



# KIRKHILL GOLF CLUB

*Founded 1910*

**Greenlees Road, Glasgow G72 8YN**

## **Season 2018**

**Office/Clubhouse/Bar/Kitchen**

Tel. 0141 641 8499

Email: [secretary@kirkhillgolfclub.org.uk](mailto:secretary@kirkhillgolfclub.org.uk)

**Professional**

Tel. 0141 641 7972

## **OFFICE BEARERS**

### **Honorary President**

Mr H Millar

### **Honorary Vice Presidents**

Mr W Perston & Mr D Macleod

### **Captain**

Mrs Carol Downes

### **Vice Captain**

Mrs Danny Morton

### **Past Captain**

Mr Douglas McCandlish

### **Honorary Secretary**

Mrs Jacqui Coulter

Tel. 07557 990602

### **Honorary Treasurer**

Mr John Brewster

Tel. 01698 829946 (home)

### **Team Manager**

Mr Alan Brown

Tel. 01355 226366

## **COMMITTEE OF MANAGEMENT**

### **Finance Sub-Committee**

V. Captain D Morton (Convenor)

Captain C Downes, Treasurer J Brewster,

R Wylie, J McPhillips

### **Food & Beverage Convenor**

Vacant

### **House Sub-Committee**

J McPhillips (Convenor)

**Greens Sub-Committee**

K McHugh (Convenor)

**Handicap Sub-Committee**

A Brown (Convenor)

A McLeish, R Hogarth, I Gleghorn, S Anderson

**Junior Sub-Committee**

J Wylie (Convenor)

**Ladies Convenor**

E Gemmell

**Seniors Convenor**

I Rae

**Child Protection Officer**

E Lowther

**DRESS CODE**

**Clubhouse:**

No team colours  
No beachwear  
No sleeveless shirts (except Ladies)  
No collarless tee shirts or vests  
No tracksuits, leisure suits or shellsuits  
No golfing footwear (except Spike Bar)  
No trainers (except Juniors)  
No outdoor wear  
Mid length tailored shorts only permitted  
Turtle neck / polo neck shirts permitted

**On The Course (includes Putting Green and Practice Areas):**

As per Clubhouse except NO DENIM JEANS  
Proper golfing footwear only (except Juniors under 12 years)

*All members are required to adhere to any alteration to the above dress code.*

# CLUBHOUSE OPENING HOURS

Monday-Friday	<i>OPEN</i> 8.00am
Saturday & Sunday	7.00am

*The Clubhouse will close 15 minutes after Bar closing time*

## BAR HOURS

SUMMER		OPEN	CLOSE
1 <sup>st</sup> April – 30 <sup>th</sup> April	Monday-Thursday	12 noon	9.00pm
	Friday	12 noon	11.00pm
	Saturday & Sunday	11.00am	10.00pm
1 <sup>st</sup> May – 31 <sup>st</sup> August	Monday-Friday	12 noon	11.00pm
	Saturday & Sunday	11.00am	11.00pm
1 <sup>st</sup> September – 30 <sup>th</sup> September	Monday-Friday	12 noon	9.00pm
	Saturday & Sunday	11.00am	9.00pm
WINTER		OPEN	CLOSE
1 <sup>st</sup> October – 31 <sup>st</sup> October	Monday-Thursday	12 noon	7.00pm
	Friday	12 noon	9.00pm
	Saturday & Sunday	11.00am	7.00pm
1 <sup>st</sup> November – 28 <sup>th</sup> February	Monday	CLOSED	
	Tuesday – Thursday	12 noon	5.00pm
	Friday	12 noon	9.00pm
	Saturday	11.00am	7.00pm
	Sunday	11.00am	6.00pm
1 <sup>st</sup> March – 31 <sup>st</sup> March	Monday – Thursday	12 noon	6.00pm
	Friday	12 noon	9.00pm
	Saturday	11.00am	8.00pm
	Sunday	11.00am	6.00pm

Last orders will be 15 minutes prior to closing. Please note the above hours may be subject to change and any changes will be advised.

# CATERING HOURS

## SUMMER

**1<sup>st</sup> April to 30<sup>th</sup> September**

### OPEN

### CLOSE

Monday	CLOSED	
Tuesday & Thursday	10.00am	5.00pm
Wednesday	10.00am	9.00pm
Friday	10.00am	10.00pm
Saturday	7.00am	7.00pm
Sunday	7.00am	6.00pm

## WINTER

**1<sup>st</sup> October to 31<sup>st</sup> March**

### OPEN

### CLOSE

Monday	CLOSED	
Tuesday – Thursday	10.00am	3.00pm
Friday	10.00am	6.00pm
Saturday	8.00am	6.00pm
Sunday	8.00am	5.00pm

Catering will be available on Bank Holiday Mondays from 10.00am until 5.00pm.

Last orders will be 30 minutes prior to closing. If catering required outwith these hours, please contact Mr Gerry O'Raw or Mr Jim Ewing on 0141 641 8499 (bar/kitchen).

# PROFESSIONAL SHOP HOURS

## SUMMER

**1<sup>st</sup> April to 30<sup>th</sup> September**

### OPEN

### CLOSE

Monday-Friday	8.30am	7.00pm
Saturday, Sunday	7.00am	6.00pm

## WINTER

**1<sup>st</sup> October – 31<sup>st</sup> March**

### OPEN

### CLOSE

Monday-Friday	9.00am	4.00pm
Saturday, Sunday	7.30am	4.00pm

# COMPETITION DETAILS – GENTS

## Monthly Stroke Competition

March – last Saturday; April, May, June, July & September – 3<sup>rd</sup> Saturday; August – 2<sup>nd</sup> Saturday; October – 1<sup>st</sup> Saturday

Three Classes – Scratch plus First Class (Handicaps up to 10); Second Class (Handicaps 11 to 15); Third Class (Handicaps 16 to 28).

An award in each class is presented to the player having the lowest net score each month.

Winners in Monthly Competition from September 2016 to August 2017 shall compete in the Medal Finals in September 2017. Scratch finalists shall compete for the Montgomery Cup. The Robertson Cup will be awarded to the player with the lowest net score in the Medal Final.

## Club Championship

The best fifteen aggregate scratch scores from the two qualifying rounds, together with the defending champion go forward to the match play stage for the Club Championship and the Dalziel Medal. If a play-off is necessary to decide any qualifying place, it will take place over 18 holes on the Sunday following the 2<sup>nd</sup> qualifying round. The final shall be over 36 holes on Finals Day.

