

Information Pack

Muckhart Golf Club Ladies Section

2017

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Welcome from the Lady Captain

April 2017

On behalf of Muckhart Golf Club Ladies Section, welcome to our Club.

We have a variety of fixtures throughout the year from competitive games to informal get-togethers on the course. Hopefully you'll find something of interest!

The information in this booklet covers handicaps, competitions, how to contact the committee, etc. and also gives general information on Muckhart Golf Club. Please take the time to read it through as procedures change from year to year.

If you have questions, I can be contacted on 01577 208475 (before 7pm). If I am not available, perhaps a member of the Ladies Committee can assist. A list of Committee members is included in this handbook and can also be found on the notice-board in our Locker Room, alternatively you can send me an email :- ann.mccrorie@hotmail.co.uk

I am sure you will enjoy playing golf at Muckhart and I look forward to meeting you at some point, either on or off the course.

Ann McCrorie, Lady Captain

Changes from 2016 Information Pack are highlighted in yellow

General

Information and Queries

Check the notice boards in the Ladies Locker Room for information about competitions and events. Information on mixed competitions and club events can be found on the notice boards in the corridor and / or at the entrance to the Clubhouse or on Muckhart website : www.muckhartgolf.com

The Lady Captain should be consulted about Ladies Competitions, events and generally any matters specifically to do with the Ladies Section

CONTACTING THE COMMITTEE

The committee would ask that Ladies use the contact information given on page 5 to contact the relevant committee member with any ideas or issues which they may have.

The committee recognise that players occasionally have grievances.

We feel it would be more appropriate if such instances arise that the individuals should put their issue / complaint in writing to the committee. Such matters should be addressed to The Ladies Committee at Muckhart Golf Club or alternatively you can send an email to The Lady Captain : ann.mccrorie@hotmail.co.uk

Ladies Committee Members

2017

Lady Captain	Ann McCrorie	01577 208475 (before 7pm) Email : ann.mccrorie@hotmail.co.uk
Vice Captain	Alison Hunter	07930 698277
Secretary	Linda Christie	01577 840607
Treasurer	Rona Sarafilovic	01259 743143
Handicap Secretary	Linda Donegan	01259 724304
Handicap Team	Julie Gibbons	07718 765756
Match Secretary	Sarah Herdman	01259 742761
Scratch League Organiser/Liaison	Anita Collins	01577 866844
Social & House Convenor	Val Dolton	01259 761477

Handicaps

Updated January 2017

- You must have a competition handicap status ('c' status) before you can compete in the ladies counting competitions. Players without a 'c' status may play in the competition in order to submit scores to regain a competition handicap. However, their score cannot be included in the CSS calculation. Most of the Tuesday / Saturday Alternate Day competitions are counting for handicap - check the fixture list for further details.
- You will find Score Cards in the Ladies Locker Room on the wall to the right of door, or alternatively you can collect a Score Card from the Professional shop. The sign beside the Professional's shop (beside the practice putting green) displays the designated course of the day.
- When you have a handicap (maximum 36c) you may play in any of the ladies' competitions. However, to play in the ladies' competitions, you are required to pay an annual competition fee at the start of the season. This covers prizes, engraving etc. You can however, opt to play in Scottish Golf Women's Medals (SGWM) only, at no cost whatsoever. (See notice 'Ladies Competition Fees' on page 9).
- **RETAINING YOUR HANDICAP:** You will be able to keep this competition handicap for the following year, but any subsequent year you are required to play:-
 - 3 x 18 hole Qualifying Competitions (including Away Games or Supplementary Scores)
 - OR
 - 3 x 9 hole Qualifying Competitions.
 - OR
 - A Mixture of the 18 / 9 hole qualifying competitions
- All Muckhart Qualifying games must be played on the designated course of the day, in the case of 9 holes this would be the front 9 holes. (See notices for 'Supplementary Scores' and 'Away Scores' on pages 18 & 19).
- On the 'Social' notice board in Ladies Locker Room you will find a list of ladies who are willing to go out with you and mark your card. Feel free to contact any of them to arrange a convenient time to go out and mark a card.
- The Ladies Handicap Secretary (or any member of the Handicap Team) can be contacted if you have any queries, or if you need further information about handicaps. You will find telephone numbers on the notice board in the Ladies Locker Room or on the previous page there is a list of Committee Members; alternatively you can email your queries to ann.mccrorie@hotmail.co.uk

