



DURHAM CITY GOLF CLUB

**JUNIOR SECTION GUIDE
2015**

CONTACTS

JUNIOR LIAISON OFFICERS (JLO)

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MISSION STATEMENT

Durham City Golf Club will: -

- ☑ Promote junior golf within and outside of the club.
- ☑ Maintain a structured junior section, which will provide a welcoming environment for juniors to thrive.
- ☑ Place minimal restrictions on all aspects of junior membership.
- ☑ Provide basic and advanced coaching as required and include a system to monitor achievement for all abilities including new golfers and non-members.
- ☑ Follow all child protection guidelines and policies.
- ☑ Promote golf in local schools.

TIMES OF PLAY

The junior times of play are as follows, with or without an adult member:-

- ☑ No game to commence between 5pm and 6pm Monday to Friday, unless permission has been obtained from the professional or a member of the committee.
- ☑ Play may take place on a Saturday/Sunday at any time except where there are competition and then on those occasions play may commence after 3.30pm or in the case of a timed draw one hour after that draw.
- ☑ **Play may commence outside these times provided permission has been obtained from the professional or a committee member.**
- ☑ During the winter a time sheet is employed on Sundays. These time sheets are posted in the club house on Friday evenings 9 days prior to play. Junior times of play are still applicable on this time sheet.

GENERAL RULES OF PLAY

Please observe rules of etiquette, particularly with regard to the **safety of fellow golfers and to slow play**. In order to maintain your course to a high standard, you must at all times ensure-

- ☑ Divots of turf are replaced
- ☑ Pitchmarks on greens are repaired
- ☑ Bunkers are restored after play from them using provided rakes.
- ☑ All litter is placed in the bins provided.
- ☑ Course notices and direction signs are obeyed.

SAFETY

In the interests of junior safety would all juniors keep away from the railway lines on the 12th and 13th holes. It is against the law to climb the fence to look for a lost ball. Juniors are also asked to be extra careful in the area of the river which boundaries the course along the 3rd, 4th, 5th and 6th holes.

UNDER 11's

Due to health and safety requirements and child protection guidelines children under the age of 11 are not permitted to play on the course unless accompanied by an adult. Juniors over 18 years old will be partnered with any under 11year olds who are competent enough to play in competitions.

THE DRESS CODE

The Club is a traditional club and respects the history of the game whilst holding modern values.

All players are encouraged to be smartly and acceptably dressed at all times whether on the Course or in the Clubhouse.

The Club retains the right to refuse use of the facilities if this or other rules are not adhered to.

On the COURSE

- ☑ The Club insists all players be smartly dressed at all times when on the Course. A strict dress rule is applied on the course and members are requested to take responsibility for and inform their guests of the dress rules prior to play.

☒ All players are advised that the following items of clothing / dress are **NOT** permitted to be worn on the course at any time:

- **ALL** blue denim clothing
- Cargo / Combat trousers
- T-shirts / Vests
- Track / Shell Suits
- Football/Rugby shirts
- Football or Beach style shorts

ALL types of shirts, including turtleneck, **MUST** be tucked into trousers/shorts at all times and must **NOT** be worn outside waistbands.

Trousers or tailored shorts (above knee length) may be worn on the Course.

Knee length socks or sport socks **MUST** be worn with tailored shorts.

In the CLUBHOUSE

Whilst the Club operates a relaxed dress code in the clubhouse all members and visitors are encouraged at all times to wear smart casual clothing that is considered acceptable within the environment. Members are requested to take responsibility for informing their guests of the Club's dress rules. The Committee retains the right at their discretion to request anyone wearing clothing deemed unacceptable leave the clubhouse immediately. In the absence of any member of the committee, the Club Steward will act on their behalf. Certain attire is considered unacceptable for the environment including football / rugby shirts, vests, caps, work wear, ripped / torn jeans and waterproof clothing worn on the course. The Committee retains the right to insist on a certain level of dress for official functions/presentations.