Juniors who are eligible by handicap to play in Senior Medals may compete in the 2 qualifying rounds. Should they qualify for the matchplay stages, the junior or juniors must make a choice between playing for the Club Championship or playing for the Junior Championship.

## Seniors Championship

Competitors who have attained the age of 60 years on 1<sup>st</sup> May and hold Ordinary and Veteran status are eligible to play in the Seniors Championship. Three qualifying rounds, Spring Meeting, May Medal and June Medal will be played with the lowest aggregate scores from any two rounds shall qualify to compete by matchplay for the Seniors Championship. In the event of a tie for 8<sup>th</sup> place, the usual count-back procedures will be implemented to select the last qualifying player. The final shall be played over 18 holes on Finals Day.

## Alistair Mackenzie Trophy

This Trophy will be awarded to the senior player with the lowest aggregate net score from any 3 of the 6 qualifying, senior only, midweek medals. The qualifying medals will be one per month, running through April to September and open to all category of members with the exception of Country, who have attained the age of 60 years on 1<sup>st</sup> May.

## Semple Trophy

Awarded for the Stroke Play Championship to the player recording the lowest aggregate scratch score over the two qualifying rounds for the Club Championship.

## Lipton Cup

The Sixteen players with the lowest net scores from the Spring Meeting shall qualify to compete by Match Play over one round.

## Marshall Cup & Browning Prize

This will be awarded to the player with the best aggregate of four scratch scores out of the Monthly

Medals over April to September and the Spring and Autumn Meetings.

### **McDonald Trophy & Captain's Prize**

Match Play Handicap.

### **McGavin Rosebowl (Winter Doubles)**

Match Play Handicap – Fourball. Competitors should be available to play on Saturdays and Sundays.

### **McLean Cup**

Summer Greensome.

### **Bryson Cup**

Competitors must be aged 55 or over at the date of closing of entries.

### **Hill-Gibson Jubilee Bowl**

This will be awarded to the player with the best net aggregate in the Spring and Autumn Meetings.

### **James Braid Trophy**

This Trophy is awarded for the best net aggregate, 3 out of 4, over the four monthly medals held in May, June, July and August each year.

### **Rover Trophy**

Match play handicap. Midweek members only.

### **Prizes**

The prizes won during the current year will be presented at the Presentation of Prizes.

### **Ballot**

From April to October inclusive, the ballot for the Monthly Medals, Spring and Autumn Meetings, Lipton Cup, Club Championship 1st and 2nd rounds, will run from 7.00am until 3.00pm.

The ballot sheet will be available both on the notice board located in the Professional Shop and online via Howdido until 12 noon on the second Thursday preceding the competition. Competitors receiving a starting time must report to the starter 10 minutes before their time, failing which they will be disqualified from the competition.

Only members who have not entered the ballot can be allocated any available vacancies in the competition sheet in order of application to the starter.

# COMPETITION DETAILS – LADIES

## **Monthly Stroke Competition (SGU Medal)**

See Fixture List for details. Two classes, Silver and Bronze. An award in Silver and Bronze to the player having the lowest net score each month.

## **Club Championship**

Three qualifying rounds, one in each month of May, June and July will be played and the eight players with the lowest aggregate scores from any two rounds shall qualify to compete by match play for the Ladies' Championship.

## **Bronze Trophy**

Open to handicaps 21-36. Three qualifying rounds, one in each month of May, June and July will be played and the eight players with the lowest aggregate scores from any two rounds shall qualify to compete by match play for the Knox Rose Bowl.

## **Cunningham Cup**

Match play on handicap (handicap capped at 30)

## **Paul Cup**

Stableford competition on Sunday/Monday, April to September (see Fixtures List). The player with the best aggregate of 3 Stableford scores receives the Paul Cup.

## **Margaret Burns Salver**

Open to all ladies aged 50 and over at the date of entry. Match play on handicap.

## **Erskine Rose Bowl**

Stroke play competition. Lowest net score.

## **McRobert Thistle Cup**

Stroke play competition. Lowest net score.

## **Vera Stanfield Trophy**

Stroke Play competition. Lowest net score.

## **Anne Couper Trophy**

Awarded to the player recording the lowest net score from the Club Championship 3<sup>rd</sup> qualifying round.

## **Abernethy Trophy**

Awarded to the player recording the best two aggregate net scores from the three Club Championship qualifying rounds.

## **Two Ball Foursomes**

Matchplay on handicap. Ballot for partners.



## **Ballots**

Time ballots will operate for all Saturday competitions (March to October). The ballot sheet (for competitions with a posting date) will be on the notice board located in the Professional Shop until the second Thursday evening preceding the competition. The ballot sheet for all other competitions will be on the notice board in the Ladies Locker Room until 5pm on the Saturday preceding the competition.

Competitors receiving a time must report to the starter 10 minutes before their allocated tee time, failing which they will be disqualified from the competition.

# **COMPETITION DETAILS – JUNIORS**

## **Junior Championship (Ian Hill Cup)**

Three qualifying rounds will be played and the eight players with the lowest aggregate score from any two rounds shall qualify to compete by match play for the Junior Club Championship.

Juniors who are eligible by handicap to play in Senior Medals may compete in the 2 qualifying rounds for the Club Championship. Should they qualify for the match play stages, the junior or juniors must make a choice between playing for the Club Championship or playing for the Junior Championship.

## **Bobbie Simmons Cup**

Awarded to the winners of the Greensome competition to be played by match play.

## **Burgess Cup**

Awarded to the winner of the singles match play competition.

## **Macleod/Marshall Cup**

Awarded to the junior with the lowest aggregate four net scores in the Summer Medals

## **McNae Cup**

Awarded to the junior with the lowest net aggregate from the Spring and Autumn Meetings.

## **Kirkhill Juvenile Shield**

Awarded to the juvenile with the lowest aggregate three net scores in the Summer Medals.

## **Aardee Trophy**

Awarded to the winner of the fourball match play.

# **SUPPLEMENTARY SCORES**

All members with handicaps between 2.4 and 28 (Gents) 36 (Ladies) can play a maximum of 10 supplementary scores between 1<sup>st</sup> April and 30<sup>th</sup> September, no more than 1 in any 7 day rolling period.