Getting Your Handicap

Updated January 2017

**** You will need a handicap before you can compete in any of the 18 hole or 9 hole counting competitions ****

To get a handicap you must:-

- Submit a combination of 18 hole and 9 hole scores as long as you submit scores for 54 holes of golf: either 3 x18 holes, 6 x 9 holes or a mixture of both
 - ✚ Play the designated 18 or 9 hole course of the day
 - ✚ Get your cards signed by a player (the marker) who holds a current handicap or someone who has had a handicap in the past.
 - ✚ Ensure you have signed and dated your card (following your game) and that your playing partner / marker has also signed the card.
 - ✚ Write on your card “FOR HANDICAP” and put it in the Score Card box situated to the left hand side of the ‘Social’ notice board in the Ladies Locker Room.

NOTE:

- ✚ The maximum handicap limit for Ladies is 36.
- ✚ You will be given a handicap of 36 or less, calculated on your scores from your cards.
- ✚ Once you have your handicap you can play in any 18 hole or 9 hole competitions.
- ✚ Please contact the Handicap Secretary or team member if you need further information.

**Linda Donegan – Handicap Secretary
January 2017**

CONGU Regulations

Clause 19 Stableford / Net Double Bogey Adjustment

The purpose of the 'Stableford Adjustment' is to place a limit on the maximum score that can be recorded at any hole in order to make handicaps more representative of a player's potential ability. **THIS CONTROL IS FOR HANDICAP PURPOSES ONLY.** It lessens the impact of the occasional 'bad score' and to reduce the incidence of 'No Returns' that can, on occasions, represent an undesirable proportion of the competition entry. It also allows a player who doesn't complete a hole, for any reason, to continue to record a score for handicap purposes, thus sustaining their golfing interest and at the same time providing useful handicap information. It is important that competitors are made aware that the Adjustment should be applied to all stroke play qualifying scores irrespective of whether played at the Home Club or at another club.

Scores returned in Stroke Play Qualifying Competitions, whether or not all 18 holes have been completed, must be adjusted to the Nett Differential that would have applied if the competition had been a Stableford Qualifying Competition. No points shall be recorded on a hole where there is no score.

By taking advantage of this clause competitors have the opportunity to return scores below their handicap or within their Buffer Zone even though they do not have a competition score.

Linda Donegan - Handicap Secretary
January 2017

Competition Fees

Updated January 2016

If you want to play in the Ladies Competitions during the season, there is a fee of £25 for the Tuesday/Saturday Alternative Day Competitions. This fee is payable at the start of the season and covers you for games during the playing season. The £25 charge is payable no matter how many Tuesday / Saturday competitions you play (the only exclusion is if you opt to only play in SGW Medals). If you play only in 9 hole competitions including 9 hole qualifying competition the cost is £15.

Competition Entry fees are to be paid **BEFORE** you start playing competitive games at the start of the season. Entry to competitions will be **disallowed** if the fees have not been paid.

Competition fees should be paid by the closing date for Knockout competition entries, i.e. **Mon 17th April 2017**.

The entry fee also covers the Knockout Competitions – i.e. The Firehill, Windyridge and The Halley.

Various charity competitions are also held during the season when players are requested to donate a small amount of money for charity.

To pay fees; Fees should be placed in an envelope (cheques preferably, which should be made payable to 'The Drumburn Ladies'). Brown envelopes can be found on the desk in the locker room. Mark the envelope 'Competition Fees' and write your name on the envelope. Then put the envelope into the metal Treasurer's box in the ladies' locker room (to the right-hand side of the 'Social' notice board) or pass it to the Ladies Treasurer, **Rona Sarafilovic**.

