



Bishop's Stortford Golf Club

v14

EQUALITY POLICY GOLF BUGGY MANAGEMENT

Golf Buggies are provided by the Director of Golf, for golfers use, and as part of the Clubs Equality Policy, for those requiring mobility aids. The responsibility for the management of these aids, and associated records, lies with the Director of Golf and his Staff.

The System Of Managing Buggies for Hire Will Include:

- (a) Daily safety checks and associated maintenance.
- (b) Attaching a Buggy Safety Check List to each vehicle to confirm that safety checks have been completed
- (c) Safe storage
- (d) Keeping a record of qualified users and hiring details
- (e) Ensuring the safe use and an understanding of the operating control, by users

The Conditions Of Hire Are:

- (a) The equipment for hire must be booked in advance, particularly those with protective characteristics, needing mobility aids.
- (b) Those having a recognised needs, under the Equality Policy, will be given priority whenever possible, but bookings are made on a first come, first serve basis.
- (c) All hirers must read a copy of the Clubs 'Golf Buggy Conditions of Use', and sign the 'Acknowledgement Form'. This will be kept on record for use when hiring on other occasions.
- (d) Hirers must demonstrate to the Director of Golf or his Staff, an ability to safely operate the buggy before it is used on the course. If the user cannot operate the controls safely, for whatever reason, the hire will be refused.
- (e) Buggies will only be available to all users when course conditions are assessed as safe for their use.

The System Of Managing Owners Buggies Will Include:

- (a) Ensuring owners read a copy of the Clubs 'Golf Buggy Conditions of Use', and sign the 'Owners Acknowledgement Form'.
- (b) Owners demonstrating to the Director of Golf or his Staff, an ability to safely operate the buggy before it is used on the course. If the user cannot operate the controls safely, for whatever reason, the use will be refused.
- (c) Safety checks on 'Owner Users' equipment and registering their insurance responsibilities when first used then annually or when a concern is identified.



EQUALITY POLICY
GOLF BUGGY CONDITIONS OF USE

TO ENSURE THE SAFE USE OF BUGGIES
ALL USERS WILL COMPLY WITH THE FOLLOWING CONDITIONS

1. Buggies must be operated with the utmost courtesy, care and consideration for the safety and convenience of pedestrians and course users
2. Club buggies are designed for a maximum of two persons and can only be driven by persons authorized to do so by the Director of Golf, his Staff or the Secretary/Manager after completing a 'Buggy Policy and Conditions of Use Acknowledgement Form'.
3. Course route signs and instructions warning of potential danger areas, or areas forbidden to buggies, must be followed at all times.
4. Drivers must stop the buggy at blind intersections and proceed with caution.
5. The consumption of alcohol and or the improper use of drugs are not permitted when using a buggy.
6. The vehicle must not be driven on to tees, greens, or the slopes leading up to them, nor within 2 meters of any bunker, ditch or pond
7. To avoid tipping, the vehicle should always be driven straight up or down slopes, and never be driven across them
8. Always check the area behind the vehicle before reversing and always set the parking brake before leaving the vehicle
9. Care must be taken to avoid damage to trees, shrubs and other facilities or equipment on the course.
10. Children under the age of 8 years are prohibited from riding on a buggy
11. Only Juniors age 15 to 17, may drive buggies and then only when supervised by an adult.
12. The Director of Golf or the Secretary/Manager have the authority to prohibit, immediately, any individual from using or being carried on a buggy



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BUGGY HIRE

CONDITIONS FOR USE ACKNOWLEDGEMENT FORM

Any person who operates a buggy on Bishop's Stortford Golf Club Ltd premises is deemed, by so doing, to have the knowledge, training and skill to safely operate the equipment and shall be fully accountable for their actions and consequences thereof.

Name of User: _____

Address: _____

By signing below I acknowledge that:

1. I have read and understood The Bishop's Stortford Golf Club Ltd 'Buggy Management' and 'Conditions of Use' Policy Documents.
2. I have been shown how to operate and drive a buggy by BSGC Staff
3. I have been given the opportunity to ask questions relating to the Policy Documents and the driving of the buggy.
4. I will comply fully with the Policy.
5. I agree to indemnify The Bishop's Stortford Golf Club Ltd against all claims costs and demands made against The Bishop's Stortford Golf Club Ltd arising out of, or in connection with, the use of the buggy operated by me.
6. Where appropriate, I have registered as having 'Protective Characteristics' with the Secretary/ Manager

USERS OF BUGGIES DO SO AT THEIR OWN RISK.

The Bishop's Stortford Golf Club Ltd will not accept any liability for any injury, loss or damage to any individual, the buggy or other property except than that arising from mechanical failure or the negligent use of a buggy by the Club's servants or agents.

Signature of User _____ Date _____

Signature of Director of Golf _____ Date _____



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BUGGY OWNER

CONDITIONS FOR USE ACKNOWLEDGEMENT FORM

Any person who operates a buggy on Bishop's Stortford Golf Club Ltd premises is deemed, by so doing, to have the knowledge, training and skill to safely operate the equipment and shall be fully accountable for their actions and consequences thereof.

Name of Owner: _____

Address: _____

By signing below I acknowledge that:

- 1 I have read and understood The Bishop's Stortford Golf Club Ltd 'Buggy Management' and 'Conditions of Use' Policy Documents.
- 2 I have demonstrated an ability to operate and drive my buggy to BSGC Staff
- 3 I have been given the opportunity to ask questions relating to 'Conditions of Use'
- 4 I will comply fully with the Policy.
- 5 I agree to ensure that my buggy has been serviced and maintained in a safe condition before it is used on Bishop's Stortford Golf Club property.
- 6 I agree to indemnify The Bishop's Stortford Golf Club Ltd against all claims costs and demands made against The Bishop's Stortford Golf Club Ltd arising out of, or in connection with, the use of the buggy operated by me or others, with my permission.
- 7 As an owner, I have lodged with the Secretary/Manager, details of my valid insurance policy to cover the liability of any driver/user of my vehicle, for loss or damage to Club property or injury to individuals to a minimum of £2 million
- 8 Where appropriate, I have registered as having 'Protective Characteristics' with the Secretary/ Manager

USERS OF BUGGIES DO SO AT THEIR OWN RISK.

The Bishop's Stortford Golf Club Ltd will not accept any liability for any injury, loss or damage to any individual, the buggy or other property except than that arising from the negligence by the Club's servants or agents.

Signature of User _____ Date _____

Signature of Director of Golf _____ Date _____