

MINEHEAD & WEST SOMERSET GOLF CLUB

MINUTES OF THE MANAGEMENT COMMITTEE MEETING

HELD ON MONDAY 9 MAY 2016 AT 6.00 P.M

PRESENT: Alan Ridgway (AR) President; Dorrien Bickerstaff (DB) Captain; Alan Bissell (AB) Treasurer; Jayne Fulwell (EJF) Premises; Graham Wells (GW) Course Manager; Mike Shortland (MS) Catering; Dean Bradwell (DeanB) Competitions & Handicaps; Dave Chidgey (DC) Seniors; Jenny Holland (JH) Lady Captain

IN ATTENDANCE: Steve Archer (SA) Bar Manager (for part meeting); Faye Barringer-Capp, Minutes.

The meeting was chaired by AR in the absence of SK.

1. APOLOGIES Stephen Kaye (SK) Chairman; Tony Bowden (TB) Competitions; Phil Bowden (PB) Past Captain

2. MINUTES OF MEETING HELD ON 11 APRIL 2016

The Minutes were agreed and signed by AR.

3. MATTERS ARISING

The Committee required to know the contents of the letter sent by SK to member on 30 April 2016.

A suggestion box was required for the Clubhouse; the Ladies had a suggestion box they no longer used, and would make this available to the Club.

4. SECTION REPORTS

Catering

Separate Report.

Claire Lynch (Claire's Kitchen) started on 9 May 2016 in an advisory role to implement improvements in the Club's catering. It would take 2 to 3 weeks to implement the necessary changes. In addition, Claire would cater for large functions and supply her own staff for these.

Food prices needed to be cleared with MS for discussion with SA. Pricing was to be decided before events with no concessions. Interviews were to be conducted for an additional staff member.

The Cross Country barbeque on 22 July 2016 was to be promoted as open to the public.

There was to be a Clubhouse tidy-up on Friday 20 May 2016 starting at 5pm, followed by the Captain's Cheese and Port evening.

Premises

CCTV – EJF had heard nothing from ADT, but had received information from Coomber Security. It would cost approximately £3000 for three cameras located at the Pro Shop, the 1st tee and outside the Clubhouse, possibly on the 11th tee. EJF suggested leaving the installation until later in the year to conserve finances.

Security – the alarm contract was currently with ADT and the fire security contract with Haven, neither of which was a local company. It was preferable to go with Coomber Security for both when due for renewal.

Fire Protection, Spike Bar – The bar was currently unusable as it had no fire alarm system. Coomber Security had quoted £2000 for this. They had also alerted EJF that there was no fireproof wiring downstairs; converting this would have to be done in stages. The flat did not require a further fire escape. Having the fire prevention work carried out was passed unanimously.

Fencing - It was reported that part of the coast footpath fence had collapsed. The fence was not the property of M&WSGC, possibly the Environment Agency, who would be responsible for repairs.

Water Bill – the bill for September 2015 to March 2016 was considerably higher than for the same period last year. It had not been possible to establish the reason. GJW reported that the taps in the gents changing room did not always automatically switch off, and water could run all night. The flat overflow had earlier in the year run continually for 5 days. It was agreed that FBC would contact Wessex Water again for further advice re usage.

Plumbing – EJF reported that getting quotes for this was proving very difficult other than that supplied by Geoff Brinkman. It was agreed that a proper assessment of the plumbing requirements was needed, and costs to put it right.

Flat Roofs – The work carried out by Ryan Cody-Boutcher in 2015 had been done incorrectly so the roof was still leaking. SA to contact Ryan and arrange for him to resolve this. The flat roof over the Honours Board area was leaking into the Clubhouse and containers had to be placed underneath to catch the water. It was agreed that urgent repairs were required.

Buggy Damage – Ian Read had requested financial assistance for repairs to the golf buggies which had been damaged by vandals. This was refused due to the Club's current financial situation.

