained from the bar and passed to the Treasurer.

**Matches with Enfield** are as above but Wine is no longer provided by the hosts.

***Finally………If a player does not stay for a home meal without adequate warning to the caterer then the match fee must be paid. In the case of away matches, the match fee must be paid unless agreed by the opposing captain. If advised before the day the fee is usually waived.***