



MINEHEAD & WEST SOMERSET GOLF CLUB

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MINUTES OF THE MANAGEMENT COMMITTEE MEETING HELD ON WEDNESDAY 14th June at 6.00 P.M

PRESENT

Stephen Kaye (SK) Chairman; Alan Bissell (AB) Treasurer; Tony Bowden (TB) Captain; Frank McCarthy (FM) Catering, Jayne Fulwell (JF) Premises, Leslie Davis (LD) Lady Captain

1. IN ATTENDANCE. Ingrid Swinburn Minutes
2. APOLOGIES. Alan Ridgeway (AR) President Mark Swallow(MS)Greens
3. AGREE MINUTES: Minutes of the last meeting had been approved by email following the meeting.

SECTION REPORTS.

CAPTAIN'S REPORT (2)

2.1 Access to overflow car park, there could be a possibility of having a ramp, rather than steps. This could be disabled access and there could be extra funds to help with this.

2.2 The Green Staff need to have First Aid certificates and training will be needed.

2.3 The roof of the Greenkeepers shed needs to be mended, this will come under Premises, a base for the wash down area is needed, this could be done at the same time as the base for the driving range.

2.4 Is there Insurance cover for the transportation of fuel, if not, there should be. A Risk Assessment needs to be carried out.

2.5A Machinery Replacement programme should be put in place. What is the best Tax Option, Lease or buy. How is this to be paid for? There should be a meeting which should include AB, TB, SK, MS and Rob Barrett to discuss this.

2.6 Rob Barrett and Pro-shop staff have had a look at the course to assess the bunkers and buggy paths. The new path around the 13th looks good. Work is about to start around the 11th. Can we afford to do 15th, 16th and 17th?

2.7 The rabbit fencing needs some work done to it and extending, it costs around £8 per 5 meters, so not cheap. Although the club has had someone in to net the rabbits there still seem to be too many.

2.8 The lease for the club is due for renewal in September 2018 and it was felt that the rent was too expensive, as the land could not be used for much else. Members who were used to negotiating rents etc. should be approached for help with this.

2.9 The drainage on the 4th green needs redesigning as it becomes unplayable if there is a lot of wet weather.

2.10 An over seeding programme needs to be introduced, how much will this cost, as machinery will be need to be hired to carry out the work.

2.11 There is an over use of the white tees, so, to preserve the tees they will be taken out of use on some days. Pro-shop will let players know when these days are.

2.12 Landfill could be starting soon.

2.13 A 9 hole course will be set up, for use mainly in afternoons for Seniors who cannot manage 18 holes and for beginners. It would be properly measured so that competitions could be run on it and handicaps gained.

2.14 In a recent Competition somebody put in a card with wrong score, he was disqualified. He objected, but, disqualification still stands.

2.15 A members went out to play in the afternoon, he was told if he did he could not play in the Billy Wyne later on, he objected and was rude to Jordon, he has been told to apologise. There should be a Good Governance guide so that in the case of controversy the correct procedure is followed.

2.16 It was thought it was a good idea to get in touch with any other clubs that were founded in 1882, to see if a reciprocal agreement can be reached for members to play on these courses.

COURSE REPORT

This has been covered in the Captain's Report.

PREMISES (3)

3.1 2 quotes for the kitchen roof had been obtained, one for £3,000 and one for £5,000, waiting for another one to come in.

3.2 As reported at the last meeting the boiler has been condemned and must be replaced. Somerset Renewables have quoted £5,700 plus VAT. It is hoped that the new flue will be taken under the floor in the flat to the outside, with the boiler sited in the men's changing rooms as now. New gas pipework is also required as the existing is not satisfactory. It was agreed to go ahead with this quote. There must be a regular servicing of the boiler, can Somerset Renewables do this? How much will it cost?

3.3 It had been agreed to go ahead with improving the drains at the March meeting, £5,000 put aside for this, but, hopefully it will be £3,700 plus VAT. The amount put aside was deliberately higher, because although they had been surveyed, the camera had been unable to get to 2 sections.

MARKETING (4)

4.1 There is a need for a flexible membership for those that do not play regularly. Marketing will send a survey to those not re-joining to ask why they have not re-joined. Work on this is ongoing.

4.2 There will be a Free Family Day on Sunday June 18th. This will be followed up with some group lessons for those attending.

4.3 It was agreed to offer incentives to members for signing up a new member.

FINANCE REPORT (5)

TREASURERS' REPORT

5.1 In January there were 499 members, in June it is 501. The budget was set in January, the club is now £1800 short as we have lost a number of full playing members but increases in categories that pay much less e.g. colts, social. As some members have not paid yet, the budget position may deteriorate further. SK asked why they have not re-joined. Many A1 members had moved away and some moved to social due to health or age. Agreed that marketing would send a questionnaire, when a list is available. There needs to be a push to get more members, perhaps some sort of incentive given to those who introduce a new member. Marketing could look into this.

5.2 How long must a member not be able to play, for health reasons, before a discount can be claimed? At least 3 months. A member has asked the committee to reconsider the policy whereby a member, due to ill health, must be unable to play for over 3 months before subscription credit is given. It was agreed that the current policy will remain.

5.3 A member wants a winter concession as he goes on a Cruise for 3 months in the winter, this has been allowed before, but, will not continue. A reduction concession on the subscription being away from home for a number of months in the winter. As some other members choose to not play in the winter it was agreed that the member will be notified the concession will cease at the end of the current subscription period. It was agreed that no special concessions should be allowed as this is unfair to the rest of the membership.

5.4 Green Fees are down as the weather has been good this winter, players at other courses have able to play at their own course.

5.5 Gent's Changing Room, there had been an over spend of £3,000, there had been extra costs with the plumbing.

5.6 Catering had broken even this last month, but, the bar had not. Deposits for Weddings and Functions would be put on a separate account.

5.7 The seal on the steam oven was leaking, firms to come in and fix it was going to be expensive, but, Georgie had found one that was cheaper. The cost of this had been approved by FM.

5.8 AB asked TB if it was usual for the summer ball to be a captain charity event as it is advertised as such. TB confirmed he has not declared the event to be for his charity.

BAR & SOCIAL (6)

6.1 A report should be sent to all Committee Members, it is similar to the report in the Newsletter.

6.2 Steve Archer and Georgie Everett are departmental Duty Managers and are responsible for the day-to-day operation of the catering department and will attend monthly Budget/progress meetings.

6.3 Any complaints must be reported to the duty Manager so that the complaint can be investigated. The complainant should be informed as to what has been done. The Committee member responsible must be kept informed. Staff must be more accountable for their actions.

6.4 Stock taking must be done on a regular basis, in goings and outgoings accounted for, this includes the odd bottle of wine given as a prize at a charity event.

FLAT

7.1 SA has complained that there are some repairs that need to be done. JF will find out what is needed and get some quotes and show him what is going to be done.

Confidential matter was discussed.

ANY OTHER BUSINESS (8)

None

DATE OF NEXT MEETING

NEXT MEETING Wednesday 19th July at 6.30pm.