Members holding club handicaps between 29 and 54 can play an unlimited number of supplementary scores between 1<sup>st</sup> April and 30<sup>th</sup> September.

# CONSTITUTION, RULES BYE-LAWS AND LOCAL RULES

## RULES

### 1. NAME & OBJECTS OF CLUB

- 1.1** The Club will be called KIRKHILL GOLF CLUB and its objects will be to provide golfing and social facilities for members and their guests. It will be a non profit making body and surpluses will be used to maintain and improve the Club's facilities and will not be distributed other than to Ordinary and Veteran Members or to another non-profit making body on winding up or dissolution of the Club.

### 2. MEMBERSHIP

The categories of membership will be:

Ordinary	Temporary	Veteran	Honorary	Junior Subscriber
Midweek	Intermediate	Non-Playing	Social	Country

#### 2.1 Ordinary Membership

The number of Ordinary Members fixed by the Club shall not exceed 550. The total of all categories of members and subscribers shall not exceed 1000. Such numbers will be altered only in terms of Rule 15.

#### 2.2 Veteran Membership

Ordinary Members who have paid a total of forty Annual Subscriptions or are aged sixty five or over and have paid a total of thirty Annual subscriptions shall on making written application to the Secretary be offered Veteran Membership by Committee. Veteran Members will be liable only for 50% of the Ordinary Annual Subscription and will otherwise enjoy all the rights privileges and obligations of Ordinary Membership. The total of annual subscriptions paid by former lady subscribers shall be taken into account when determining eligibility into this category of membership. Ordinary Members aged eighty or over and Veteran Members on attaining that age shall by written intimation into the hands of the Secretary and on receiving Committee confirmation therefrom cease to be liable for any further Annual Subscription but otherwise will have all of the rights privileges and obligations of Ordinary Membership. Former Lady Life Subscribers and former Associate Members shall be deemed to be Veteran Members.

#### 2.2.1 Five Day Midweek Veteran Membership

Ordinary Members who have been granted Veteran Membership can choose to adopt a Five Day Midweek Veteran Membership. They will retain the privileges of Veteran Members but have the playing restrictions of a Restricted Five Day Midweek Subscriber. In this category Veteran Members will be liable only for 30% of the Ordinary Annual Subscription.

#### 2.3 Restricted Five Day Midweek Subscriber

The number of restricted five day subscribers will be limited to one hundred in number and they may play only at the times stated in the TIMES OF PLAY but are not allowed to play in Club competitions other than for handicap purposes and will be liable to pay 60% of the Entry Fee and Annual Subscription payable by Ordinary Members but will have no voice in the management

of the Club's affairs, no right to attend and to vote at General Meetings and no right or interest in the property of the Club and shall be subject to the Rules and Bye-Laws of the Club and to the authority of Committee and may have their privileges withdrawn by unanimous agreement of Committee whereupon they shall cease to be restricted five day midweek subscribers and their current annual subscription shall be returned to them. Before admission to this category a copy of this rule will be sent to them.

Subject to the agreement of the Committee existing, Ordinary Members may by written application to the Secretary, apply to be admitted to this category of subscriber and on admission said subscriber foregoes all rights to Veteran Membership and locker privileges but such subscribers seeking reinstatement to Ordinary Membership may at any time apply for such in writing to the Secretary and subject to the payment of all assessments made on Ordinary Membership during the period of the applicant's subscribership, will be prioritized for readmission, subject to the provisions of Rule 5.5.

## **2.4 Non-Playing Membership**

Any Ordinary or Veteran member who, for reasons of age, or ill health or special circumstances ceases to play golf may, with the unanimous consent of the Committee, be offered a non playing membership on making written application to the Secretary outlining the reasons. Non-Playing members will not be liable for the Annual Subscription payable by their previous category of membership but will have no voice in the management of the Club's affairs, no right to attend and vote at General meetings of the Club and no rights or interest in the property of the Club.

A Non-Playing member must apply annually before 1st September each year for a continuation of this category of membership or alternatively may at any time apply in writing to the Secretary for reinstatement to previous category of membership and subject to the payment of all assessments made on that category during the period of Non-Playing Membership will be prioritized for readmission subject to the provisions of Rule 5.5.

The Secretary will send a copy of this Rule to each member offered this category of membership.

## **2.5 Temporary Membership**

The Committee may admit as temporary members for a period not exceeding one year, under special circumstances and with the unanimous consent of the Committee, Temporary Membership may be extended on a year to year basis up to a maximum of four years. Written application should be made to the Secretary for the subscription and terms which shall be fixed from time to time by the Committee and applicants shall not become Temporary Members and will have no rights or playing privileges until the subscription has been paid. Temporary Members will have no voice in the management of the Club's affairs, no right to attend and vote at General Meetings of the Club and no right or interest in the property of the Club. They may play in Club medals for handicap purposes but may not compete for Club prizes nor are they permitted to introduce playing visitors. Temporary Members are subject to the Rules and Bye-Laws of the Club and to the authority of the Committee and may have their privileges suspended or withdrawn without any reason being given. Before admission to the above category of membership, a copy of this Rule shall be sent to them.

The Committee, at its discretion, may admit as Temporary Members with or without payment, members of any other Golf Club or Association for the purpose of engaging in a match or competition. Such Temporary Members will have all the privileges of the clubhouse and course for one or more days or between the times specified by the Committee. The names and addresses of all persons so admitted will be posted on the Club Notice Boards at least three days prior to the match or competition attested by the signature of the Captain or Secretary.

## **2.6 Country Member**

An Ordinary, Veteran, Intermediate or Midweek Member who has previously resigned under Rule 7 or whose permanent residence has become at least 50 miles distance from the clubhouse may apply to the Secretary to become a Country Member and if approved by Committee they will become liable to pay 5% of the Annual Subscription payable by Ordinary Members but will have no voice in the management of the Club's affairs and will not be entitled to attend or vote at General meetings of the Club but will be entitled to use the facilities of both the course and clubhouse but will not be entitled to take part in Club competitions or medals or to compete for Club prizes. Country Members will also be required to pay members' visitors rate each time they play.

The period of Country Membership will not count towards entitlement to Veteran Membership. In the event of a return to the area a Country Member may apply in writing to the Secretary for reinstatement to his previous category of membership and the order of priority for readmission to Ordinary Membership will be subject to the provisions of Rule 5.5 but will be required to pay any difference in the Entry Fee between the date of becoming a Country Member and the date of readmission together with any assessments made during the period of country membership.