Anyone wishing to pay their competition fees via on-line banking and for any competition fee enquires should contact **Rona Sarafilovic**, **01259 743143**, for further details.

Ann McCrorie
Lady Captain

Non-counting Competitions

Die Hards, Boarshead, Mixed and other non-counting competitions

A handicap is **not** required for **9 hole non-counting competitions**.

If you do not have a handicap you will be given one – maximum is 18 (i.e. half of 36). The idea of the 9-hole competitions is to encourage ladies to play golf and to have fun! Some of the 9 hole games include the Social Thursdays competitions, the Opening and Closing Day competitions and the Captain's Day competition.

THE SUNDAY DIEHARDS is available for ladies who want to play 9 holes of golf.

You do not need a handicap to play.

The ladies meet at 2.00 p.m. on Sundays and play on the non-designated course.

The lady golfers meet throughout the year. You just turn up and play with whoever happens to be there. This is an ongoing friendly competition that anyone can enter. The starting time in December / January is 1.30 p.m. This is ideal for beginners but all lady members are welcome!

BOARSHEAD LEAGUE is a 9-hole competition suitable for handicap and non handicap players.

Summer & Winter play varies. See notice board in Ladies Locker Room for further details.

START AND END OF SEASON - The season starts at the beginning of April and normally closes early in October. For the past two years we have started and finished the season with a **Club Texas Scramble**. Anyone can play - handicaps are not required.

CAPTAINS DAY - is usually in May / June on a Saturday and is a non-counting competition.

BI-ANNUAL MIXED GREENSOME WITH THE SENIOR MEN – This is held in May and in September. All ladies, regardless of age, who hold a handicap, can put their name down to play in this fixture. There is usually a light lunch after the game and prize giving.

WINTER PLAY - We play through the winter too. Tuesday tee times are available, as well as Saturday tee times. No list goes up on the board, but should you decide to come up to the club there is usually somebody around to play with.

WINTER RINGER COMPETITION - There is a Winter Ringer Competition operating all winter, from October to March. No handicap is required. Notices go up about this competition at the beginning of October.

WINTER LEAGUE – During the winter months (from close of qualifying season October to March – consult notice board for dates) we run 2 Winter League competitions (both non-qualifying / non-counting). The format is stableford and your 4 best cards are used to determine a winner.

EXCHANGE OUTING - We also have an exchange golf outing each year. This is usually in the form of a course exchange. Everyone is eligible to play regardless of handicap. The exchange golf outing is a non-counting competition, but there is a trophy which is presented to the winner.

All information about handicaps, Supplementary Scores, the 9 Hole Competitions and the Sunday Diehards can be found on the notice boards.

Ladies Counting Competitions

Ladies weekly competition day and other events

LADIES COMPETITION DAY

Ladies competition day is on a Tuesday but alternative day competitions are played on Saturdays throughout the season as far as possible (occasionally this is **not** possible - See enclosed 'Entering & Playing in Tuesday Competitions & Saturday Alternative Day Competitions' and 'Rule of Play').

9-HOLE LEAGUE (COUNTING COMPETITIONS)

These 9-hole league competitions allow players to maintain a handicap without playing in 18-hole competitions. You are required to play in three 9-hole competitions to keep your handicap. The Ladies 9 hole League will run on the same date as most of the Ladies 18-hole competitions during the season (any changes will be posted on the Ladies notice board).

The 9-hole players will be drawn to play at the end of the 18-hole players and the 9-hole players will play the first 9 holes of the designated course. Prizes will be awarded at the end of the season, based on the best average of three best scores from your total 9-hole competitions.

See Entry Procedure for information on how to enter qualifying competitions.

9-HOLE WEEKLY MIXED MEDALS

Commencing Monday 10th April 2017, we will also be running a 9-hole weekly medal for both ladies & gents. You can enter any day, at any tee time (tee time being available). This competition will run from Monday – Sunday. Results will be done on the Monday am.

Further details will be available on the website.

SUMMER RINGER

The Summer Ringer operates on a Tuesday / Saturday Alternative Ladies Competition Day and you **must** have a handicap to take part in the Summer Ringer.

