

# Social Networking Policy

**This policy is for Members, Staff and any persons or business connected to Haverhill Golf Club Ltd.**

The policy applies to any website where you can publicly post a comment via social networking websites for example Facebook, Twitter, YouTube, blogs, online forums and other websites that enable feedback.

## **General guidelines:**

- If you would not make comments directly or indirectly to someone at Haverhill Golf Club Ltd, a Club Member, a member of Staff or anyone else connected to the Golf Club, then please do not say it online.
- If you see something online relating to Haverhill Golf Club Ltd, a Club Member, a member of Staff or anyone else connected to the Golf Club that is inappropriate, please bring this to the attention of the Club Manager or a member of the Main Committee.
- If you make comments on social network sites about Haverhill Golf Club Ltd, its Staff or Members, think about what you are writing, as it may be considered to be the view of Haverhill Golf Club Ltd.
- Comments posted may be potentially damaging to the reputation of the Golf Club and depending on the nature of these comments, could result in disciplinary action being taken against the person(s) responsible. Such comments could also be in breach of Data Protection (ie confidential financial information, personal details, or security), the Equality Act and Fair Treatment (bullying and harassment).
- The Disciplinary Committee has the authority to suspend or remove membership. An Appeals procedure is in place, please refer to the Rules Section 4 in your Club Diary for further information.