## **2.7 Honorary Membership**

On the unanimous recommendation of the Committee, the distinction of Honorary Membership may be conferred, by a majority of two-thirds of the members present in General Meeting, on any person in recognition of particular renown as a golfer or outstanding service in public affairs or unpaid services to the Club. Such members will have no voice in the management of the Club's affairs no right to attend and vote at General Meetings of the Club and no right or interest in the property of the Club nor to play in Club competitions.

## **2.8 Junior Subscriber**

This category of membership is available to Subscribers aged 10-17 years and will be limited to eighty-five in number and they may only play at the times stated in the Order of Play and in any competitions specifically designated for them. Junior Subscribers will initially be admitted without payment of any Entry Fee. Junior Members shall be liable to pay the following:

10-14 years      10% of the annual subscription

15-17 years      15% of the annual subscription

Any child or grandchild of an Ordinary, Veteran, Midweek or Intermediate Member will receive a reduction of 25%.

Junior members will have no voice in the management of the club's affairs, no right to attend and vote at General Meetings and no right or interest in the property of the club and shall be subject to the Rules and Bye-laws of the Club and to the authority of the Committee and may have their privileges withdrawn by unanimous agreement of the Committee whereupon they shall cease to be Junior Subscribers and their current Annual Subscription shall be returned to them. Before admission to this category a copy of this Rule shall be sent to them. Junior Members on attaining the age of eighteen years will be prioritised for admission to Intermediate Membership with the agreement of the majority of the Committee, the order of priority being in accordance with Rule 5.5 and on admission to Intermediate Membership shall pay the Entry Fee in force at the date of admission as Junior subscribers minus the subscriptions paid by them during such junior subscribership period, the balance of such Entry Fee being payable in five equal instalments.

## **2.9 Intermediate Membership**

This category of membership is available to Subscribers aged 16-29 years including Junior Subscribers aged 16 who do not wish election to Junior or Ordinary Membership. Intermediate

Members shall be liable to pay the following:

16-20 years	35% of the annual subscription
21-23 years	50% of the annual subscription
24-26 years	65% of the annual subscription
27-29 years	80% of the annual subscription

Intermediate Members will also require to pay the Entry Fee in Force at the date of entry and will have similar playing rights to Ordinary Members. Intermediate Members will have no voice in the management of the Club's affairs, no right to attend and vote at General Meetings and no right or interest in the property of the Club but are subject to the Rules and Bye Laws of the Club and to the authority of the Committee.

#### **2.10 Social Member**

The number of social members will be limited to one hundred in number and will be liable for a fee of 3% of the Annual Subscription for Ordinary Members. Social Membership will be entitled to all facilities within the Clubhouse only. Social Members are subject to the Rules and Bye-Laws of the Club and to the authority of the Committee. Such members will have no voice in the management of the Club's affairs, no right to attend and vote at General Meetings of the Club and no right or interest in the property of the Club.

### **3. MANAGEMENT**

- 3.1** The management of the Club shall be vested in a Committee consisting of the Captain, the Vice Captain, the immediate Past Captain, the Green Convenor, the Social Convenor, the Food and Beverage Convenor and eleven members. Seven of the seventeen members will form a quorum.
- 3.2** The Captain and Vice Captain, the Green Convenor, Social Convenor and Food and Beverage Convenor will be elected at the Annual General Meeting and will hold office for one year and are then immediately eligible for election to either of those offices or for re-election to Committee. The immediate Past Captain will remain a member of Committee for one year.
- 3.3** Members of Committee other than the Captain, the Vice Captain, the Green Convenor, the Social Convenor, the Food and Beverage Convenor and the immediate Past Captain will be elected for a term of three years. One third of their number will retire annually by rotation and will not be eligible for re-election until the lapse of one year.
- 3.4** Only members who have completed at least two years Ordinary Membership are eligible to be nominated for election to Committee and all such nominations must be signed by two or more members of not less than two years standing as Ordinary Members. Completed nomination forms must be lodged with the Secretary not later than fifteen minutes after the commencement of the Annual General meeting. A notice requesting nominations shall be posted on the Clubhouse Notice Boards in both locker rooms of men and women or on such Notice Board as is easily accessible to both men and women members not later than 28th September. Nominations intimated before 15th November will be so designated in the circular calling the Annual General Meeting.
- 3.5** The election of members of Committee will take place at the Annual General Meeting. If a vote is necessary it will be taken by ballot and the result declared immediately thereafter. If there is a tie this will be resolved by another vote taken in the same manner.
- 3.6** Committee will have power to co-opt a member or members to fill any vacancies occurring in Committee during the year. A member co-opted under this Rule will, subject to approval by the Club at the next Annual General Meeting, be eligible to complete the unexpired term of service arising from the vacancy and thereafter will not be eligible for re-election until the lapse of one year.

**3.7** Committee will have all powers necessary for the full and efficient conduct of the affairs of the Club. All Bye-Laws and regulations made and orders given by Committee will be binding on every Club member until set aside by a General Meeting. Committee shall also have power to borrow such sum as may be determined by the members in General Meeting, due notice having been given and to liquidate any sum so borrowed. The Captain, Vice Captain and immediate Past Captain of the Club for the time being as trustees for and on behalf of the Club are empowered to execute minutes relative to borrowing and the granting of security. The Committee shall also have power to assess the members in such a manner and at such a time as the Club in General Meeting by a simple majority may deem necessary subject to due notice having been given and any member failing to make payment of their due share within one month of the date of the notice demanding payment will forthwith cease to be a member and their name will be struck off the roll of members but will remain liable for the outstanding share of the said assessment.

The Committee shall be empowered to create membership initiatives to encourage new members to join the Club within any financial year.

1. Any new initiative must be passed by a two thirds majority at a committee meeting;
2. It will be recorded within the Minutes of the Meeting and posted on the notice board but not activated for one month, thus any member can call an EGM in accordance with Clause 4.3 of the Constitution;
3. Any offer must be worded as a percentage or discount of the existing Subscription or Entry Fee in order a member can easily calculate any offer the Committee is introducing.

**3.8** The Committee will hold meetings at intervals not exceeding one month to deal with all competent business but will have the option not to hold one meeting during the months of July and August.