MUCKHART LADIES OPEN COMPETITIONS - The Ladies Section organises the following Open events:

- Senior Ladies Open Greensome in May
- Ladies Tri-Am Competition in June
- Ladies Open Greensome in August

Details can be found on the notice board / fixture list / website or on the locker doors.

Details of 'Open' competitions for other clubs are filed in a folder on the desk in the Ladies Locker Room.

ANNUAL PRIZE GIVING DINNER

The Ladies Annual Prize Giving Dinner takes place after the end of the golf season, either late in October or early in November.

LADIES AGM

The Ladies AGM is held in November.

CHRISTMAS COFFEE MORNING

The Christmas Coffee Morning is a 'Bring and Buy Sale' held in December.

Most of the dates for the above events can be found in the Fixture List.

Entering & Playing in Ladies Counting Competitions

Weekly Tuesday and Saturday alternative day

❖ Entering a Tuesday Competition or Saturday Alternative Day Competition including 9 Hole League (Counting Competitions)

- 1) The alternative Saturday competition is played after the Tuesday competition
- 2) If entering the 9 hole competition – **please state this intent when registering**

Names to be submitted to the shop by phone or by person, or by on-line booking system (see separate instructions) by **Sunday evening** prior to any Tuesday / Saturday competition. Please indicate whether you are playing in the 9 Hole League.

❖ Competition Tee Times:-

Tuesday	Saturday Alternative
From 9.00 am to 9.41 am	From 9.40 am to 10.00 am
From 11.00 am to 11.30 am	From 12.00 pm to 12.10 pm
From 1.00 pm to 1.30 pm	
From 5.00 pm to 6pm (May to August only)	

Please note choice of time. Play will be in threes. Please note that times not booked by ladies playing in the alternate day competition may be filled by gents.

❖ Tee Off Times

The draw will be made by The Pro Shop on a Monday morning. The draw will be available on Monday afternoon from the Pro Shop, the Ladies Locker Room and will be available on MGC website.

❖ Registering your intent to play

Before you go out to play your game, register your intent to play by registering on the computer outside the lounge in the clubhouse and then collect your competition card from The Pro Shop. (Failure to register signifies that you have not taken part in the competition and your score will be deleted from the computer).

❖ LATE ENTRIES

If you have not entered the competition in time for the draw, you can play as a 'Late Entry'. (See Page 15 for instructions)

❖ Collecting your Scorecard on the day of the Competition

You must collect a scorecard for the designated course from The Pro Shop. Ensure your card shows your NAME, AND ALSO THE NAME AND DATE OF THE COMPETITION

❖ On completion of your game

- Please ensure your card is **SIGNED BY YOURSELF & SIGNED BY YOUR PLAYING PARTNER** (Marker)
- **Failure to have your card signed will result in disqualification**
- Enter your score into the touch screen computer outside the Lounge and **place your card in the box on the right hand wall next to the computer** (All NIL Return cards should also be placed in this box)
- If the computer is not working, continue to put your card in the box
- If you are playing for 'Handicap' please ensure you mark 'FOR HANDICAP' on your card

LINDA DONEGAN– HANDICAP SECRETARY

Draw Procedures & Returning your Card

Weekly Tuesday and Saturday alternative day

- **The Draw will be made on a Monday morning** by The Pro Shop (See separate instructions on how to enter competitions).
- **Entering on the Day of the Competition (Late Entry)**
A player wishing to enter the competition on the day of the competition must check with the Shop that there is a space at the end of the draw and request her name is added to end of the draw sheet.

Please be aware that on some occasions there may not be enough 9 hole players to play together. In this situation two 18 hole players will play with and mark a card for the 9 hole player, who will finish her game at the 9th hole. If there are three 18 hole players left at the end of the draw, then the 9 hole player will play last along with the last drawn of the 18 hole players. The other two 18 hole ladies playing before them will wait for the last 18 hole player at the 9th green, so she can join them for the remainder of the 18 hole competition.