MEMBERSHIP BAG TAGS

Membership bag tags should be fixed to your bag at all times. You may be asked to leave the course if a ranger cannot confirm your membership.

BALL CHUTE SYSTEM

The club employs a ball chute queuing system on the first tee. When all members of your group are present on the first tee, only then are you permitted to put a ball into the chute.

JUNIOR NOTICE BOARD

The junior notice board is located at the far end of the downstairs corridor next to the rear entrance of the club house. The notice board is used to display specific junior information throughout the year such as competition entry sheets, result sheets, tuition details and handicaps. It's in your own interests to keep yourself informed of events happening in the section.

MEMBERSHIP CARDS

Membership cards are issued for use to access doors front and rear of the clubhouse. They can also be used as a prepayment card for use behind the bar for discounted purchases of food and drink.

LOCKERS

A small number of lockers are available for rent at the club. These are allocated on a first come first served basis. Currently all of our lockers are taken and there is a waiting list. Anyone who wants to be considered for a locker should contact the Honorary Secretary in writing and their names will be added to the list.

JUNIOR COMPETITION RULES

Juniors are encouraged to enter junior competitions to improve their performance and lower their handicaps. These are also a great way to meet other juniors of varying abilities and help increase the enjoyment of the sport.

☒ Entrants to competitions must obtain an official handicap.

☒ The maximum handicap is 28 for boys and 36 for girls unless otherwise stated.

☒ The entry fee is £1 each

MEN'S AND LADIES COMPETITIONS

- ☒ Junior boys can enter men's competitions other than 'majors' provided they have an official club handicap of 20 or less. The club committee may however restrict entry to such competitions if it is felt necessary. This would be stipulated in the conditions of entry.
- ☒ Junior boys must have an official club handicap of 12 or less to enter major competitions except for the Winter League. In the case of the Winter League junior boys can enter, provided they have an official club handicap of 20 or less.
- ☒ In the case of men's and ladies medals and fourball competitions, juniors must have at least one senior player in their match, i.e. three juniors cannot play together in a medal.
- ☒ Junior girls must have an official club handicap of 36 or less to enter ladies competitions.
- ☒ Junior girls must have an official club handicap of 20 or less to enter the Tate Trophy and Mary Vine Trophy.
- ☒ Any sweep money won by an under 18 year old must be claimed while accompanied by a parent or carer.
- ☒ Juniors are not permitted to win alcohol as a prize in a competition.

Note: It is the player's responsibility to ensure they are eligible to play in Men's or Ladies competitions.

HANDICAPS

Golf is the only sport where players of unequal ability can compete on a level playing field thanks to the handicap system. We encourage juniors to obtain handicaps as a way of monitoring their progress and skill levels. To obtain a handicap all you have to do is play with a member who has a handicap, fill in 3 cards and have them signed. Then put the cards through the committee room door marked 'junior handicap' and a handicap will be assigned and displayed on the junior notice board.

At Durham City the maximum club handicaps allowed for juniors are as follows:

- ☒ Boys and girls under 11 years up to 54 h'cap from red tee markers.
- ☒ Boys and girls under 16 years up to 36 h'cap from yellow tee markers for boys and 40 h'cap from red tee markers for girls. These handicaps will be adjusted by the club as required.

CONGU handicaps are 28 maximum for boys from the white tee markers and 36 maximum for girls from the red tee markers and will be adjusted in line with the CONGU handicapping system.

JUNIOR ORDER OF MERIT

A nett order of merit will run across 12 competitions this year. Any junior who enters 6 of the 12 comps will be eligible and will receive a prize at the junior presentation evening.

COMPETITION SHEETS

Entry sheets for club, county and county golf society are posted on the junior notice board. Club competition sheets will be posted at least 2 weeks prior to the competition. **It is the responsibility of competitors to ensure they add their name to entry sheets before the closing date.**

Result sheets for each competition will be posted shortly after completion.