**3.9** A member of Committee having any direct or indirect pecuniary interest in any contract or proposed contract or sale or purchase of Club assets will not take part in any discussion of, or vote on, any question relating to that contract sale or purchase and shall so declare.

**3.10** The Committee will have power to appoint such sub-committees as are deemed necessary and will appoint the convenors and determine the quorum of such committees. The Captain and Vice Captain will be ex-officio members of all sub-committees, which may include Club members from outwith the Committee when considered desirable.

**3.11** All meetings of Committee will be called by circular and/or by long term date predetermination, otherwise at least seven days notice being given, except in the case of emergency meeting for which at least twenty four hours notice should be given.

**3.12** The Captain will chair the meetings of the Club and Committee. In the absence of the Captain the Vice Captain will chair the meetings and failing both of these the meeting will elect a chairperson. At a subcommittee meeting the convenor of that committee will take the chair.

At all meetings of the Club, Committee and sub-committee, the chairperson will have a deliberative vote and in cases of equality a casting vote except as otherwise provided.

**3.13 Auditors**

At the Annual General Meeting of the Club two members of the Club shall be elected to examine the books, Accounts and all of the affairs of the Club but these members shall hold no other office in the Club. The Committee also have the power and discretion to appoint auditors from outside professional bodies should it be deemed necessary or expedient in which case any re-appointment shall be made at the following Annual General Meeting.

**3.14 Honorary Presidents**

On the recommendations of Committee one or more Honorary Presidents from the membership may be elected and/or re-elected at the Annual General Meeting of the Club in recognition of

services to the Club but they shall not, in virtue of such office, have any voice in the management of the Club's affairs.

### **3.15 Archivist**

A secured and dedicated room shall be set aside into which the Club's annals shall be stored and the Committee from among its members shall appoint a Club Archivist who during the term of office shall be responsible for recording and detailing the artifacts and Annals of the Club and for passing on such records to their successor.

### **3.16 Club Secretary**

- a. The Committee will appoint an official as Club Secretary at such an annual salary as may be fixed from time to time by Committee.
- b. The Secretary will keep full and correct minutes of all proceedings at meetings of the Club committees and subcommittees and will be responsible for the safekeeping and recording of the Club's handicap and match books and for inspecting and safekeeping Archivist's records.
- c. The Secretary will receive and disburse all monies due to and by the Club and will keep correct books and accounts showing the financial affairs and intrusions of the Club and will send every ordinary and Veteran Member a copy of the Annual Report and Accounts for the Club's financial year ending 30th September at least seven days before the date of each Annual General Meeting.
- d. All monies received by the Secretary will be lodged in a bank account in the name of the Club at a bank nominated by Committee. All cheques drawn on the Club's bank account must be signed by any two of the Captain, the Vice Captain, the immediate Past Captain and the Secretary. Any electronic banking transactions shall be listed separately and reported on to Committee on a monthly basis.
- e. The Club Secretary will have no vote in any deliberations of the Club.

Alternatively the Committee may appoint from within the membership a person or persons as Honorary Secretary and Honorary Treasurer or Honorary Secretary and Treasurer to fulfil all of the duties of Club Secretary. The Committee may also appoint a person as Food and Beverage Convenor in which case appropriate honorarium(s) shall be fixed by the Club and the appointment(s) confirmed at the subsequent Annual General Meeting.

Such person(s) shall retire annually but shall be eligible for re-election. Should this alternative be adopted the number of members on the Committee of Management shall be reduced by the number of honorary appointments made.

## **4. MEETINGS**

- 4.1** The financial year of the Club shall end on the 30th September of each year and the Annual General Meeting of the Club will be held each year not later than 15th January following the end of the financial year for the purpose of receiving a statement of the affairs of the Club and of the income and expenditure in the Annual Report and Accounts for the past year audited and certified by the Club Auditors, for electing office bearers for the ensuing year, for filling vacancies in the Committee and transacting any other general business. Along with the notice calling the meeting a printed copy of the above statement shall be forwarded to each Ordinary and Veteran Member.
- 4.2** An Extraordinary General Meeting will be held prior to the 15th September each year for the purpose of receiving and reviewing the Committee budget proposals and to fix the Annual Subscription for the ensuing year although other business may be put on the agenda and properly transacted. Along with the notice calling the meeting a printed copy of the proposed budget and

estimated income and expenditure for the current and ensuing year and the actual income and expenditure for the previous year shall be forwarded to each Ordinary and Veteran Member.

- 4.3** A special general meeting shall be called (1) when the committee deems it necessary or (2) on a requisition being presented to the Committee via the hands of the Secretary, whom failing the Captain or Vice Captain, stating the matter to be discussed and signed by at least fifteen Ordinary and/or Veteran Members, the date of such meeting to be fixed by Committee but not to be later than one calendar month after the date of presentation of the requisition.
- 4.4** A printed notice of all General Meetings of the Club shall be sent by the Secretary to each Ordinary and Veteran Member at least seven days before the date of the meeting. In the case of Special General Meetings the notice shall state the nature of the business to be considered.
- 4.5** At all General Meetings of the Club forty members shall form a quorum.

## **5. ADMISSION OF MEMBERS**

- 5.1** The name, address, date of birth, sex, handicap, occupation, date of application and name of other or previous golf clubs of every applicant for admission as a member must be entered in the form prescribed by Committee and attested by the signatures of the proposer and seconder to whom the candidate must be known personally. Nominations will be posted on the Clubhouse Notice Boards in both the men and women's locker rooms or on such Club Notice Board as is easily accessible to both men and women members for at least two weeks and the applicant's name and particulars will be submitted to all members of Committee on the circular calling the meetings at which the election is to take place. An interval of at least one month must elapse between the dates of nomination and election.
- 5.2** Only Ordinary Members of two years standing and Veteran Members may propose or second an application for membership. Any such member may not propose more than two such applications in any calendar year.
- 5.3** All duly proposed and seconded nominations will be entered in the Applicants Book and will contain particulars of the applicant including the names of the proposer and seconder. Before any such application is considered by Committee it must have at least four supporting signatures of Ordinary Members of two years standing or Veteran Members but with the unanimous consent of the Committee this may be waived in special circumstances.
- 5.4** Each applicant will be interviewed by the Captain and the Vice Captain or their nominee and the proposer and seconder may be required to furnish written particulars of the applicant beforehand. The names and details of candidates for election will then be submitted to Committee and the election will be by ballot, one adverse vote in five to exclude. Any applicant whose application is rejected by Committee will not be eligible to apply again until the lapse of one year.
- 5.5** Candidates elected by Committee will be wait-listed for admission to Ordinary Membership in order of date of application and election except that (a) Intermediate Members having attained the age of thirty (b) the husband, wife, partner of no less than two years standing, son or daughter of an Ordinary, Veteran or deceased Member (c) a Country Member seeking re-instatement as an Ordinary Member in terms of Rule 2.6 (d) an Ordinary Member seeking reinstatement in terms of Rule 7 – will be placed at the head of the list and will be offered the first available vacancy for Ordinary Membership subject to the foregoing order of priority. The foregoing priority will be offered to sub-paragraph (b) on one occasion only.
- 5.6** The minimum age for admission to membership of the Club is eighteen years and no application will be accepted until the applicant has attained that age although Junior Subscribers may be admitted at ten years of age.



