



MINEHEAD & WEST SOMERSET GOLF CLUB

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MINUTES OF THE MANAGEMENT COMMITTEE MEETING

HELD ON WEDNESDAY 1ST FEBRUARY 2017 3.30 P.M

PRESENT: Stephen Kaye (SK) Chairman; Alan Bissell (AB) Treasurer;
Jenny Holland (JH) Lady Captain; Kay Lockett (KL) Bar &
Social; Jayne Fulwell (EJF) Premises; Alan Ridgway (AR)
President; Graham Wells (GW) Course Manager; Lesley
Davis(LD) Lady Vice Captain; Dorrien Bickerstaff (DB) Captain

IN ATTENDANCE Ros Chidgey Minutes.

1. APOLOGIES David Chidgey (DC) Seniors Captain; Phil Bowden (PB) Past
Captain; Tony Bowden (TB) Handicaps/Comps & Vice Captain

2. AGREE MINUTES

Minutes 5 December 2016 to be amended and approved

3. SECTION REPORTS

3.1 Course Report – See report

GW reported the rabbits and mole pest contractors have targeted Thursday 9 February 2017 to do first clearance, this might change depending on weather conditions. GW has completed a business plan and circulated it regarding green-keeping needs.

3.2 Bar and Social – see report

KL reported that the NYE event had made a profit of approx £400 with the Pie and Mash night making approx £147. KL stated that there was more attention being paid to the stock and staff was paying more attention to detail. SA has supplied a spreadsheet and is working with KL and Georgie. All the kitchen staff are working better as a team. SK extended thanks to KL for all the work being done. AR asked about the situation re the franchising of the Bar and Catering. SK stated it was still being looked at but it would have to be a contract to suit all parties. JF had a discussion with KL re the Coffee Machine and has been in touch with the company who supplied it and is awaiting further information.

3.3 Premises & Marketing – see report

JF has had a quote for the external door in the Ladies Changing Rooms which is for £1,500 and she is seeking a further quote to compare the prices. The water heater in the kitchen is to be sorted the same week as the work to the heating is done.

JF informed the committee that some emergency lighting work needed to be carried out and was done at the cost of £400. The quote for the complete work in the Men's Changing Rooms, to include new cubicles, new vanity units, replacement WC's, update the showers area and replace all the showers, down lighting re-tiling and new screens, the changing area to have the plaster removed, tanked and re-plastered, a false ceiling with down lights plus and extractor fan (all included except WC's) £13,000 not including safety flooring. Work to be started 26th March, quote to include flooring and windows as well approx £15,000 with lockers and benches approx £23,000. SK asked if all were in agreement for this to go ahead. All agreed. SK asked JF to produce a written outline of works with a deadline and a penalty clause for the work to be carried out. GW asked that the design of the lockers be looked at as some members preferred lockers in the club house rather than in the shed. JF said she would get quotes for amended design to include some full size lockers and report back. KL informed the committee that the lights in the kitchen needed diffusers fitted, KL to talk to an electrician.

Marketing – report issued – no further questions.

It has been decided that the money for the Open Week is to go into a central pot as there was a need to cover the money spent on advertising; SK stated this was down to the Captains committee. SK asked that we would be involved in a Group Passport with a number of local Golf Clubs working together, Enmore, Taunton & Pickering, Oake Manor, Possibly Cannington, Vivary, and Minehead, for marketing. This is an England Golf initiative. It was agreed by all to proceed with this.

3.4 Captains reports

DB to sort menu out for the Annual Dinner and would also like a band rather than disco. Advertising/invitations should be in place by the 8th February. NYE went well as did the last club night. The match with the Celts and Sassenachs had to be cancelled due to lack of support. The Captain's Winter Four Ball going well. DB said that it was important for the Open Week to know the chain of command. DB suggested that due to exceptional health issues a member had not been able to play since September and suggested some of his fees should be reimbursed. AB to deal with this giving a refund to the end of March. DB asked if it was possible to get a collapsible score board to replace the present one which was difficult to move and store. JH asked if the ladies could have their Monday tee times re-instated. SK could see no problem with this but it was a matter for the Captains' Committee. JH spoke to CB regarding the plants and CB took JH into the office. SK asked to write to CB.

3.5 Financial Report – see report including attached financial statements (provisional)

The VAT refund on green fees and resulting fees to KPMG has now been paid and a rough calculation has been made of the net amount available to the club although there might be further tax implications. The information is now ready to be passed on to the members. SK to put information in the newsletter. SK also asked that more information be shared with members.

It was agreed by all that monthly financial information would be published on the website every month from now on. AB asked if it was possible to change the accountancy year to the 31st March, in line with the subscriptions. This would have to be taken to the AGM and a change of date agreed.

AB asked how or who deals with offers or any special offers of membership/promotions. It was agreed that the marketing group deal with this and subsequently reports to the management committee.

4 A.O.B.

SK/AR to ensure all the relevant notifications posted up ready and prepare together for the AGM.

SK asked about the Somerset Golf Union meeting and was informed that John Perkins usual represented Minehead. SK said we need 3 nominees; he would be willing to be one candidate. DB to report back after the Past Captains meeting. Minehead-golf-club.co.uk emails – SK has set one up for AB and is happy to set up a club e-mail for the rest of the committee, this would be to receive only and they would not be able to send using this e-mail address.

Increasing income to the club, green fees would be going up and Marketing is making every effort possible. Infill would be an obvious one.

AB has by some good strong negotiation managed to save £4,000 using the same broker but a different insurer when the insurance was renewed on the 1st February. JF asked if there was any news on the rates and SK stated that they were due to be fixed by the 31st March.

DATE OF NEXT MEETING

Wednesday 8th March 2017 3.00 p.m.