- **You cannot change your time slot after the draw has been made.**
A player having entered a competition and who has been given a specific tee-off time **CANNOT CHANGE** to another time slot **AFTER** the Draw has been made. Players must adhere to the time allocated to them. On the day of the competition, adjustments may have to be made to the draw if players cancel and pairings have then to be re-arranged.

The committee has decided that there is one exception to this rule. If all players drawn to go out at one particular time slot decline to play, leaving one person with no-one to go out with, then the player can play at a later time providing a space is available.
- **Saturday (Alternative Day) Games**
A player who is unable to play on a Tuesday, can play on the following Saturday provided they have not already entered and been drawn in the Tuesday Competition. Players must register their intention to play in the Saturday Alternative Day on the previous Sunday prior to the Draw being made.
- **IT IS AGAINST CLUB RULES TO PLAY IN A CLUB COMPETITION OUTWITH THE DESIGNATED COMPETITION TEE-OFF TIMES. FAILURE TO COMPLY WILL RESULT IN AUTOMATIC DISQUALIFICATION FROM THE COMPETITION.**
- **Withdrawing from the competition**
If you are unable to play, please make every effort to ensure that your name is withdrawn from the Start (Draw) Sheet by phoning The Pro Shop and contact your playing partner.
- **Returning your card on day of the Competition**
Failure to return your card on the day of the competition, even if you have entered your score on the computer, and failure to sign your card or have it signed by your marker will result in automatic disqualification from the competition and an increase of 0.1 to your handicap.
- **NIL Returns**
If you play and have a NIL RETURN, you can key in 'zero' at every hole to register an N/R on the computer, sign and submit your card and an increase of 0.1 will be added to your handicap. HOWEVER you can elect to 'no return' at a particular hole(s) but continue to mark your card and submit it as normal. Dependent on how the rest of your play is, you may avoid your handicap increasing. Your card however, will not be included for the competition of that day and should still be marked N/R. PLEASE REMEMBER TO LEAVE YOUR CARD IN THE BOX BESIDE THE COMPUTER.
- **SGWM (Scottish Golf Women's Medals)**
The committee may not impose a draw (specific time of play) on SGWM medal. Players can play at any time on the designated medal day and with anyone defined in local rules book as an acceptable 'marker'. An acceptable marker is someone who has or has had a handicap (male or female).
If a lady wishes to only play in SGW Medals, there is no requirements for them to pay the £25 competition fee.

Linda Donegan, Handicap Secretary - January 2017

Registering your intention to play in a competition via the computer outside the lounge

- tap the screen to wake it up
- swipe your loyalty card or type in the first few letters of your surname
- sign in by confirming your name
- follow the options on the screen
- a message "*you have been signed in*" appears
- please exit the touch screen

IMMEDIATELY FOLLOWING YOUR GAME

- To input scores :
 - tap the screen to wake it up
 - swipe your loyalty card or type in the first few letters of your surname
 - sign in by confirming your name
 - tap score entry
 - tap competition
 - tap on the course you have played (see important note below)
 - input your score at each hole
 - confirm your total score
 - exit from the touch screen