Septic Tank – FBC to arrange for Wessex Waste Disposal to empty the tank.

Roundabout – EJF reported that Minehead Town Council were considering levelling the roundabout at the Club entrance to reduce the ongoing cost of maintenance. It was suggested that the Club could put advertising boards on the levelled roundabout. A survey of the kerbs on the roundabout was to be carried out.

Treasurer

AB advised that he was getting to know the Club's accounting systems and the various elements of Club income and expenditure. Catering staff costs were discussed, also increased costs of course fertiliser.

Some 25 people had still not paid their 2016/17 subscriptions. The Marketing Group were going to address this but their last meeting had been cancelled. AB read out the list of members, and these were discussed with some names being removed where a reason was known for their not renewing. It was agreed that FBC would chase up members or raise credits as necessary to clear the outstanding membership list.

Lady Captain

See Newsletter

Senior Captain

See Newsletter

Competitions & Handicaps

DeanB reported that he was getting used to the role and working with TB.

Course

See attached Report.

GW advised that it would now be 9th June 2016 before the Club would know if Planning Permission was to be granted.

Captain

DB advised that he had received a request from SK to establish the costs of various matches; finances coming into the Club needed to be accountable.

£322 had been raised for renovations to the Halfway House via the Captain's Fund.

The Seniors Open on 4 May 2016 was due to contribute £150 to the Captain's Fund.

DB raised awareness of the 'Duties & Responsibilities of the Club Captain' booklet which had been provided to him by a past Captain, but was not routinely being given to incoming Captains. A section of the publication referred to the Captain's Fund, which had been established in 2001. DB was keen to promote the publication.

5. ANY OTHER BUSINESS

There was no further business.

6. DATE OF NEXT MEETING

The next meeting to be held on Monday 6 June 2016 at 6.00pm

The meeting closed at 8.00pm.

Subject: Report
From: M SHORTLAND (mike.jean1@btinternet.com)
To: stevearchermwsgc@gmail.com;
Date: Saturday, 7 May 2016, 21:46

Please find below my report for the month of April.

It has been a difficult time for me as this is not just a case of overseeing the kitchen as I envisaged. There is a great deal of work to be done to get us back to financial stability which will take time and patience. The kitchen needs to be re-organised and re-structured and new systems and procedures implemented.

ACTION PLAN

Claire's Kitchen will start Monday 9th May training our staff in general kitchen management and will also train, organise and implement better practices:
Clubhouse and kitchen opening and closing checks, kitchen cleaning schedule - updated version to include pullouts which will be completed. New kitchen order sheets, holding stock levels and prices of items.
Carvery to be plated meals from first Sunday in June.

FUNCTIONS

Live Music At The Links evening with band Little Betty.
Thursday 19th May - Wake. Claire's Kitchen to produce food.
Saturday 21st May Masonic dinner min. 65 people Claire's Kitchen to produce food and provide staff at her own expense. She may use existing golf club staff and pay them at their regular rate.
Saturday 28th May - Wedding Anniversary. Claire's Kitchen to provide food and staff at her expense.
Friday 20th May - Captains Cheese and Port Evening organised by us.

SALES

Jan £8329.32
Feb £8346.04
Mar £10435.25
Apr £8600.27
TOTAL
£35710.88

The bar continues to flourish under the management of Steve Archer who in my opinion does an excellent job and also oversees the kitchen. We have had numerous meetings and he has put forward his own ideas and been instrumental in improving the catering facility of our club. Should Claire's Kitchen not succeed we will look at franchising.

COURSE NEWSLETTER – APRIL 2016

The landfill saga continues! The Environment Agency in Sheffield have confirmed that Lynch will not receive a Permit to import the totality of non-agricultural waste to fulfil all our plans. Lynch will accordingly apply for smaller scale "U1" Permits to bring in smaller amounts of landfill for each site on the plans as we handle them one by one! Needless to say this will be administratively tedious but at least it will get the job done over the course of the next few years!