## **5.7 Copy of the Rules & Bye-Laws**

The Secretary will provide every new member on election with a copy of the Rules and Bye-Laws of the Club together with the member's stated date of election but such member will not be entitled to enjoy the rights and privileges of the Club until the Entry Fee and Subscription have been paid. A copy of the Rules and Bye-Laws and an alphabetical list of names and addresses of all members will be available and accessible for inspection to all members in the clubhouse.

## **6. SUBSCRIPTION & ENTRY FEES**

**6.1** The Entry Fee and the Annual Subscription for each category of membership will be set by the Club at the Extra Ordinary General Meeting held in September each year and may be altered only in terms of rule 15.

With the exception of Country, Honorary, Youth Members and Junior Subscribers and Associate Members, the Annual Subscription shall include a dedicated payment for personal credit to be utilized via the point of sale swipe card issued to Members.

In the case of newly admitted members these sums are due on election and if not paid within one month thereafter the election will be void.

**6.2** A member admitted between 1st April and 30th June will be required to pay 60% of the Annual Subscription. A member admitted between 1st July and 30th September will be required to pay 25% of the Annual Subscription.

**6.3** The full Annual Subscription for all categories of membership becomes due on 1st October unless the Member has exercised the option of payment by instalments by signing a direct debit mandate in which case the conditions set out in Rule 6.4 will apply. Any Member failing to pay the Annual Subscription by 1st November will be deemed to be in arrears and will not be permitted to exercise any of the privileges of membership, to compete in Club competitions or to attend General Meetings of the Club while the subscription is outstanding. Members whose subscriptions are still unpaid on the 15th November will be subjected to a late payment fee of an additional 3% of the current subscription outstanding, also their names will be posted on the Club Notice Boards and they will be duly notified and sent a copy of this Rule. A member whose subscription still remains unpaid on 1st January will forthwith cease to be a member of the Club but will still be liable for the outstanding amount. The Committee may at its discretion re-instate such a member on good cause being shown and after payment in full of all arrears.

### **6.4 Instalments by Direct Debit**

All categories of membership may exercise the option of paying their Annual Subscription in ten equal instalments with the first instalment being paid on 1st October and the remaining instalments being paid on the first day of each month until and including the following July each year.

Each of such instalments shall be subject to an administration fee of four pounds or such other fee as may be determined by the Committee of Management and reported to the Club in general Meeting which additional fee shall be paid by the members with each of the instalments. This option is available only after the Entry Fee and first Annual Subscription have been paid in full. The member must sign a direct debit mandate in favour of Kirkhill Golf Club and lodge this with the Secretary on or before the preceding 1st October. If a member does not pay an instalment for any reason the remaining balance of the annual subscription becomes due for immediate payment. If this sum is not paid within one month of the date of non payment the member will be deemed to be in arrears and will not be permitted to play in Club competitions or to exercise

any of the privileges of Club membership while the payment is outstanding. If the balance is still unpaid two months after the date of non-payment the member's name will be posted on the Club Notice Boards and the member will be duly notified and sent a copy of this Rule. If the balance remains unpaid and after one further month the member will forthwith cease to be a member of the Club but will still be liable for the outstanding amount. The Committee may at its discretion reinstate such a member on good cause being shown and after payment in full of all arrears.

- 6.5** On the death of any member whose full annual subscription has been paid the Club will make a full refund to the legal representative of the deceased's estate.

No refund will be made if the annual subscription is paid by direct debit mandate.

## **7. RESIGNATION AND RE-ADMISSION**

Any Ordinary, Veteran or Country Member resigning from the Club under this Rule on compassionate grounds or on moving away from the Cambuslang area to a distance which in the opinion of four-fifths of members of Committee voting would make continuing membership of the Club impracticable may in the event of a change in circumstances or a return to the area be readmitted to the appropriate category of membership by the same Committee majority subject to priority in terms of Rule 5.5. If the application is approved the member will require to pay any difference in the Entry Fee between the date of the members resignation and the date of readmission together with any assessments made during the period between resignation and re-admission.

## **8. RESIGNATION**

Members wishing to resign their membership must indicate their intention in writing to the Secretary before the 30th September. Members failing to do so will be held to be liable for the ensuing year's Annual Subscription and for their share of the Club's obligations.

## **9. SUSPENSION & EXPULSION**

- 9.1** The Committee will have the power by a majority of the entire number on a vote by ballot to suspend any member whose conduct appears to the Committee to endanger the character interest or good order of the Club or who acts in breach or defiance of the Rules and Bye Laws of the Club.

- 9.1.1** The Captain, Vice Captain and Past Captain will have the power to suspend any member whose conduct appears to endanger the character interest or good order of the Club or who acts in breach or defiance of the Rules & Bye Laws of the Club. Such suspension requires to be ratified by the Committee with a majority of the entire number on a vote by ballot.

- 9.2** Should the conduct of any member either in or out of the Club in the opinion of the Committee be injurious to the character interest or good order of the Club, the Committee are empowered to recommend such member to resign and if the member consents the Annual Subscription for the current year shall be returned but if the Member does not resign within fourteen days from the date of such recommendation it shall be the duty of the Committee to call a Special General Meeting in terms of Rule 4.3 and a circular shall be sent to every Ordinary and Veteran Member of the Club intimating the time and place of the meeting and that the same is to be held on "Important Business" and in the event of it being voted by ballot at that meeting by two-thirds of the members present that the name of any member be removed from the Roll of Members, the Subscription of such member for the current year shall be returned and the member shall cease to be a member of the Club.