Details of Trophy Competitions

Conditions and format

<p>CHAMPIONSHIP SALVER Best of 2 (gross scores) out of 3 Qualifying Rounds in Stroke Play. Best 8 from Qualifying Rounds / play off in Match Play – Scratch</p>
<p>BRONZE TROPHY 21 – 36 Handicap Best of 2 (gross scores) out of 3 Qualifying Rounds in Stroke Play Best 8 from Qualifying Rounds / play off in Match Play – Scratch</p>
<p>SEAMAB QUAICH 2 Qualifying Round Handicap in Stroke Play / both rounds to be played / Net Scores. Best 8 from Qualifying Rounds / play off in Match play –Handicap</p>
<p>WINDYRIDGE CUP Singles / Knockout / Match Play (Full difference between handicaps)</p>
<p>FIREHILL CUP Greensomes/ Knockout / Match Play (CONGU greensome handicapping applies)</p>
<p>HALLEY TROPHY Singles (50 years +) Knockout / Match Play (Full difference between handicaps)</p>
<p>COULTER SHIELD Singles (60 years +) 2 Rounds Handicap / Stroke Play / Net scores Best 2 round counts. Play over two consecutive weeks. Use current handicap not the round 1 handicap (unless it's the same).</p>
<p>KATE HAMILTON ECLECTIC Best Eclectic score over eclectic competitions over 3 courses</p>
<p>JESSIE LORIMER TROPHY One round Stroke Play (Handicap)</p>
<p>DAVINA PETTIGREW TROPHY Greensome (CONGU greensome handicap applies)</p>
<p>DOROTHY COX PRIZE One Round Stroke Play for 29 – 36 handicappers</p>
<p>MILLENNIUM JUG 3 Rounds Handicap Stroke Play / Aggregate / Net scores (All 3 rounds to be played)</p>
<p>STABLEFORD CUP Most points scored in a counting Stableford competition</p>
<p>ELIZABETH STEWART TENTACLE TANKARD One Round Stroke Play</p>
<p>CRABBIE CRYSTAL CUBE TROPHY Most improved player of the season</p>
<p>JOHN CAIRNS CENTENARY TROPHY One Round Stroke Play</p>
<p>PINK RIBBON TROPHY One Round Stableford competition</p>
<p>MUCKHART MEDAL WINNERS FINAL Open to all Silver & Bronze Scottish Golf Women's Medal Winners One round stroke play (1 Silver / 1 Bronze Winner)</p>

Adverse Weather / Lack of Daylight

Procedure

The following action shall be applicable in the interest of the Health and Safety of staff, members, visitors and the general public should adverse weather conditions exist or threaten, or light is poor.

RESPONSIBILITY

The responsibility of closing/ opening the course and sounding the horn shall be in the first instance be the greens staff, or in their absence the Shop or Club Steward.

THUNDER/ LIGHTNING

To alert players already on the course to the hazard, a horn shall be sounded – 3 blasts every two minutes – whereby players should proceed to the Clubhouse.

The Board of Directors, 2010

SUSPENDED PLAY DURING COMPETITION

In the event of play being suspended by an official, players must mark their ball before leaving the course.

If play is suspended for a prolonged period of time by lightning or course conditions 2 members, minimum, of the Committee (including either a member of the Handicap team or the Lady Captain) must decide whether to continue play, cancel, delay or abandon the competition and this decision can only be made in relation to the situation on that day. If no committee member is available on the day players must liaise with the Club Shop and greens staff.

If play is resumed after a delay, the Pro Shop will ensure that competitors who had not started will have preference on the 1st tee.

Ladies Committee, 2016

Supplementary Scores

Purpose and procedure

Supplementary Scores provide additional opportunities for the return of scores for handicap purposes by players in all categories. Maximum 10 per year.

How Do I Enter / Return a Supplementary Score

Checking in and returning Supplementary scores can ONLY be done via the touch screen of the computer outside the entrance to the lounge. Supplementary scores can be for 9 or 18 holes. Supplementary rounds are qualifying for handicap purposes and hence all scores cards must be signed by both the player and the marker. The words Supplementary Score and the date must appear at the top of the score card in addition to the player's name. All players must check in before playing golf, and following their game, immediately input their scores into the touch screen before putting their score cards in the box to the right of the touch screen.

To check in :

- tap the screen to wake it up
- swipe your loyalty card or type in the first few letters of your surname
- Sign in by confirming your name
- from the options on the screen, tap supplementary score.
- A message "you have been signed" in appears
- exit from the touch screen.

IMMEDIATELY FOLLOWING YOUR GAME

To input scores :

- tap the screen to wake it up
- swipe your loyalty card or type in the first few letters of your surname
- Sign in by confirming your name
- tap score entry
- tap competition
- tap on the course you have played (see important note below)
- input your score at each hole
- confirm your total score
- exit from the touch screen

Note :

The list of courses is quite extensive. There are some 'redundant' courses listed and these should be avoided. To get your desired course you may have to scroll down. Choose from the following list of course. It is expected that the yellow (for Gents) and red (for Ladies) tees of the course of the day are used.

