



Bishop Auckland Golf Club

Land of the Prince Bishops

Contract of terms, conditions and agreement for private use of Lounge and Restaurant area of Bishop Auckland Golf Club

Whenever a request is made to use the above premises for a private function, an organiser is to be nominated who **MUST** be present for the duration of the function.

The organiser must be willing to accept responsibility of the conduct of all guests and attendees during the course of the event and must accept liability to make compensation for any damage caused.

At the commencement of the function he/she must identify themselves to a member of staff in order that the event may begin.

Should the conduct of any guest(s) become unacceptable the event organiser will be approached and asked to deal with the matter to the satisfaction of staff. **Failure to do so will result in the lounge bar being closed and the function being terminated.**

The booking of the lounge includes the private use of the Club lounge and restaurant, the associated toilets and lounge bar; it does not apply to other rooms at the Golf Club.

All external areas form part of a golf Course can only be used by prior arrangement due to Health and Safety legislation

Children are not to be left unsupervised in any other area of the Golf Club and access by children is not permitted to the outside areas of the club due to the close presence of the golf course and neighboring houses.

There is a smoking area provided outside the lounge/restaurant area and is the only area permitted for such use throughout the function.

Bishop Auckland Golf Club is not to be held responsible for personal injury occurring to guest's loss/damage to their property, equipment or personal possessions. Use of the members bar, snooker room or congregating in the corridors is not permitted.

Advertising the event on Social Media is strongly discouraged. It may lead to the event being cancelled and you will lose your deposit.

Bishop Auckland Golf Club is within its rights to charge for any damages etc. to the premises, course or fixtures and fittings.

As the organiser of function on (Date)....., I have been handed a copy of this contract which I have read and agreed to comply with. I have also have been shown the extent of the facilities which are available to our party for the duration of the function.

Organiser Signed: (Please print name).....

Signed on behalf of Bishop Auckland Golf Club: Name:..... Date.....



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Function Booking Form

| | | | |
|---|-----------------------------|----------------------------|--|
| Name and Address: | | Contact Details: | |
| | | Home: | |
| | | Mobile: | |
| | | Email: | |
| Guarantor: | | Guarantor Details: | |
| | | | |
| Function Date: | | Type of Function: | |
| | | | |
| Time of Arrival: | | Number of Guests: | |
| | | | |
| Entertainment: | | | |
| | | | |
| Menu Detail: | | | |
| | | | |
| Special Dietary Needs: | | | |
| | | | |
| Table Requirements, Seating Plan, Decorations etc. | | | |
| | | | |
| Deposit paid: | Total Amount to Pay: | Total for Function: | |
| | | | |
| Client Signature: | | | |
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