

MINEHEAD & WEST SOMERSET GOLF CLUB

MINUTES OF THE MANAGEMENT COMMITTEE MEETING

HELD ON MONDAY 1 FEBRUARY 2016 AT 6.00 P.M

PRESENT: Paul Fullbrook (PF) Chairman; Alan Ridgway (AR) President; John Fulwell (JF) Treasurer; Phil Bowden (PB) Captain; Graham Wells (GW) Course Manager; Jayne Fulwell (EJF) Premises; Dorrien Bickerstaff (DB) Competitions & Handicaps; Jenny Holland (JH) Lady Captain; Tony Bowden (TB) Competitions.

IN ATTENDANCE Steve Archer (SA) Bar Manager; Ros Chidgey Minutes.

1. APOLOGIES Phil Arbourne (PA) Past Captain; Lesley Davis (LD) Lady Vice Captain.

2. AGREE MINUTES

Some alterations required before minutes agreed. – see matters arising.

3. MATTERS ARISING

3.1 Item 5 – Two sentences starting at “This arrangement would work” and ending “from 1 April 2017 was unanimously agreed” needs to be removed. JF to liaise with Faye Barringer-Capp (FBC) on all alterations to minutes before agreement.

3.2 TB informed the Committee that Graham Walsh had requested the Seniors join the proposed Senior Avalon League and the club pay the entrance fee of £25. Home Matches to be played on a Wednesday where possible. The Committee asked TB to go back to Graham Walsh and state that all members of the Club over 55 should be invited to play in these matches not just members from the Senior Section.

3.3 JF is still awaiting the outcome of the Business Rates Relief from the West Somerset Council and stated that it could be at late as March before this information was available.

3.4 DB informed the Committee that he had ordered the Captain’s Jacket from Harvey Jones at a cost of £168. PB stated that he had been informed the cloth used is running out and will have to be changed in the future.

4. SECTION REPORTS

4.1 Captain

PB reported that the Captain's Winter 4 Ball had started with week one being rained off so pushing the competition back a week.

There was still a match to arrange against the Ladies Section and would also like to play a match against the Warreners and Seniors but this could work as a MET going out in a 3 ball.

It is also necessary to arrange a meeting with the Past Captains to agree DB's Vice Captain.

4.2 Course Management

See attached Report – GW reported that he had received some complaints from members about the condition of the course but it was considered that under the circumstances the course was in a good condition. GW stated that if areas became unplayable Robert Barrett would close off sections. PB stated that green fees had been good due to other courses being closed and visitors were pleased with the condition. JH asked if a ball in the rough on the bank surrounding the greenkeepers area (now mostly NOT GUR) and in standing water could be dropped without penalty? GW gave the answer that it could be dropped if the ball itself was in standing water or if water rose around the welts of shoes in taking stance. GW not convinced that the rabbit controlling was working and he was going to talk to the people dealing with it.

GW is working with Lynch to answer yet another question from the Environment Agency the answer to which is required in order to help Lynch to obtain a Permit to bring in the required volume of landfill to fulfil our planning permission.

4.3 Handicap

TB stated that it had be difficult to get players for the Celts V Sassenachs match on the 23 January and suggested a break in the Winter 4 Ball Competition as members find it difficult to play in two matches at the week-end. PB said that there had been 18 playing and 16 dined, he thanked Kay Luckett and Ros McGuire for serving the food and thank the kitchen for an excellent meal. DB informed the Committee that unfortunately Jayne Webber's name had been removed from the entry form for the Tipper Trophy and the draw had to be re-done.

4.4 Treasurer

See Report -

The November Accounts were out and it was looking likely to breakeven. December figures were due in the next couple of days.

The next important date for reports and list of trophy winners availability was the 19 February and the Accounts to be approved was the 29 February as the AGM was on the 26 March, and the reports needed to be out two weeks prior to the AGM.

JF informed the Committee that the Insurance cover had been renewed at an increased cost and he was looking at the electric costs. JF had not heard from Trevor John regarding the grant application.

TB asked whether any memberships had resulted from visitors due to their home course being closed. JF reported that some new members had registered.

4.5 Juniors

Janet Handley is the point of contact for the juniors and would like to know what budget she is allowed and is it purely for Minehead Schools. She asked would the budget cover costs for Jordon and George. JF stated there was a small fund for payment of expenses and PF suggested that DB and TB contact Janet Handley. TB asked the committee to agree Courtesy of the Course for George Hampshire as he was helping with the juniors, this was agreed.

4.6 Premises

See Report

EJF proposed changing all light bulbs in clubhouse to Long Life Bulbs, this to be over a period of time and could save approx 18% in lighting costs. Hi-tech Drains have been requested to survey the drains in the Ladies Locker Room at a cost of £100 and EJF would like the survey to include the Men's Locker Room.

The Locker Shed ceiling is fallen down and needs to be repaired EJF to e-mail members to let them know the Committee are aware of the situation and reviewing it. TB asked whether any qualified members could look at the situation, Jayne to e-mail the quote she has already out to Committee Members.

It was agreed that the purchase of the new tables for the lounge area should go ahead at the cost of approx £1000.

4.7 Catering

EJF informed the committee that there was a new member of staff in the kitchen on a guaranteed 30 hours a week.

It was proposed a slight increase in the Bar Staff/Emma's wages in exchange for losing a week's holiday, this has been agreed.

It was noted that staff had not been taking holidays TB stated that he felt holidays should be taken and not paid. PF suggested the holidays be booked on a Year Planner and Staff members made aware that they must take it or lose it. Offer to go to all staff including ground staff. JF asked for it to be agreed in principle, TB/GW to work out the implications for the Grounds staff. Agreed for the Clubhouse Staff.

4.8 Lady Captain

JH will not be presenting a report as it is included in the News Letter to all members.

5. EQUALITY

See Report

TB's views are that the Equality Acts are there to protect Ladies, Elderly and Disabled. AR stated that we were look at this due to 8 members of the club; JF said that the club needs to work towards a policy on Equality or he feels an EGM could be called. PF requested a small working party should deal with this; JF has a sample policy to forward to TB. PF to email members concerned to attend a meeting.

6. STAFF STRUCTURE

TB informed the Committee that he had requested information from a member of staff which was not forthcoming and when he asked again he received an abusive e-mail from the member of staff concerned. JF proposed that the staff member concerned be spoken to— It was agreed that AR would do this.

DB asked whether there were job descriptions for members of staff and also where staff inductions were carried out when a new member of staff started work. It was agreed that when there were functions on in the clubhouse the kitchen would not be closed for 3 days again.

7. AGM Posting – Positions

There are various vacant positions on the Committee and the lists need to go up in the Clubhouse. JF informed the committee that he would not be standing again as Treasurer. JF to talk to PA to deal with the postings. EJF suggested the committee actively look for a replacement Treasurer.

8. ANY OTHER BUSINESS

8.1 PB asked about the slabs on the putting area and offered to pay for extra slabs to extend the table areas outside and the amount there at present were not enough. GW and PB to discuss this matter.

8.2 SA asked who was looking after the Opens as they were not on the Web Site. The club had been approached by other clubs regarding putting the posters in a brochure, at the cost of £65, this did not appear viable. JH to contact Sandra Atkins to email Ladies posters to SA.

8.3 John Bickerton and Ian Read suggested members be allowed to book fortnightly instead of weekly due to high usage by visitors. JF felt that the Pro Shop should be asked not to book visitors before 10 a.m. and special deals should be last minute bookings.

9. DATE OF NEXT MEETING

Monday 29th February 2016 at 6 p.m

DB sends apologies for this meeting