

Effective From A.G.M. 20th January 2019

COOLLATTIN GOLF CLUB, SHILLELAGH, CO. WICKLOW

CONSTITUTION

1. The name of the Club shall be “Coollattin Golf Club”. The objective of this club is provision of facilities for the playing of amateur games of golf by men, women and juveniles and generally to promote amateur games among its members and for the aforesaid purposes the Trustees shall have the power and authority when so directed by resolution of the Committee to acquire land of such tenure as may be determined by the committee such land to be held by them so as to enable the aforesaid objective of the Club to be carried out..
2. Three Trustees shall be appointed by a General Meeting. The Trustees shall remain in office until they cease to become members of the Club, resign, or be removed from office by a General Meeting of the Club. The property of the Club shall be vested in such trustees, and they shall deal with such property as directed by resolution of the Committee, of which an entry in the minute book shall be sufficient evidence. They shall be indemnified by the Club against such losses and expenses which they may incur or become liable to by reason of their position as Trustees as directed by resolution of the Committee, and insofar as the assets of the Club may be deficient, by the members, for the time being, of the club.
3. (a) The business and affairs of the Club shall be managed by a Management Committee (hereinafter referred to as the Committee) which shall consist of the Chairperson, Captain, Lady Captain, Club Honorary Secretary (hereinafter referred to as the Honorary Secretary or the Hon Secretary), Club Honorary Treasurer (hereinafter referred to as the Honorary Treasurer or the Hon Treasurer), Three Trustees plus four Committee members to be elected at AGM.

(b) The Trustees for the time being of the Club are authorised to borrow in their own names on behalf of the Club as Trustees such sums of money to an extent not exceeding such an amount and upon such terms and conditions as may be authorised from time to time by the Committee of the Club.

(c) The business and affairs of the men’s section shall be managed by the Men’s Committee, which shall consist of the President, Captain, Vice-Captain, Men’s Honorary Treasurer, Men’s Honorary Secretary plus four other male members to be elected at a men’s AGM.

(d) The business and affairs of the Ladies section shall be managed by the Ladies’ Committee, which shall consist of Lady President, Lady Captain, Lady Vice-Captain, Ladies’ Honorary Treasurer, Ladies’ Honorary Secretary plus four other female members or associate members to be elected at a ladies’ AGM.

4. The election of the members of the Committee (who shall hold office for one year, but be eligible for re-election), together with the passing of account and any other business of a general nature, shall take place at the Annual General Meeting of the club. The club's accounts will be closed on the 30th November each year and the committee shall appoint a date in the following January for the Annual General Meeting. Notice of the A.G.M. must be posted in the clubhouse at least seven days beforehand in addition to sending an intimation to each member. Such intimation shall be sent by ordinary post or by hand or by electronic means to each member's last known address. Proof of delivery shall not be required.
5. The Chairperson shall take the chair at all meetings of the Management Committee. In the absence of the Chairperson it shall be the Captain; or failing either, any other member of the committee may be voted to the chair. The Chairperson shall have a casting vote in addition to his/her own.
6. The committee shall have power to fill any vacancy which may occur in its membership during the year.
7. Regular monthly meeting of the committee will be held. At such meetings, five shall form a quorum. Minutes must be kept in proper books of all resolutions and proceedings of the committee. Every minute, signed by the chairman, shall be conclusive evidence, without any further proof, of the facts stated herein.
8. It shall be the duty of the Hon. Treasurer to keep correct accounts in books, showing accurately the financial position of the club, the monies received and disbursements made by or on behalf of the club, in such Bank as the committee may, from time to time, determine. All cheques shall be signed by the Hon. Treasurer and by one other designated person. All accounts and books shall be open to inspection by any member of the club at all reasonable times.
9. The accounts of the Club shall be closed and balanced as on 30th November in each year; and, as soon as practicable after that date, an auditor (not a member of the committee) shall be appointed to audit the accounts before the Annual General Meeting.
10. Nominations for Chairperson, officers and ordinary members of the committee shall be made by members of the club, and their names shall be proposed and seconded at the Annual General Meeting in each year. In the event of the number of members being equal to or less than the number of vacancies to be filled, the members nominated shall become the duly elected committee and officers of the club for the ensuing year. In the event of the number of persons nominated being greater than the number of vacancies to be filled, the committee shall be elected by ballot.