## **10. PROPERTY**

- 10.1** The title deeds to all heritable property and any intellectual property rights owned by the Club will stand in the names of the Captain the Vice Captain and the Secretary for the time being and their successors in office as Trustees for the Club.
- 10.2** Except as herein before provided the property effects and monies of the Club belong to the Ordinary and Veteran members equally during membership but the right and interest of every member will be personal and limited to the member and will expire with the cessation of membership and will not be assignable or pass to his executors.

## **11. INTRODUCTION OF VISITORS**

Members may introduce visitors to all the privileges of the clubhouse and course in such manner as provided in the Bye-Laws. The privilege of introducing a playing or a non playing visitor, and any visitor's privilege of being introduced may be withdrawn at any time at the discretion of the Committee and the member required to account for any breach of the Rules and Bye-Laws by their visitor. Non-Playing, Temporary and Country Members and Junior Subscribers may not introduce playing visitors, except as provided for in Bye-Law (5.5). Subject to regulation by the Bye-Laws, Ordinary Members shall have the privilege of introducing their issue under ten years of age as playing visitors, during the playing times allowed for Junior Subscribers, without payment of green fee, but in such event must play with or accompany their visitor during the whole period of visitation.

## **12. COMPLAINTS**

The Committee will consider complaints only if made in writing to the Secretary and signed by the complainant. The committee thereupon shall give such deliverance or order thereon as they consider necessary. Members personally must not reprimand or abuse Club employees or Committee members.

## **13. RULES & BYE-LAWS**

- 13.1** Every new member will receive a copy of the Rules and Bye-Laws of the Club, and on payment of the entry fee and subscription thereby submits to the obligations, restrictions and penalties imposed by these Rules and Bye-Laws. On these conditions the member is entitled to enjoy the privileges and advantages of membership of the Club. A member will not be absolved from the effects of the Rules and Bye-Laws by claiming that a copy was not provided.
- 13.2** A copy of the Rules and Bye-Laws and an alphabetical list of the names and addresses of all members will be available for inspection in both the men and women's locker rooms or in such other place as is easily accessed by both men and women.

## **14. SALE OF EXCISABLE LIQUOR**

- 14.1** The hours during which excisable liquor may be supplied or sold are the hours permitted under the Licensing (Scotland) Act 2005 for Registered Clubs, including those hours for which extensions may have been granted by special certificate. The Committee will have discretion to decide from time to time the hours within the permitted hours during which liquor may be sold or supplied and those hours will be displayed on the Club notice boards.
- 14.2** Members of Committee, managers and employees of the Club will have no personal interest in the sale of excisable liquor in the Club or in the profits accruing from such sale.
- 14.3** Visitors will not be supplied with excisable liquor on the Club premises unless on the invitation of

and in the company of a member. On the admission of the member's visitor to the Club premises or immediately on being supplied with such liquor, the introducing member will enter the visitor's name and address and his own name and the date of the visit in the visitor's book provided for this purpose.

- 14.4** Excisable liquor will not be sold or supplied for consumption outside the Club premises, except to a member for his own consumption.
- 14.5** No excisable liquor will be supplied or sold to any person under eighteen years of age. Junior members under 18 years of age shall be allowed in the designated area of the bar areas only. When accompanied by their parent or guardian, individuals aged 14 years and over shall be allowed anywhere in the bar area.

## **15. ALTERATION OF RULES**

Alteration to the foregoing Rules may be made only at the Annual General Meeting or at a Special General Meeting called for the purpose. Intimation of the terms of any alteration to be considered at the Annual General Meeting must be lodged in writing with the Secretary prior to the 28th day of October and a copy of the same shall be sent to each Ordinary and Veteran Member of the Club along with the notice calling the meeting. No alteration shall take effect unless it is affirmed by a two thirds majority of those voting.

# **BYE-LAWS**

## **1. GENERAL**

- 1.1** These Bye-Laws apply to the management of the course and clubhouse.
- 1.2** Members acting in contravention of any Bye-Law may be dealt with in accordance with the provisions of Rule 9. A member is also liable for any breach of these Bye-Laws by a visitor introduced by that member.
- 1.3** The Bye-Laws may be amended or added to by a majority vote at any General Meeting of the Club of which due notice has been given in the circular calling the meeting or intimated to the Secretary in writing requesting the inclusion and the terms of same in any notice, provided such request is made one calendar month prior to any General Meeting. In addition the Committee may add a Bye-Law as circumstances require and such addition will be intimated on the notice boards in the men and women's locker rooms or on such notice board as is easily accessible to both and twenty one days after such intimation the additional Bye-Law will become and remain binding on every member until submitted for approval at the first General Meeting of the Club held thereafter.

## **2. ADMINISTRATION**

- 2.1** By notice posted on the Clubhouse Notice Boards the Committee may close the Course to members on extra-ordinary occasions.
- 2.2** The clubhouse will be opened and closed at such hours as the Committee may determine from time to time and such hours will be printed in the fixture card.
- 2.3** Regulations and opening hours for the supply of refreshments will be exhibited along with the tariffs in the bars and dining room.
- 2.4** Members must settle all charges incurred before leaving the clubhouse and any member failing to do so will be reported to Committee. No credit will be given.

- 2.5** A supplier of goods and services who offers any inducement to a Club employee will cease to be given business.
- 2.6** Members and visitors are required to be properly dressed in accordance with the dress code established by the Committee and published in the Clubhouse, on arrival at the course and in the Clubhouse. Changing into golfing attire must take place in the locker rooms and changing into golf shoes in the car park is not permitted under any circumstances. Jacket and tie must be worn at all Club functions and dinners.
- 2.7** Members must not destroy, deface or remove any book, magazine, newspaper or any other article which is the property of the Club or a member.
- 2.8** Notices or documents may not be posted on the notice boards except with the prior authority of the Committee, the Captain or the Secretary.
- 2.9** A member moving to a new address should notify the Secretary in writing. In the absence of such intimation all notices sent to the old address will be considered to have been duly delivered.
- 2.10** Allocation of vacant lockers will be made by Committee and no locker shall be occupied without the written consent of the Secretary.
- 2.11** The use of golf carts and caddy cars will be regulated from time to time by Committee.
- 2.12** Access to the course must be made initially via the Greenlees Road access, and exiting will be via the gates and pathways and crossings provided.
- 2.13** In April of each year the Captain, the Vice Captain, immediate Past Captain and the Secretary shall together inspect the boundaries of the Club properties and report thereon to Committee.
- 2.14** Dogs are strictly prohibited from the course and the Clubhouse unless Committee has given prior reasoned consent.

