



**3.0 Day to Day running of competitions.**

- 3.1 The Captains to organise and arrange competitions within their allotted competition tee times. Organise working committee’s to run competitions for their respective sections’ and co-ordinate with the Club Manager as and when necessary.
- 3.2 Support all the teams representing the Club and to encourage their participation in league, county and inter-club competitions and fixtures.
- 3.3 Support the promotion and smooth running of all Club competitions, major open events, and Captain’s golf events.
  - The Golf Committee in relation with Working Committee’s to be responsible for organising and arranging where necessary suitable Marshall’s, Ball Spotters, Score Card Collectors and all other personnel as and when necessary.
  - To include the setting up of Prize Tables in good time, including labelling etc., and to ensure the prize fund is kept in line with the Financial Policy of Honiton Golf Club Ltd.
- 3.4 Support the Junior Organiser, if required, in the promotion and running of junior golf competitions
- 3.5 Ensure all activities and expenditure are kept in line and within the parameters as set out in the Clubs’ Articles of Association.
- 3.6 To assist in the preparation of the Trophy Table on Prize Presentation Evening.

**4.0 Analyze competition results**

- 4.1 Analyze the competition results, player’s satisfaction, and variance year on year on the number taking part in the competitions.
- 4.2 Put forward recommendations for competition improvement to Management Board.

**5.0 Communication with members**

- 5.1 Receive from Members comments and suggestions which relate to this Committee and to consider each on its merit
- 5.2 Ensure regular communication to Members of appropriate and relevant information relating to HGC golf activities including publication of minutes, once approved, by this committee, excluding items too sensitive for general distribution

**6.0 Setting and adjusting of Players’ handicaps**

- 6.1 Review handicaps in line with CONGU Handicapping System.

**7.0 Compliance with Club Governance**

- 7.1 It is the committees responsibility for ensuring that decisions are made in line with the Policies and Procedures set out in the Club Governance Manual.
- 7.2 No posters / statements shall be published externally unless approved by Management.
- 7.3 A review of the club governance takes place each November by Management. The Golf Committee can put forward recommendation for changes to be considered at this time.

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7.4 A recommendation can be put forward to the Management Board at any time if it is considered that a change to a Club Governance document is necessary to ensure the professional running of a competition, social event or running of the club.

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