For 9 holes

2015 Arndean red
2015 Naemoor red

For 18 holes

Arndean / Cowden red
Arndean / Naemoor red
Naemoor / Cowden red

Away Scores

- Every handicap golfer in Scotland has been allocated a lifetime ID number which will enable them to register on the CDH website, track their progress and also to ensure that all away scores have been recorded.
- All NEW Muckhart members will receive their new ID number from the Club Secretary
- **Although most results from other clubs are notified to your home club automatically, it does remain the player's responsibility to ensure all away scores are recorded**
- There is an 'AWAY SCORES' FORM available on the ladies desk in the Ladies Locker Room. Please record your away scores where necessary and place your card in the box to the left hand side of the social notice board (See notice).

Handicap Categories

For Lady Golfers

Category	Handicap
1	5 or less
2	6 to 12 inclusive
3	13 to 20 inclusive
4	21 to 28 inclusive
5	29 to 36 inclusive

Matchplay Competitions

Guidelines

➤ There will be **NO CHALLENGER**

➤ There will be **NO EXTENSIONS***

***EXCEPTIONAL CIRCUMSTANCES**

An extension **MAY ONLY BE CONSIDERED** for the **FINAL ROUND** of the competition, **AND** only in exceptional circumstances. The Captain, Vice Captain and the Handicap Secretary will have the final decision.

➤ **Course Closure** - In the event of the course closure due to adverse weather conditions, or when in the interests of health and safety of the competitors, play has to be suspended, play will then resume from the point where play stopped. The ball should be marked and reference points taken. Rule 6.8 applies. The tie must be completed as soon as possible after such an event. If the tie still to be completed is outwith the timescales allowed, then it must be played within 5 days of the date specified on the competition sheet.

➤ It is the responsibility of **BOTH** players to ensure that the correct handicap difference is applied for the match.

➤ In the event of the match being tied after 18 holes, **SUDDEN DEATH** will apply.

Before you play

Competitions or casual play

- Use the computer outside the lounge to register for any Qualifying Competitions
- Everyone **must report** to the Starter in the Shop before teeing off.
- You are **not allowed** to start at the 1st / 10th on the Cowden without permission from the Starter
- Please see the notice on the notice board to that effect.

Ladies Locker Room

Notice boards, Information and Lockers

- The main notice board is on the right of the door as you enter the Ladies Locker Room. Draw for weekly competitions and notices for future events, knockout competitions, details of League Matches and important communications can be found on this board.
- The notice board above the desk area is for handicap information, competition results and notices.
- The board behind the door is for communications from **Scottish Golf**
- The 'Social' notice board to the left of the locker room (between the two metal boxes), gives information from the Social Conveners on any events and information from the House Conveners.
- On the locker doors you may find information regarding the Opens and Exchange Outing, plus anything else that we cannot find space for on the notice boards.
- The desk houses the folders – the Ringers, the Opens Flyers, the Minutes, Supplementary Scores Register, Away Scores Forms, ringer cards etc. It also has 'Rules of Golf' publications, the CONGU handbook on the unified handicapping system and a First Aid Kit.
- The lockers – there are a limited number of handbag lockers for everyday use. Please contact the Lady Captain if you are interested in hiring a locker.

Practice Areas

Use and restricted times

The layout of the practice area with yellow markers and blue flags was specifically designed for use when training the Juniors on a Thursday evening, during which time the practice area is closed to general use.

During the remainder of the week the yellow markers will be sited at the west of the practice area behind the Professional's shop. Some flags will be positioned as target areas. All golfers using the practice area must play off from the yellow markers away from the car park in one direction, as presently laid out.

Consideration is being given to improving the facilities of the practice area.