Lynch will proceed with this process once we have approval from the County Council for our application for a further 3 year extension to our Planning Permission. This ought to have been a routine application process but there have been 3 objections to our continuing with the plans (two from neighbours in the cottages and one from the Town Council Planning Committee). The County Council have had a backlog of applications which has further delayed the process. Meanwhile we are addressing these objections and the County Council will consider the application in June. Any member requiring further detail on all this will be welcome to talk to me.

In the continuing absence of landfill income we will address certain course maintenance issues as best we can. Accordingly we will continue the work to get the target practice greens finished. We will also be using sand from the bank on the 18th to refill bunkers. We have already removed the difficult overhangs on the faces of the bunkers on holes 9 and 10 although this a temporary fix and the added sand there needs to settle thereby reducing the tendency of balls to plug. We will also seek to improve some of the paths as best we can.

Meanwhile, Andy Atkins is now helping out part-time with course mowing although the unseasonably cold April has limited grass growth. On the greens the lack of growth has made it inadvisable to start the sprinklers going which will have left them a little dryer than we would wish but your patience with this would be appreciated especially as the Spring season for members complaining about the condition of greens has started as usual!

Many thanks to the members who contributed to fairway divot repair working parties. We will need to keep having these working parties from time to time so any help you can give would be much appreciated.

Graham J Wells

CURRENT STATUS OF LANDFILL APPROVALS

There are two main concerns with which we are dealing:

1) The Club's County Council Planning Permission

Over 3 years ago we received this for the use of non-agricultural waste as landfill on several sites on the course. This permission was granted for 3 years which expired on March 15th. In January John A'Court applied for what he thought would be a routine application for this to be extended for a further 3 years. However, the County Council officer (Bob Mills with whom we are in routine contact now) has informed us that there have been 3 possible objections to this extension being granted as follows:

- (i) Ms Remfry our neighbour in the first bungalow requires restrictions on the number of daily lorry deliveries and their timings as well as action to minimize road mess. We believe we can accept these restrictions and will communicate with her when we are satisfied Lynch can conform to them.
- (ii) Another neighbour, Mark Kemp is against our operation on grounds of disturbance, noise and vibration caused by lorries. I have arranged through Andy Atkins to meet Mr Kemp. On these issues I have also met on the course with Rob Barrett and Mike Highfield the Council's Noise Assessment Officer who has assessed the situation of the bungalows and any disturbance which might be caused to Butlin's chalets near the 5th and 7th tees. On the latter issue we have referred him to Craig Valentine as we believe Butlin's have no concerns.
- (iii) The Town Council Planning Committee have met and recommended that they do not approve our application as lorries may cause extra congestion on the seafront inhibiting access to Butlins! We can answer this one but I (or someone with contacts) need to contact the chair of that committee to reassure them of their concerns.

The County Council have had a backlog of planning applications to deal with and John A'Court has communicated our approval to their request to have until June to make a final decision on our Planning Application Extension during which time we will be working to deal with each objection.

2) A further complication arose towards the end of last year when CJ Lynch together with Roberts informed us that a court judgement in November meant they would have difficulty obtaining a Permit from the Environment Agency to allow the use of the total volume of non-agricultural waste which they would need to deliver to satisfy the complete plan approved by the County Council! (Up to that time approvable but henceforth only the use of quarried materials would be allowed in such volume and at prohibitive expense!) After this was pursued the Environment Agency finally refused the grant of this Permit in February. However, Sean Lynch has informed us that given approval from the County Council for the planning extension they will apply for a "U1 Environment Agency Permit" for each approved site individually as we deal with

each in turn as they each involve the use of a much smaller and approvable amount of landfill. This will be tedious but is a legitimate way of handling the issue, the first site to be dealt with being the 5th tee area.

Thus initially the first task is the resolution of issue number 1) whereupon Lynch can act on issue number 2). The overall situation will be that all being well landfill delivery may begin in September but not before.

Graham J Wells