- (a) Nomination for officers and ordinary members of the **Mens'** committee shall be made by members of the club and their names shall be proposed and seconded at the Annual General Meeting in each year. In the event of the number of members nominated being equal to or less than the number of vacancies to be filled, the members nominated shall become the duly elected committee and officers of the Men's Section for the ensuing year. In the event of the number of persons nominated being greater than the number of vacancies to be filled, the committee shall be elected by ballot.
- (b) Nominations for officers and ordinary members of the **Ladies'** Committee shall be made by members of the club and their names shall be proposed and seconded at the Annual General Meeting of the Ladies' Section in each year. In the event of the number of members nominated being equal to or less than the number of vacancies to be filled, the members nominated shall become the duly elected committee and officers of the Ladies' Section for the ensuing year. In the event of the number of persons nominated being greater than the number of vacancies to be filled the committee shall be elected by ballot.
- (c)
 1. The serving Captain shall nominate his successor, to be endorsed at the Annual General Meeting.
 2. The serving President shall nominate his successor, to be endorsed at the Annual General Meeting.
 3. The serving Lady Captain shall nominate her successor, to be endorsed at the Annual General Meeting.
 4. The serving Lady President shall nominate her successor, to be endorsed at the Annual General Meeting.
- 11. The committee shall have power to make such bye-laws to meet temporary emergencies, or such as they may consider necessary for the well-being of the club, which shall have effect until set aside by a general meeting.
- 12. All regulations made by the committee, and orders given to them, shall be binding on every member of the club, until set aside by the committee or by a general meeting. No order of the committee shall be cancelled or varied until notice of such intending cancellation or variation has been sent to every member of the committee.
- 13. The first meeting of the committee for each year shall be held on such day of the month following the Annual General Meeting as shall be determined by the chairperson and honorary secretary. Special meetings shall be held on such dates as may be found convenient for the transaction of the business, upon at least three days' notice being given by the hon. Secretary either on his own authority or upon a requisition signed by at least four members of the committee.

14. The committee may, from time to time, appoint such and as many sub-committees as it may think fit, and may delegate to them any of its powers and duties. The quorum for any such sub-committee shall be three, unless otherwise fixed by the committee. The committee shall appoint a Convenor for each sub-committee; and it also reserves the right to replace any member of the aforesaid sub-committees at any time.
15. An Extraordinary General Meeting may be called at any time by requisition made in writing to the Honorary Secretary, signed by at least ten members, and stating the nature of the business to be transacted, or by the Honorary Secretary by direction of the committee. Notice of such meeting must be posted in the clubhouse at least seven days before the date of the proposed meeting, in addition to sending an intimation to each member. Such intimation shall be sent by ordinary post or by hand or by electronic means to each member's last known address. Proof of delivery shall not be required.
16. The election of new members shall be by ballot of the committee, one dissident vote in five to mean non-election. Each candidate for admission, except in the case of an honorary member, shall be proposed by one member of the club and seconded by another; and his name and address, with the names of his proposer and seconder, shall be sent to the hon. secretary at least two weeks before consideration for election. The hon. secretary shall post same in clubhouse at least one week before the date for election.
17. It shall be left to the discretion of the committee to close the membership of the club from time to time, as they may consider necessary. A waiting list of applicants shall be kept by the hon. secretary, and they shall be put forward in order of application. The committee may, however, by a majority of three-fourths of those present at any meeting, give priority to any candidate whose election they consider an advantage to the club.
18. The committee shall be at liberty to fix such entrance fee and annual subscription as they may think advisable. Candidates who fail to pay their entrance fee and subscription within one month of the hon. secretary's notice advising them of their election, shall thereby render their election null and void.
19. The annual subscription shall become due on January 1st each year and shall cover all the privileges of the club. Membership of the club may be withdrawn from those members who have not paid by the 31st March.
20. A complete list of members shall be posted in the clubhouse.
21. Each member shall communicate his address, or that of his agent or banker from time to time, to the hon. sec.; and all notices sent to such address by ordinary pre-paid letter post or by hand be deemed to have been duly delivered to such member.

