



MINEHEAD & WEST SOMERSET GOLF CLUB

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MINUTES OF THE MANAGEMENT COMMITTEE

Meeting held on Monday 8th April 2019

Present:

- (WJP) W. John Perkins (Club Chairman)
- (GR) Glenn Ross (Club Captain)
- (IG) Ian Gover (Vice Captain)
- (GH) Gill Hurley (Lady Vice Captain)
- (DC) Denis Compton (Course Manager)
- (DB) Dorrien Bickerstaff (Bar / Catering Manager)
- (GB) Gerry Baxter (Business Development Manager)
- (MS) Mike Shortland (Joint Premises Manager)
- (BC) Barry Chaffey (Joint Premises Manager)

Apologies:

- (RS) Ros Chidgey (Lady Captain)

The Chairman opened the meeting at 5.30pm

1. Minutes of the Previous Meeting held Monday 4th March 2019

Passed as a true and correct record of the meeting previously by email

2. Matters Arising from the minutes of the Previous Meeting

- i. Ladies Changing Room renovation agreed to gain new quotes with changes to flooring to carpeted areas with a ceiling figure set. Any additional cost may be subsidised by the Ladies Section funds.

ACTION: MS / BC to re price with carpeting instead of non-slip flooring

ACTION: GH to confirm with RC possible contribution as offered at the previous meeting

3. Chairman's Business

i. Whole in One Golf

WJP had been contacted and met with Whole in One Golf along with GR / Jordan Arnold and Robert Barrett who were offering a service with hole flyovers / app etc in return for selling hole sponsorship. No cost to the club other than regular FOC corporate 4 balls. WJP was aware that several other clubs had adopted this system and would discuss with Worlebury who had adopted the system. GR and GB voiced concern that it may impact on the club ability to drive cooperate revenue and may be of limited actual benefit.

ACTION: WJP to discuss with Worlebury GC and bring back to the next meeting.

ii. **PlayMoreGolf**

WJP had also been contacted by PlayMoreGolf who had proposed their service to the marketing committee.

ACTION: WJP / GB meet with PMG to discuss the possibilities further and understand how it fit into our current membership structure.

iii. **Club Welcome Mats**

WJP had received information from a company who can provide welcome mats for entrance to the club house and bar mats and had received some sample artwork. The committee were positive about the opportunity,

ACTION: WJP to gain quotations.

iv. **Club Flat**

The Club flat had now been vacated and cleaned at the cost of the previous tenant. WJP had concern that 2 months' rent was outstanding and would be pursued to gain revenue due to the club. This was in excess of the deposit held which could not be accessed for 3 months.

ACTION: The flat condition was to be assessed.

v. **Driving Nets**

The matter was discussed and it was recommended that the poles be re-aligned although it was felt some self-regulation should also take place.

ACTION: Poles to be re-aligned.

vi. **Seniors' Club Championship**

It had been proposed that a separate Seniors' Club Championship take place, open to all Members over 55, but perhaps in age categories. It was proposed this take place weekdays in September. All agreed this was a good idea.

vii. **Cleaning Contract**

The previous contract was due to cease on 30th April with the new contractor beginning after that.

4. Reports

i. Finance (AB)

- a. AB presented the February Statement with a small underspend vs budget with March figures available shortly. AB answered questions regarding the 11-month statement of accounts.
- b. AB presented the proposed 2019/20 budget which had been revised to more carefully align with "Dept Heads" who would have budget responsibility. It was suggested that invoicing be signed off by the department head or deferred to the appropriate member of staff in regard to bar / catering and course.

ii. Ladies (GH)

- a. GH raised the moving of the Ladies Christmas dinner in 2018 which had now been scheduled at the end November to avoid Christmas Parties. WJP and DB assured there would be no such clash this year.

iii. Course (DC)

- a. DC reported that planning consent for the licence for tipping had now been granted. With the amount of time it has taken the council to approve we will now seek an extension from 2 to 3 years to maximise the benefit. A meeting to explain the proposed impact to members and answer any questions will take place in due course. DC stated that it may be necessary to deploy additional staff on the green staff to oversee the project as each vehicle will need to be checked in / washed down etc. GR requested a detailed course plan with the areas for development. The Chairman thanked DC for his efforts during this lengthy period of seeing this application through to success.

iv. Premises (MS / BC)

- a. A number of small jobs had been undertaken such as the guttering. A request to move cupboards in the kitchen in order to house a notice board had been received.

v. Bar / Catering (DB)

- a. A number of small issues had taken place with the catering operation which had been dealt with, principally around communication. DB had all in hand going forward.

- b. The Ladies Open day left a shortfall after fewer than booked paid for catering. The matter would be taken up with the Member booking. It was suggested that for all such days that entry fees / catering should be paid in advance.
- c. The opportunity to fill a full-time bar manager post with some responsibility over bookings was discussed and agreed to proceed with.

vi. Captain's Committee (GR / IG)

- a. GR outlined that the Captain's Committee would meeting the Monday following the Management Committee meeting in order to ensure timely communication to the sections. As the April meeting had been postponed allowing for the re-arranged Management Meeting the first meeting would take place in May.
- b. IG outlined the plan for the New Members day on 4th May and asked Members of the MC for their support. 30+ new Members had been invited to participate. It was agreed for the club to fund light refreshments. This day would also be scheduled to play the Hayman Rabbit spilt from the Summer Medal to encourage new members to participate in club competitions.
- c. New scorecards with new local rules and 16th hole as a consistent par 5 were now in stock and would be used as soon as the safety sign was in place on the 15th tee.

5. AOB

- i. WJP said that the post of Club Manager would shortly be advertised and a timeline set to appoint with a small appointment panel in place.
- ii. DB stated he had a discussion with Robert Barrett who had voiced concern about slow play caused by too many players on a Friday. The matter would be discussed with the PGA Professionals although it was felt we need to maximise tee time usage.
- iii. AB raised concern as to our contract with XACT – our H&S company. WJP agreed that he and AB would review the contract as to the value we were receiving from it.
- iv. AB confirmed that our renewed course lease requires 4 trustees, 3 of these to be ratified at the AGM.
- v. AB outlined the timetable to approve the Club Accounts. This must take place at the June 3rd meeting of the MC in order to be printed in time for the AGM,
- vi. MS suggested that we should consider some window cleaning as a number of the windows looked very poor.
- vii. IG had started to refresh areas of the website with GB and asked for feedback from the MC Members. The platform allows only limited scope.
- viii. It was felt by the MC that the painting of Her Majesty the Queen in the dining room be replaced by an up-to-date photograph.

Date of next meeting:

TUESDAY 7th May - 5.30pm

Date: _____

Signed: _____

Chairman