### **3. RULES OF PLAY & COMPETITIONS**

- 3.1** The rules of play will be the Rules of Golf as these may be fixed from time to time by the Royal and Ancient Golf Club of St Andrews as modified by any local rules adopted by the Club. At the discretion of the Committee special competitions may be held outwith the Rules of Golf but in such cases any variances shall be published before the start of the competition. The attention of members is drawn particularly to the section dealing with etiquette.
- 3.2** Club fixtures for the year and dates of all competitions will be arranged by Committee at the beginning of each year and an annual Fixture List will be provided to every member of the Club. All competitions held on the course shall be under the authority of and accountability to Committee.
- 3.3** The draw, order of play and procedure for each competition will be determined by Committee and intimated by posting on the Club notice boards in the men and women's locker rooms. On the days of Club competitions competitors will have priority of start and other players may not start until the last competitor has teed-off except in optional competitions.
- 3.4** Practice play is not permitted on the course except on the designated dedicated areas.

### **4. VISITORS**

- 4.1** Subject to the provisions of Rule 11 a member may introduce for one day not more than three playing visitors except on Saturdays when only one playing visitor is permitted. On competition days no visitor shall be allowed to play until after 5.00pm or until thirty minutes after the last competitor has played off.
- 4.2** The member introducing a visitor must ensure that the visitor's name and postal address are entered in the Visitor's Book and the entry signed by the member. The Visitors Book will be inspected regularly by the Secretary and the Committee.

- 4.3** When introducing a playing visitor the member must pay the appropriate green fee and obtain a visitor's ticket before commencing play. The member must play with their visitor or visitors introduced.
- 4.4** The same visitor may not be introduced more than twice within one calendar month nor more than six times in one calendar year whether by the same member or by different members. During the month of May no visitor may be introduced after 5.00pm.
- 4.5** Members are not allowed to introduce playing visitors in order to take part, along with other members and visitors, in any organized competition or outing unless prior approval has been obtained from the Committee and a green fee set.
- 4.6** Playing visitors may be admitted and non-playing visitors introduced to the clubhouse but neither may be supplied with liquor except as provided for in Rule 14.3. A member may not entertain more than seven non-playing visitors in the clubhouse unless prior permission has been given by the Secretary.
- 4.7** Any former member of the Club whose membership was terminated under Rules 3.7, 6.3 and 9, may not be introduced to the course or clubhouse, whether as a playing or a non-playing visitor.
- 4.8** A visitor not having been introduced by a member but having purchased a green fee ticket to play subject to the provisions of Bye-Laws (4.1), (4.4), (4.7), (4.9) and (4.10) shall be deemed to be a temporary member for that day.
- 4.9** Visitors will be refused entry to the course or clubhouse if not dressed in accordance with the dress code fixed by the Committee and the Club.
- 4.10** Visitors must be in possession of a set of clubs as sharing of clubs is not permitted.
- 4.11** Green fees for all visitors shall be set from time to time by the Committee and displayed in the Starters office along with a copy of the above regulations.

## **5. ORDER OF PLAY**

### **5.1 Etiquette**

All divots taken or bunker sand disturbed after play must be reinstated or smoothed over. All pitchmarks made on greens must be repaired. In the event of failure of any match to keep up with the match in front thereby losing a complete hole then that match is obliged to wave through the match behind. Single matches being delayed by a three or four ball match is entitled to be waved through.

Any match before commencing a search for a ball in play is obliged to wave through the match behind.

### **5.2 Commencing Play**

Except as otherwise provided the order of commencing play shall be in charge of the Professional or Starter who shall enter in a book the names of the players in order of arrival and in the absence of the starter, the order shall be regulated by the placing of balls in succession on the board or chute provided for the purpose.

Places shall be secured only when at least two of the players comprising the match are within the precincts of the Clubhouse, except in the case of ties in Club Competitions when the presence of one player only is required.

A match failing to play off in turn must retire to the bottom of the list.

### **5.3 Competitions**

In Club stroke competitions, members may choose their own partners but must enter their names in the Competition List before commencing play. Competitors shall number their cards and start in the order they are placed in the Competition List. The Committee shall regulate the starting ballot if considered necessary and post same in both men and women's locker rooms. First

Class, Second Class and Third Class players shall be balloted apart. Competitors who do not report to the Starter ten minutes before their allotted starting time shall be disqualified.

#### **5.4 Play Offs**

Ties in all monthly stroke competitions shall be played off on the date of the next monthly competition. Ties in all other competitions shall be determined under conditions laid down by the Handicap Sub-Committee.

The issue of scorecards will be made within and determined by the hours of the competition to which they relate.

#### **5.5 Restriction**

On Thursdays the first tee will be reserved from 4.00pm to 5.30pm for Junior Suscribers or for such subscribers accompanied by any playing member or visitor. Junior members will not be able to sign on adult visitors unless parental permission has been sought and the appropriate forms have been completed and returned to the Child Protection Officer.

Exception: when the tee is not in use by the above subscribers, full ordinary members can play using normal book-on practise via the Professional.

### **6. TIMES OF PLAY**

#### **6.1 Restricted Five Day Midweek Subscribers**

Mon to Thu:	Must tee off before 4.00pm
Fri:	Must tee off before 3.00pm

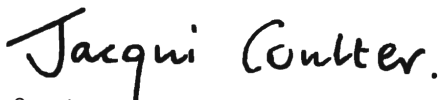
##### **6.1.1 Junior Subscribers**

Mon & Thu:	No time limit
Tue, Wed & Fri:	Must tee off before 4.15pm or after 6.15pm
Sat:	Play is permitted from 1.30pm provided no Ordinary Members are waiting and from 3.00pm play is unrestricted. Except that Junior Championship Finalists on The Championship Day will play as arranged by Committee. During the months of October to March inclusive Junior Subscribers may start from 1.30pm provided no Ordinary Members are waiting.
Sun:	Play is permitted from 1.30pm provided no Ordinary Members are waiting.

SIGNATURES:



Captain



Secretary