



MINEHEAD & WEST SOMERSET GOLF CLUB

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MINUTES OF THE MANAGEMENT COMMITTEE MEETING HELD ON MONDAY 5 DECEMBER 2016 5.30 P.M

PRESENT: Stephen Kaye (SK) Chairman; Alan Bissell (AB) Treasurer; Tony Bowden (TB) Competitions; Jenny Holland (JH) Lady Captain; Kay Lockett (KL) Bar & Social; Jayne Fulwell (EJF) Premises; Alan Ridgway (AR) President; Graham Wells (GW) Course Manager. SK extended a special welcome to KL on an interim basis covering the Bar & Social

IN ATTENDANCE Ros Chidgey Minutes.

1. APOLOGIES Lesley Davis (LD) Lady Vice Captain; Dean Bradwell (DeanB) Competitions & Handicaps; Dorrien Bickerstaff (DB) Captain; David Chidgey (DC) Seniors Captain; Phil Bowden (PB) Past Captain

2. AGREE MINUTES

Minutes 14 November 2016 Approved

3. SECTION REPORTS

3.1 Course Report – See report

GW reported that the Environment Agency may take longer than originally thought and will be back in the spring.

DB and JB are happy to fill in some of the rabbit holes, SK asked why the rabbit shooting and ferreting was not going as fast as GW would like and GW confirmed he was going to chase this up. GW is not producing a business plan at present but AB will be given an up-to-date list of all the equipment and if there was a complete rollover plan it is estimated at £30K per year. AB is hoping to put the budget together this month.

3.2 Bar and Social – see report

MS has resigned as Bar and Social Member and KL has taken over on an interim basis. 80 people attended the Paul Merson evening at a cost of £50 a head, estimated £600 made on the raffle and estimated £1600 on the Auction. AR stated that the downside was only 20 golf club members attended.

It was suggested that due to various sections running events at the club it would be helpful if each section could give AB a copy of their end of year accounts.

KL stated that she needs some time to check how meals and events are priced in kitchen. As far as staff are concerned there must be applications and references. JH asked why there appeared to be a lack of cohesion between clubhouse staff, she also queried the price paid for stock takes. These stock takes are carried out on a monthly basis.

3.3 Premises & Marketing – see report

EJF is still waiting for quotes on the men's changing rooms.

The cost of the original cleaning contract was suppose to be £8,000 per annum EJF has now contracted a new firm who are due to clean five days a week. Phil Arbourne kindly cleared

the blockage at the halfway house and water has been left to help flush the toilet and keep it clear.

Once again the heating had broken down in the clubhouse – EJF is waiting for a quote from Somerset Gas.

With regard to marketing EJF is looking to have a family open day and perhaps identify some slack times on the golf course like Sunday afternoons and arrange for new members/beginners to play then.

EJF heard that Premier Inn wish to use the upstairs facilities for training. It is suggested that EDF workers have a country membership if their permanent residency is away from the West Somerset Area. AB questioned this and SK stated that the amount of free time in this area would be limited. EJF asked what offer could be made and SK stated that the offers need to be kept simple. Country membership offer was agreed by the majority of the committee, AB and GW opposed this proposal

3.4 Captains reports

DB not available

JH informed the committee that the ladies needed a new board in the entrance for the 125th celebration trophy and the cost would be £360 + VAT. AB suggested that the club paid this.

3.5 Competition & Handicaps

TB stated that at the Captains' committee meeting on Friday all the opens had been organised and Graham Walsh will be getting the posters ready for going out to all clubs. It was reported that a club member is constantly parking in the hatched area and this causes problems with other members trying to get out of parking spaces. AR as agreed to have a word with this member.

TB reported that there were problems with the Buchan consolation plate due to eligible players not signing up to play in time, this has now been addressed.

AR has suggested that DB is asked whether he is continuing to help with the Comps and Handicaps and SK agreed to write to him.

3.6 Financial Report – see report

SK asked for the Business Rates and Water Rates to be separated.

JH questioned the catering budget and AB stated that the problem was staff paid on an hourly rate and due to four week/five week months.

EJF said that we should look at purchasing new tables/chairs for the dining area to save on the costs of laundry.

AB to have a meeting with SA regarding the cost of hire, asking for a decent deposit which should be paid up front and a signed contract.

AB had presented the committee with a list of proposed subscriptions for 2017 and SK asked if there were any questions. EJF thinks some subscriptions were going up too much and an adjustment was made. AB to post the list on the club notice board.

With regards to members unable to play due to ill health, AB suggests it should only be applicable over three months and this was agreed. It was also agreed to bring in a joining fee of £150 and a rejoining fee. The lockers and buggy storage rates were also passed.

4 A.O.B.

General Manager: TB stated that it was obvious a GM was needed and this would need to be someone who was accountable. SK is to do a job description and send it to the committee members by e-mail. AB stated that if this does not happen we would need another office assistant. Committee members will look at the JD and send comments by return to SK.

TB said that the Turkey Trot on the 18th had a Society booked in and it needed to be checked that all the tee-times were being used.

5. DATE OF NEXT MEETING

Monday 6th February 2017 3.30 p.m.

SKaye