22. Persons awaiting election may play over the course and use the clubhouse without paying the usual fees.
23. The committee may elect as honorary members of the club such persons as they shall consider eligible for election on the grounds of special service to the club or distinction in the game of golf.
24. The committee may withdraw the use of the course and its facilities from any member or visitor of the club who they shall adjudge to be offenders against the etiquette of golf, and the rules of the club, or either.
25. The rules of the game of golf of Coollattin Golf Club shall be the St. Andrew's Rules, but subject to such alterations as the committee shall consider fit to make from time to time, having regard to the nature of the course. The committee shall have power to make such alterations and local rules as they may think necessary, posting same, when made, in the clubhouse.
26. In case the conduct, either in or out of the club, of any person shall, in the opinion of the committee, be injurious to the interests of the club, the committee shall be empowered to recommend such member to resign, and, if he consents, his subscription for the current year should be returned. But, if he does not resign within fourteen days from the date of the letter of such recommendation, it shall be the duty of the committee to call an extraordinary General Meeting under the terms of Rule 15, and a circular shall be forwarded to every member of the club, fourteen days previous to such meeting, intimating the time and place of such meeting, and that the meeting is being held to consider the conduct of a member. In the event of it being voted at that meeting, by a majority of three-fourths of the members present (the votes being taken by ballot) that the name of the member in question be removed from the club, and the subscription of such member be returned, he shall cease to be a member of the club.
27. No rule of the Constitution shall be repealed or altered, and no new rule shall be made, save by two-thirds of the members present at a general meeting. Notice of such meeting and the intention to propose any new rule or alteration must be posted in the clubhouse at least seven days before the date of the proposed meeting in addition to sending an intimation to each member. Such intimation shall be sent by ordinary post or by hand or by electronic means to each member's last known address. Proof of delivery shall not be required.
28. No member of the committee and no manager or servant employed in the club shall have any personal interest in the sale of exciseable liquors therein, or in the profits arising from such sale.
29. A visitor shall not be supplied with exciseable liquor in the club premises unless on invitation and in the company of a member, and that member shall, upon the admission of such visitor to the club premises, or immediately upon his being supplied with such liquor, enter his own name and the name and address of the visitor in a book which shall be kept for the purpose, and which shall show the date of each visit.

30. No exciseable liquors shall be sold or supplied for consumption outside the premises of the club, except to members of the club, between the hours of eight o'clock in the morning and ten o'clock at night.

31. No persons shall be allowed to become honorary or temporary members of the club or be relieved of payment of the regular entrance fee or subscription except those possessing certain qualifications defined in the rules and subject to conditions and regulations prescribed therein.

32. No exciseable liquor shall be sold in the club or supplied in the club premises to any person under the age of eighteen years.

33. No excisable liquor shall be supplied for consumption on the club premises to any person (other than a member of the club lodging in the club premises) or be consumed on the club premises by any person (other than a member of the club lodging in the club premises).

At any time on Christmas Day or Good Friday.

On any other day, as specified hereunder, outside the times so specified in respect of it –

- a) St. Patrick's Day between 12.30 p.m. and 12.30 a.m. on the following day
- b) The 23rd of December if it falls on a Sunday between 10.30 a.m. and 11.30 p.m.
- c) Christmas Eve and the eve of Good Friday between 10.30 a.m. and 11.30 p.m.
- d) The eve of any public holiday (other than Christmas Eve)

If the eve falls on a weekday between 10.30 a.m. and 12.30 a.m. on the following day or

If it falls on Sunday between 12.30 p.m. and 12.30 a.m. on the following day.

- e) On any other Sunday, except St. Patrick's Day which falls on a Sunday between 12.30 p.m. and 11.00 p.m.
 - f) Any other Monday, Tuesday, Wednesday or Thursday between 10.30 a.m. and 11.30 p.m.
- and
- g) Any other Friday or Saturday between 10.30 p.m. and 12.30 a.m. on the following day.

The hours specified at (a-g) above in respect of any day specified therein are in addition to the period between midnight and 12.30 a.m. on that day where that period is included in the hours so specified in respect of the eve of that day.

34. Nothing contained in the registration of clubs act 1904 to 1988 or contained by virtue only of the operation of clause (33) shall operate to prohibit the supplying for consumption of excisable liquor to any person or the consumption of excisable liquor on the club premises by any person.

- a) On Christmas Day between 12.00 midday and 10.00 p.m. or
- b) On any other day, for one hour after the expiration of any period in respect of that day during which it is lawful for the club, by virtue of the hours specified in clause (33) to supply any excisable liquor for consumption on the club premises,

if in each case the excisable liquor is

- 1. ordered by or on behalf of that person at the same time as a substantial meal is ordered and
- 2. consumed by that person during the meal or after the meal is ended