2015 JUNIOR COMPETITION DATES

This year's competitions, dates and formats are:

Competition	Date	Format	Order of Merit Qualifier
Junior stableford	4 th April	singles stableford	Yes
Junior Patrons	18 th April	adult/junior 4bbb	
Junior Calcutta Cup	starts May	singles matchplay	
Norman Hodges	25 th April	singles medal	Yes
Dave Shillitto Trophy	17 th May	singles stableford	Yes
Allen Ramsden	3 rd May	4bbb stableford 3\4 allowance	
	6 th June	singles medal	Yes
Park Commercial			
Hutton Salvors	20 th June	singles stableford	Yes
Captains Prize	27 th July	singles stableford	Yes
Joe Schofield Cup	15 th Aug	singles medal	Yes
Junior Championship	19 th July	36 hole gross singles medal	Yes
Neil Davison Cup	8 th August	singles stableford	Yes
Junior Open	31 st August	open singles stableford	Yes
Park Commercial Cup	24 th Mav	singles stableford	Yes

PRESENTATION EVENING

All junior trophies are presented to winning juniors at the club presentation evening at the end of the season. All juniors and parents are welcome to attend.

CADDIES

Adult caddies are not allowed in any junior club, county or county golf society competitions.

(Also please note that Adults must remain at least 20 yards from competitors and must not provide any advice or coaching during any competitive match)

DURHAM CITY GOLF CLUB JUNIOR TEAM

The junior club team consists of 5 members who are picked on merit by the junior captain to represent the club. The Mick Henderson trophy is presented to the player who collects most points in the season. The team uniform is provided by the Junior Section and it must be worn for all team games. Prospective team players are required to sign the code of conduct for junior team players.

FIRST AID

A first aid box is located in the professionals shop. The club's Professional and Steward are qualified to administer first aid.

RULES OF ETIQUETTE

Etiquette is a code of rules for behaviour on the golf course. You won't be penalized for having the wrong etiquette, but if you violate a rule in a tournament you'll be pretty embarrassed.

Some people are stricter than others are when it comes to correct etiquette. In most cases your friends won't care if you violate some of the etiquette code. But if you want to compete in tournaments or play on the club's team, you must obey the following:-

Here are the basics:

- ☒ before swinging a club or making a practice swing, make sure no one is behind you.
- ☒ Let the player who has the honour (lowest score on the previous hole) go first on each hole.
- ☒ Don't talk, move, or stand close to the player who is playing a shot.
- ☒ Wait till the group in front of you is out of range before playing a shot.
- ☒ Let faster groups play through. Keep pace of play moving. Don't spend too much time reading a putt or looking for a lost ball.
- ☒ Let smaller groups play through since they generally play faster than larger groups.
- ☒ After hitting a shot from a bunker ensure you use the rake to fill in footprints and any divots.
- ☒ Repair all ball marks and divots! This is very important (you should repair two ball marks on every hole in addition to your own.) as the condition of a course will slowly deteriorate otherwise.
- ☒ The flagstick should be replaced properly on completing each hole.
- ☒ When you're taking a practice swing, try not to take a divot, especially on the tees.
- ☒ On the putting green, avoid stepping on the line of other players as that is the line of their putt.
- ☒ Don't throw clubs or swear. This never looks good and you will lose the respect of other players and members generally.

WHAT'S IN YOUR BAG

Balls	Tees	Ball Marker	Sun block	Scorecards
Drink	Rulebook	Pencil	Waterproofs	Golf clubs
Snack	Glove	Marker pen	Hat	Towel
Umbrella	Pitch reparer	Mobile phone for Emergency use only		

MOBILE PHONES

Mobile phones may be taken onto the Course but may only be used for emergency purposes only. Any other use is **not** permitted. Mobile phones should be **switched off** at all times whilst on the course except in case of emergency. Members and visitors are politely requested to have their mobile phones on **SILENT** mode within the Clubhouse and receive or make any calls away from the bar and restaurant area. Juniors are encouraged to program the professional shop and clubhouse telephone numbers into their mobile phones for use in such emergencies.

