



MINEHEAD & WEST SOMERSET GOLF CLUB

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MINUTES OF THE MANAGEMENT COMMITTEE MEETING HELD ON MONDAY 14TH NOVEMBER 2016 5.30 P.M.

PRESENT: Stephen Kaye (SK) Chairman; Alan Bissell (AB) Treasurer;
Tony Bowden (TB) Competitions; Jenny Holland (JH) Lady
Captain; Mike Shortland (MS) Bar & Social; Jayne Fulwell (EJF)
Premises; Dorrien Bickerstaff (DB) Captain; David Chidgey (DC)
Seniors Captain; Alan Ridgway (AR) President; Phil Bowden
(PB)

IN ATTENDANCE Ros Chidgey Minutes.

1. APOLOGIES Lesley Davis (LD) Lady Vice Captain; Dean Bradwell (DeanB)
Competitions & Handicaps; Graham Wells (GW) Course
Manager

2. AGREE MINUTES

Minutes 10 September 2016 Approved

3. SECTION REPORTS

3.1 Course Report – See report

It was reported that there will be a diversion on the path by the 18th due to work taking place by the Environmental Agency to repair the coast path. EJF informed the committee that there were concerns from members of staff regarding the rabbit holes on the course. DB had spoken to J Bickerstaff in the Pro Shop and feels that the holes on the 9th 10th and 11th should be filled in. EFJ to organise a sign for the 1st Tee and notices put up in the club house. EFJ also asked about an on-going equipment replacement programme, AB to discuss this with Rob re the budget next year. SK asked for a business plan. It was agreed that the greens committee will be incorporated with the captains committee. TB wondered if there could be deliveries of land-fill earlier than next spring to allow for some work by the 6th green needed due to the removal of the trees from this area.

SK asked as GW would be unable to attend some MC meetings and also had problems walking the course it might be a good idea to ask GW if he needed some assistance, SK would ask GW.

3.2 Bar and Social – see report

MS reported that there were some problems getting the pricing right and DB suggested that someone who runs a restaurant could be brought in to assist with the costing. It was suggested that now the quality has gone up the prices should go up for match meals. MS and AB have some of the forms filled in for the costings on functions.

It was noted that some of the problems were due because the costs have not gone up since 2014/15 but salaries had.

MS reported that there were 19 days in December with nothing going on although it was pointed out that all the Fridays and Saturdays were booked.

MS questioned the money received from the Seniors Interclub challenge and the committee requested a balance sheet for this function. AR was most insistent on this matter. At this point SK opened a letter from the Seniors which enclosed a cheque for £500 towards the refurbishment of the men's changing rooms. Due to further discussion the Senior Captain walked out of the meeting.

PB stated that all the money raised on the Saturday Fund raising day was accounted for.

The committee were informed that some matches were being put on the BRS system which might include a meal but the information was not getting through to the kitchen.

AB felt that it was important to include the green staff in the Monday meeting and he would invite Rob to attend.

MS has received complaints that members are walking into the kitchen and felt this needs to be stopped. It was agreed that an e-mail would be sent to members.

JH informed the committee that the Ladies section had donated a microwave and a plate stacker to the kitchen instead of donating any money towards the men's changing rooms. JH also reported that on the Friday Evening Function the cooker blew and for health and safety reasons the piece of flooring which is missing needs to be replaced. MS to get the electrics checked and sort the flooring.

Lastly JH reported that the only person signing on to the till behind the bar was Menna and this needs to be corrected as if there was a problem no one would know who was serving.

The insurance claim on the missing money is still on-going. It was agreed that there were still issues to be addressed but receipts now are being stamped, but unfortunately the bar door is still being left open when staff are not behind the bar, it was suggested that a self-closure be fitted to the bar door. EJF to organise.

3.3 Premises – see report

EJF reported that the outside store was finished. Plans in place for refurbishment and help would be required to move the lockers. EJF has received one quote and awaiting further quotes. JH asked if a letter had been received from Cliff Day regarding the provision of lockers for the changing-rooms. SK to contact Cliff Day. The committee requested EJF to provide a time frame for the work. £1277 .00 was raised on the fund raising day which brings the total to approx. £5,000. DB will check the locks for the lockers in the outside store.

Somerset Gas have been to look at replacing some of the pipe work for the heating and EJF awaiting a quote.

Regarding Marketing, adverts will be placed in various local papers with offers on membership/winter warmers. Faye has agreed to attend a meeting re Hinkley.

3.4 Captains reports

DB reported problems with members and a letter sent regarding behaviour asking for an apology, a letter was received from the member. The letter contained an apology by the member and this was accepted by the committee.

A complaint had been made regarding a possible infringement of the rules. As this affected one of the MC he was asked to leave the room whilst the facts were discussed. After a full investigation and also referring to the ruling by the R&A the committee decided that the prior result was correct and therefore there was no further action to be taken. The committee's decision is final and will not be reviewed again. This closes the matter. There is no further right of appeal.

Presentation night – DB trying to get some entertainment.

DB informed the committee that there were no club ties available and felt that one should be given to all joining members.

DB asked whether there would be any money coming to repair the damage to the side of the 6th and 7th fairways damaged during the dredging of the dyke.

DB congratulated the Seniors and the Fund Raising day. A letter was received from Graham Walsh thanking the Management Committee for their co-operation.

PB mentioned that the Buchanan cup only had 48 teams and there should be 64, letters to go out to different clubs earlier next year.

AR stated that club matches had been lost due to the club taking part in the Avalon league.

JH asked if in the Open Week a green fee would be needed it was suggested that PA was asked.

TB apologised to the captain for the loss of some knockout sheets.

3.6 Financial Report – see report

AB reported that the summary was not as bad as forecast at the beginning of the year – Green fees were good, subscriptions approx £1,000 - £1,500 down, Bar/catering – bar down a little this month, catering showing signs of beginning to hold (wages more under control). Course – machinery breakdown due to aging machinery. Rob given ideas on replacements.

AB reported that due to continued effort by JF the club had received a significant sum of money for repayment of VAT on green fees (checks still on-going regarding this). The committee expressed their gratitude to JF for this work.

AB said that it was still necessary to look to covering next year's expenditure from the income. A list of the proposed subscriptions for next year were handed out to the committee for perusal ready for discussion at the next meeting.

The committee agreed to put out feelers regarding a general manager and a job description.

6. DATE OF NEXT MEETING

Monday 5th December 2016 5.30 p.m.