Board of Directors, March 2009



Club Staff

Catering, Bar, Greenkeeper and Professional

Club Catering:	Val & Iain Whyte
Bar Steward:	Marc Foster
Head Greenkeeper:	Colin Russell
Club Professional:	Brian Leishman

MGC Tel Number : 01259 781 423

PRO SHOP Tel Number : 01259 781 493

RULES FOR THE USE OF BUGGIES ON THE COURSES

Any person wishing to use a buggy must first obtain permission and comply with the rules laid out below:-

- 1A Competitors aged 65 and over are permitted to use a buggy in all Competitions. This is subject to availability and the user must have a valid Driving licence, third party insurance and must also sign a declaration as to their agreement to these Rules.
- 1B Competitors aged 18 – 64 must produce a current Medical Certificate in order to use a buggy in Competitions in addition to a current driving licence and third party insurance. They must also sign a declaration as to their agreement to these Rules.
- 2 Buggies will not be allowed on the Courses if the Greenkeeper deems that that the weather/ground conditions are unsafe or that damage to the Courses could be expected.
- 3 Whenever possible buggies should travel in the light rough and follow any signage regards routing.
- 4 Buggies must not be taken on to the teeing area.
- 5 Buggies must not be taken inside the white markers at the greens or within 5 yards of any bunkers.
- 6 Great care must be taken when negotiating slopes or banks. Buggies should never be driven across slopes and where possible an alternative route should be used. If necessary the buggy should be driven up or down a slope.
- 7 Any breaches of these Rules will result in permission for the use of a personal buggy being withdrawn.
- 8 Great care must be taken when negotiating the road crossing between the 1st and 2nd plus the 8th and 9th holes on the Arndean Course, and also when crossing any of the bridges over the burns at the 6th hole on the Naemoor, and the 10th and 18th holes on the Cowden Courses.

The Board of Directors
July 2014 (Updated)

CONGU Greensome Handicapping

Greensomes

Calculate the handicap for each pair as follows:

$$(Lower\ handicap \times 0.6) + (higher\ handicap \times 0.4)$$

If the handicaps in the pair are equal, then use half the combined handicaps. The lower handicap pair then give strokes to the other based on the full difference between the two handicaps. i.e. difference of 0.4 no strokes given, difference of 0.6 one stroke given.

NEW ENTRY PROCEDURE FOR LADIES COMPETITIONS

There are 3 different ways of entering Ladies' competitions:

- 1) By phoning The Pro Shop and requesting your name is put into a particular time slot for the competition.
- 2) By visiting The Pro Shop in person and requesting your name is put into a particular time slot for the competition.
- 3) By booking a Tee Time on line (via HowDidiDo). See separate instructions for entering on line.

The deadline for entries is the Sunday before the Tuesday and Saturday competition. Entries can be taken up until the Shop closes, or online up to 10.00 pm.

The Pro Shop are doing the draw on behalf of the ladies.

On the Monday morning you will receive an email confirming your time or alternatively you can phone the shop for your time slot.

The Draw will also be shown on Muckhart GC website, and will also be displayed on the Ladies Notice Board.

All players must register their intention to play by swiping their card on the computer and collecting their competition card from The Pro Shop.

Linda Donegan, Handicap Secretary

How Do I Enter a Medal, Stableford or Team Competition On Line?

This process may be used for weekend competitions for Ladies and Gents, and Ladies Tuesday competitions.

You require a 'How Did I Do' account for this facility. Log into your HowDidIDo account and on the right hand side click on 'my clubs'

Then, click on 'start sheets' on the left hand side of the screen.

A list of events is given. Click on 'Name of the Competition' you wish to enter.

You will then be given several time zones.

'**zone 1**' appears by default. Click on the time zone required (if it is not time zone 1). The number of spaces still available will be shown. If there are spaces in the required zone, click on 'add booking'

Clicking on your chosen zone will allow you to check that your name is in the correct zone.

You can now come out of HowDidIdo. You will receive an email confirming your booking.

Once the cut-off time has passed (see below), a random draw will be made and your time will be e-mailed to you. The draw will be posted in the club house and on the website.

Cut off times : Gents : Thursday 22:00 Ladies : Sunday 22:00

This system is new to us all, so please bear with us if something goes wrong.

Apologies in advance if things do not go as planned.

As there are plenty of un-used slots in the medals at present, if things do go wrong you will always get a game.