GOLF ACADEMY COACHING

Durham City Golf Club's junior academy begins each year in early April on Saturday mornings at 10am, and will continue weekly throughout the year until September. Junior golf academy training is primarily for pre handicap golfers who wish to try the game although no juniors will be turned away if they have a handicap. The sessions cost £2 each and refreshments are given out. Anyone interested should contact Tom Cranfield in the pro shop on 0191 3780029 for more information.

JUNIOR MEMBERSHIP

Junior membership is open to any young golfer by completing an application form. There are no joining fees or interviews for juniors. Membership fees are due on November 1st of each year.

Costs of annual memberships for 2015 are:

- ☑ Under 11 £40
- ☑ Under14 £70
- ☑ Under 18 £100
- ☑ Student £140 (in full time education)

Junior membership automatically transfers into adult membership when applicable.

CHILD PROTECTION

Child protection is taken very seriously at Durham City Golf Club. Procedures are in place to ensure guidelines recommended by the English Golf Union and CiG (Children in Golf) are met. All club members and officials involved with children have attended child protection training and will have cleared CRB (criminal record bureau) checks. The clubs Child Welfare officer will ensure these checks are up to date and is responsible for junior welfare at the club. The club child protection policy is reviewed annually and is displayed on the club notice board and club web site.

PERSONAL DETAILS

All juniors and parents are required to fill out a player profile/consent form, photographic consent form and a junior code of conduct form which should be renewed yearly. These forms are available on the club web site and will be sent out with annual subscriptions. Parents are asked to inform the club welfare officer of any changes, especially telephone numbers, emergency contact details and any current medical conditions. It is essential these details are current and correct at all times.

JUNIOR CODE OF CONDUCT

- ☑ This code of conduct has been written to make sure that all young golfers at Durham City Golf Club know the standards of behaviour expected of them when playing golf or attending coaching. It helps the volunteers, coaches and staff at the club look after you and make sure every young person is able to enjoy their time at the Club. Repeated violations of the code will put junior membership at risk!
- ☑ Treat all other golfers, whether adult or junior with the same respect and fairness you would like them to show you
- ☑ All golfers should be able to participate in golf without fear of ridicule, harassment or restriction. Uphold this value in all that you do.
- ☑ Demonstrate fair play on and off the course. Respect differences in gender, disability, culture, race, ethnicity and religious beliefs between yourself and others
- ☑ Challenge discrimination and prejudice

- ☒ Look out for yourself and the welfare of others
- ☒ Do not engage in any irresponsible, abusive, inappropriate or illegal behaviour
- ☒ Challenge behaviour that falls below the expected standards of the club
- ☒ Speak out if you are concerned about anything, your own needs or the needs of others
- ☒ Be organised and on time
- ☒ Do not leave the club following a coaching session, match or competition without the knowledge and permission of the Junior Organiser or person in charge
- ☒ Follow the club rules and dress codes
- ☒ Listen to the junior organiser and other representatives of the club and comply with their requests. They have your best interests and those of the whole group in mind.
- ☒ Demonstrate the highest standards of behaviour at all times
- ☒ Advise the junior organiser or coach of any medical conditions which may affect your standard of play
- ☒ You must not:
 - ☒ Consume alcohol or illegal and performance enhancing drugs
 - ☒ Smoke
 - ☒ Use foul language
 - ☒ Engage in sexual behaviour
 - ☒ Gamble (e.g. on gaming machines)

PARENTS INFORMATION

Durham City Golf Club expects parents / carers to

- ☒ Encourage your child to learn the rules and play within them.
- ☒ Support your child's involvement and help them to enjoy their sport.
- ☒ Encourage fair play
- ☒ Help your child to recognise good performance, not just results and applaud the good performances of all competitors
- ☒ Always accept official's judgment and decisions graciously.
- ☒ Never punish or belittle a child for losing or making mistakes.
- ☒ Never force your child to take part in sport